

COMMISSIONERS WILLIAM R BROWN AND SCOTT AYRES MET IN REGULAR SESSION ON 3rd DAY OF NOVEMBER, 2025 AT 9:00 AM TO CONDUCT BUSINESS PURSUANT TO THE LAWS OF CARROLL COUNTY AND THE STATE OF INDIANA. TED JOHNSON, COUNTY ATTORNEY, WAS PRESENT. LOREN HYLTON WAS ABSENT.

Commissioner William R Brown opened the meeting with the Pledge of Allegiance.

MINUTES: Scott Ayres made a motion to approve the following minutes with W Brown seconding. Motion passed unanimously 2-0.

➤ Regular meeting on October 20, 2025

CLAIMS: Scott made a motion to approve the following claims as presented with William R Brown seconding. Motion passed unanimously 2-0.

- Payroll ending 10-11-25 in the amount of \$306,237.88
- August 2025 Misc Wheel tax in the amount of \$1,345.53
- August 2025 Wheel/Surtax in the amount of \$59,898.93
- Imagine 360 claim in the amount of \$43,566.55
- E-911 Rainy Day claim in the amount of \$284,672.00
- Waste Management claim in the amount of \$171.93
- Jury Duty claims in the amount of \$2,041.67
- Zells claims in the amount of \$116,878.51
- Replacement checks in the amount of \$8,028.07
- Early Claims in the amount of \$18,929.54
- Drain claims in the amount of \$340.48
- Surplus claims in the amount of \$2,230.01
- Fines & Forfeitures claim in the amount of \$11,303.00
- HSA claim in the amount of \$30,500.00
- Other fund claims in the amount of \$106,118.01
- Co General Fund claims in the amount of \$154,920.83
- Highway claims in the amount of \$379,126.55

HIGHWAY: Hwy Superintendent Hunter Alderman presented the following:

- Requested to advertise bid for Stone and Fuel
 - Advertise November 12 and November 19, 2025
 - Bids due November 26, 2025 by 12 noon
 - Bids open on December 1, 2025 at 9:15 am
- 2026 Budget changes – Nothing presented
- Sidewinder broom broke – borrowed one from White County

MEDICAL LEAVE FOR EMS: EMS Director Doug Atkisson stated employee was cleared to come back to work; therefore no medical leave extension is needed at this time.

CARROLL MANOR ADVISORY Board: Councilman Brady Wiles presented information about establishing an advisory board for Carroll Manor via Ordinance.

- Ordinance will require all incoming revenue to be paid directly to Auditor's office via personal check, cashier's check, or money order. Cash will not be accepted on site.
- Roles for the board will include
 - Monthly meetings
 - Recommend and report to the Commissioners and Council
 - Review a full Superintendent's report
 - Review monthly full financial reports of the manor
 - Review all income from the manor
 - Review all outgoing bills and expenses
 - Review and advise operational policies and procedures
 - Review and advise advertisement & Community Awareness.
- Suggest Advisory Board Format - Seven members
 - 1 Commissioner
 - 2 Council members
 - 1 Elected official
 - 1 Member of the Co Health Department
 - 1 Township Trustee or Trustee Board member
 - 1 Public citizen

- Board Format
 - President, Vice President, Secretary, 4 members
- Suggested appointees names were given to Commissioners for their review but not announced at the meeting.

Scott Ayres made a motion to direct Co Atty Ted Johnson to prepare an Ordinance/resolution to establish Carroll Manor Advisory board with William R Brown seconding. Motion passed unanimously 2-0. Co Atty T Johnson will research and prepare draft for next meeting. Scott Ayres made a motion to direct Carroll Manor Superintendent to bring any cash to Auditor's office on the day received. William R Brown seconded the motion. Motion passed unanimously 2-0.

WASTE MANAGEMENT: Angie Brown representing the Council would like to request the Commissioners to consider all departments that are using Water Management to switch to TK Trash Kans or another trash service for better pricing. Waste Management is overpriced. Department heads should check for better pricing. Auditor will gather trash service bills for comparison. Need to advertise and compete for business. Courthouse and Parks have already changed to Trash Kans and EMS has changed to OnPointe.

ORDINANCE 2025-05 RIGHT TO FARM: Auditor Myers read title of Ordinance 2025-05 for the 2nd reading. Adoption was tabled to December 1, 2025.

