

REGULAR SESSION

COMMISSIONERS

JANUARY 20, 2025

COMMISSIONERS WILLIAM R BROWN, SCOTT AYRES AND LOREN HYLTON MET IN A YEAR-END SESSION ON THE 20th DAY OF JANUARY 2025 AT 9:00 AM TO CONDUCT BUSINESS PURSUANT TO THE LAWS OF CARROLL COUNTY AND THE STATE OF INDIANA. TED JOHNSON, CO ATTORNEY, WAS PRESENT.

Commissioner William R Brown opened the meeting with the Pledge of Allegiance.

MINUTES: Loren Hylton made a motion to approve the following minutes with Scott Ayres seconding. Motion passed unanimously 3-0:

- o January 6, 2025 regular meeting
- o January 6, 2025 executive meeting
- o January 16, 2025 executive meeting

CLAIMS: Loren Hylton made a motion to approve all claims as presented with Scott Ayres seconding. Motion passed unanimously 3-0.

- o Payroll Claim for PPE ending 1-4-2025 in the amount of \$340,520.76
- o Zelis Claims in the amount of \$114,449.25
- o October 2024 Excise Surtax & Wheel tax claims in the amount of \$61,697.84
- o Surplus claims in the amount of \$1,830.78
- o Miscellaneous claims in the amount of \$2,302.20
- o Jail Project claims in the amount of \$1,460,343.09
- o Jail Lease rental payment in the amount of \$435,500.00
- o Re-issued check in the amount of \$69.00
- o August 2024 Misc Wheel tax in the amount of \$412.54
- o Surplus claims in the amount of \$2,599.64
- o Early Claims in the amount of \$10,349.48
- o December 2024 FIT claims in the amount of \$113,366.72
- o Miscellaneous claims in the amount of \$267.00
- o Examination of records claims in the amount of \$27,132.20
- o Drain claims in the amount of \$26,314.52
- o Imagine 360 insurance claims in the amount of \$38,843.37
- o December 2024 CVET claims in the amount of \$81,516.00
- o Early claims in the amount of \$28,917.81

HIGHWAY: Superintendent Donnie Shockley

- 250W and 200S – Stop Sign Change: Sheriff Liggett will look up crashes and look over intersection and give his findings to Co Atty Ted Johnson. If needed Ted Johnson will prepare Ordinance for Feb 3, 2025 meeting.
- Clothing allowance update- An updated Hwy Dept Clothing Allowance Policy was presented including socks and sock hats. Scott Ayres made a motion to approve with Loren Hylton seconding. Motion passed unanimously 3-0. ON file with Highway and Auditor's office. No gift cards.
- 1190W 725N Landowner letter- Co Atty stated letter is not done.
- Environmental Study – Singletree Property: County Attorney Ted Johnson filled out the SESCO Group Phase I Environmental Site Assessment with help from Commissioners (Project 12300). Commissioners by consensus requested William R Brown to sign assessment.
- 2025 CCMG Approval of funds: Loren Hylton made a motion to approve the 2025 CCMG grant with Co Share being \$483,168.75. Scott Ayres seconded the motion. William R Brown was also given approval to sign. Motion passed unanimously 3-0.
- Assistant Supervisor: D Shockley requested to update the Assistant supervisor job description on file and possibly eliminate the Foreman positions. No foremen currently. William R Brown suggested sitting down and talking plan out. No action taken. Tabled.
- Mailbox – D Shockley reported a mailbox being destroyed during plowing snow on 750S. Landowner would like to have mailbox replaced. The mailbox was not off the road at the required footage. Loren Hylton made a motion to stay with the policy on file with Scott Ayres seconding. Motion passed unanimously 3-0. No replacement.

EMS UPDATE: EMS Director Doug Atkisson presented an EMS update on the following:

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- IU hospital medicine costs are increasing. D Atkisson will be looking around for other options to purchase medicines for EMS.
- Ritter Strategic Services will be having an EMS committee meeting to discuss questions on where the building should be located, if including Coroner with building and other information needed. Ritter will also be added to the joint session on February 17, 2025 at 1 pm.
- Requested representative to be appointed to the EMS committee. Brady Wiles has been appointed by the Council. Loren Hylton made a motion to appoint Scott Ayres with William R Brown seconding. Motion passed unanimously 3-0.