SINGLETREE UPDATE: Co Attorney Ted Johnson stated a new Memorandum of Understanding was signed by Singletree Holdings LLC. Co Atty T Johnson stated the Council has signed Resolution 2025-101 regarding the exchange of Real Estate. Scott Ayres made a motion to sign the MOU with Singletree Holdings LLC with William R Brown seconding. Motion passed unanimously 2-0. Sheldon Holsinger will be the appraiser for the County. Surveyors have been contacted. Singletree is talking with their appraiser.

OWNERSHIP OF THE FAIRGROUNDS: Miriam Robeson, Amy Webster and Gretchen Campbell presented information on the ownership of the fairgrounds on who owns the land and who owns the building. County owns the buildings and Town of Flora owns the land. Tabled to November 17, 2025 to obtain more information.

TK ELEVATOR PHASE 3 START DATE: Custodian Keith Freeman requested a start date to finish the TK Elevator Phase 3. Funding is already available in the Cum Cap Fund. Elevator will be down for 3 weeks. It was decided to encumber money and start on January 5, 2026; if date is acceptable with TK Elevator.

2026 EDIT REQUESTS: No other requests were approved.

- Carroll Manor – no plan
- 4-H Fairgrounds restroom – Scott Ayres made a motion to table for more information. William R Brown seconded the motion. Motion passed unanimously 2/0.
- No action on the Carroll Co Chamber request.

2025 EDIT REQUESTS: Scott Ayres made a motion to allow EMA/E911 Director Mike Fincher to sign paperwork with WP Electric for the Old jail renovation for mold and ventilation with William R Brown seconding. Motion passed unanimously 2-0. Funding will be from the 2025 EDIT funds. Co Atty Ted Johnson will prepare an amendment to the 2025 EDIT plan.

COURTHOUSE APPLICATIONS: Scott Ayres made a motion to approve the following Courthouse usage application:

- Courthouse Grounds Usage application by Delphi Main Street William R Brown seconded. Motion passed unanimously 2-0.

EDC APPOINTMENTS: Scott Ayres made a motion to approve Seth Eldridge to the Economic Development Board to complete Eric Ross' position, who resigned the position. (2025-2026). William R Brown seconded. Motion passed unanimously 2-0. Scott Ayres made a motion to reappoint Scott Ortman for another term with William R Brown seconding. Motion passed unanimously 2-0.

2026 HOLIDAY SCHEDULE: The following 2026 Holiday schedule was adopted. Scott Ayres made a motion to approve with William R Brown seconding. Motion passed unanimously 2-0.

New Year's Day	Thursday	January 1, 2026
Good Friday	Friday	April 3, 2026
Primary Election	Tuesday	May 5, 2026
Memorial Day	Monday	May 25, 2026
Martin Luther King Jr Day	Thursday	July 2, 2026
Independence Day	Friday	July 3, 2026
Labor Day	Monday	September 7, 2026
Columbus Day	Monday	October 12, 2026
General Election	Tuesday	November 3, 2026
Veterans Day	Wednesday	November 11, 2026
Thanksgiving Day	Thursday	November 26, 2026
Lincoln's Birthday	Friday	November 27, 2026
Washington's Birthday	Thursday	December 24, 2026
Christmas Day	Friday	December 25, 2026

CARROLL MANOR: Jeff Watson requested permission to view the Carroll Manor building to see what repairs, etc; should be done. Sometimes repairs are done in the wrong sequence, and he would like to check the building out to save time and money. Permission granted.

CORONER BUILDING: Coroner Kristin Enoch stated she would like to move forward with 24 x 24 storage shed on the gravel on the back lot of the Annex building at 405 Cottage street. Scott Ayres made a motion to approve moving forward with building being paid from the ARPA interest. William R Brown seconded the motion. Motion passed unanimously 2-0.

FIRE BAN: The Fire ban has been rescinded today @ 11:24 am.

NEXT COMMISSIONER'S MEETING: The next regular Commissioners' meeting will be Monday, November 17, 2025 at 9 am.

ADJOURNMENT: Scott Ayres made a motion to adjourn with William R Brown seconding. Motion passed unanimously 2-0.

Carroll County Board of Commissioners

William R Brown
William R Brown, President

Loren Hyton
Scott Ayres

Attest: Beth L. Myers
Beth L Myers, Carroll County Auditor