EXECUTIVE ORDER 2025-01: County Attorney Ted Johnson presented Executive Order 2025-01 Capital Improvement plan for Commissioners' consideration. Scott Ayres made a motion to approve and endorse Executive Order 2025-01 with Loren Hylton seconding. Motion passed unanimously 3-0.

PERMISSION TO SCAN RECORDS: Auditor Myers presented information on the ARPA approved scanning records for the Auditor, Recorder, and Surveyor. Scott Ayres made a motion to approve the scanning records with the times indicated. US Imaging will be allowed to use old museum for scanning and allowed to have a key to the facility which will not include the courthouse. Loren Hylton seconded. Motion passed unanimously 3-0. Records will be scanned on site and not removed from the courthouse.

RESOLUTION 2025-01: Auditor Beth Myers presented Resolution 2025-01 approving meeting dates and times for Commissioners' consideration. Loren Hylton made a motion to approve and endorse Resolution 2025-01 with Scott Ayres seconding. Motion passed unanimously 3-0.

JOB DESCRIPTION FOR MAINTENANCE AT NEW JAIL: Auditor Beth Myers presented the job description for Maintenance at new jail for consideration. Job description has been approved by Sheriff Tony Liggett and Personnel Advisor Kent Irwin. Scott Ayres made a motion to table until February 3, 2025 for further review. Loren Hylton seconded the motion. Motion passed unanimously 3-0.

APPOINTMENTS:

- Carroll Co Redevelopment Development (CCRD): Scott Ayres made a motion to retain Jack Begley and William R Brown with Loren Hylton seconding. Motion passed unanimously 3-0.
- Economic Development Corporation (EDC): Loren Hylton made a motion to appoint Miriam Roberson to a 3-year term with Scott Ayres seconding. Motion passed unanimously 3-0.
- Convention, Visitor and Tourism Commission (CVT): Scott Ayres made a motion to retain Angie Brown, Jeff Been, and Beverly Seese to a 2-year term. Terms will be 2025 and 2026 which will keep the county in compliance with Ordinance 2023-05. Loren Hylton seconded. Motion passed unanimously 3-0.

MIDWEST XTERIOR PLASTER ESTIMATE: Custodian Keith Freeman presented a bid proposal from Midwest Xterior Plaster estimate in the amount of \$85,000.00. (\$60,000.00 for 2,000 total sq ft of plaster repair/resurface; scaffold quote of \$25,000.00). Funding will come from Cum Cap.

EMA/E911: Director Mike Fincher requested the following:

- Appointment to EMAC & E-911 Advisory Boards, LEPC: Scott Ayres made a motion to retain Loren Hylton as the EMAC/E-911 Advisory Board member with Loren Hylton seconding. Motion passed unanimously 3-0. Loren Hylton made a motion to appoint Scott Ayres to the LEPC board with Scott Ayres seconding. Motion passed unanimously 3-0.
- Discussion on old jail facility once sheriff moves to new jail: Joint session was set for February 17th at 1 pm with Council. Paul Rider agreed to date. This discussion on the old jail facility will be on the agenda. Mike Fincher will lay out discussion.
- Loren Hylton made a motion to approve Mike Fincher to apply for Homeland Security reimbursable grant with Scott Ayres seconding. Motion passed unanimously 3-0.

CARROLL MANOR SEWER ISSUES: Carroll Manor Superintendent Kim Roy presented information and an estimate for a new control panel for a sewer lift station. There needs to be around \$13,500.00 worth of sewer work done which does include the service call made recently. No action taken. This will be included in the Joint session that will be held on Monday, February 17, 2025 at 1 pm.

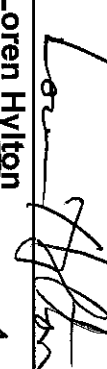
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NEXT MEETING: The next meeting will be Monday, February 3, 2025 at 9 am.

ADJOURNMENT: Loren Hylton made a motion to adjourn the meeting with Scott Ayres seconding. Motion passed unanimously 3-0.

Carroll County Board of Commissioners

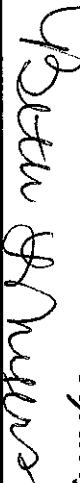

William R Brown, President


Loren Hylton

Loren Hylton


Scott Ayres

Scott Ayres

Attest: 

Beth L Myers, Carroll County Auditor

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