



Social Services Block Grant (SSBG) Program

July 1, 2026 - August 31, 2026

REQUEST *for* FUNDING

The Indiana Criminal Justice Institute (ICJI) is now accepting applications for the 2026 SSBG Program. This grant is being released through IntelliGrants. All applications must be submitted online through this system.

Register

Log in

For technical assistance with submitting an application, contact the ICJI Helpdesk at CJIHelpDesk@cji.in.gov. ICJI Helpdesk hours are Monday – Friday 8:00 a.m. to 4:30 p.m. ET, except state holidays. ICJI is not responsible for technical issues with grant submission within 48 hours of grant deadline.

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OVERVIEW

The U.S Department of Health and Human Services (HHS) Social Services Block Grant (SSBG) Program is awarded for a broad range of services. SSBG funding and other domestic violence funds are leveraged to not only help meet the goals of other domestic violence programs, but also to meet one of SSBG's broad statutory goals of "preventing or remedying neglect, abuse, or exploitation of children and adults unable to protect their own interest or preserving, rehabilitation, or reuniting families." Pursuant to 42 U.S.C. 1397 *et seq.*, the purpose of the Domestic Violence Services portion of SSBG is to offer financial support for operations of domestic violence shelters, so that other funding may be used for the provision of supportive services to survivors.

The Indiana Department of Child Services (DCS) is the primary recipient of the SSBG Award in the State of Indiana. DCS subsequently awards funding to several other state agencies for various social service initiatives within the State. Each year, DCS provides SSBG funds to the Indiana Criminal Justice Institute (ICJI) to assist **residential domestic violence programs** in providing emergency shelter to survivors of domestic violence and their dependents.

PROGRAM SCOPE

Activities supported by this program are determined by state and federal statutes, federal regulations, and ICJI policies. If an applicant receives an award, the funded project is bound by the provisions of this solicitation. All grants from ICJI Victim Services are **reimbursement** grants. Documentation of expenses and verification of payment must be provided to ICJI on a monthly or quarterly basis prior to reimbursement of expenses.

ELIGIBILITY

Eligible entities include local public agencies or nonprofit private organizations (including faith-based and charitable organizations, community-based organizations, tribal organizations, and voluntary associations) who provide **residential domestic violence services** and assist victims of family violence, domestic violence, or dating violence, and their dependents, and have a documented history of effective work concerning family violence, domestic violence, or dating violence.

An entity may apply, but will not be eligible for a grant until the entity has prequalified through a series of threshold requirements including:

1. **Unique Entity ID (UEI):** The UEI is entered in the Project Information section of the grant application. For more information and/or to obtain a UEI, [click here](#).
2. **System for Award Management (SAM) Registration:** To enable ICJI to report subawards in a timely manner, subrecipients are also required to register with System for Award Management (SAM). SAM is a federally owned and operated free website, and it will be used to populate the information needed to report subaward information. Registration can be completed [here](#).
3. Review of the entity's good standing with Indiana Department of Revenue (**DOR**), Indiana Department of Workforce Development (**DWD**), and Indiana Secretary of State (**SOS**) and enrollment in the [E-Verify](#) program.

FUNDING AVAILABILITY

ICJI estimates providing approximately 25-35 awards in the amount of \$5,000 to \$35,000. Grant recipients may apply for future SSBG funding on a yearly basis through the competitive grant application process.

APPLICATION SUBMISSION

Completed applications and all required documentation are to be submitted through IntelliGrants no later than **12:00 p.m. (noon) EDT on April 29, 2026**. Applications received after 12:00 p.m. (noon) EDT on April 29, 2026, will not be considered.

IntelliGrants is an end-to-end solution for the administration of grants. Everything from the grant application, reports, and fiscal drawdowns will occur online within IntelliGrants. Applicants must register in IntelliGrants to apply for funding opportunities. Instructions can be found on the [ICJI website](#).

Subrecipients are encouraged to review IntelliGrants training materials before logging in for the first time. The Training Webinar and Subrecipient User Manual are available on the [ICJI website](#) and under the “Training” tab in IntelliGrants. ICJI is not responsible for applicants who fail to submit a timely application due to technical difficulties that occur within 48 hours of the deadline.

The SSBG application within IntelliGrants has been updated to include only the forms necessary for completion.

AWARD PERIOD

The award period for this grant shall be **July 1, 2026, – August 31, 2026**. Projects should begin on July 1, 2026, and must be in operation no later than sixty (60) days after this date. Failure to have the funded project operational within sixty (60) days of July 1, 2026, will result in the termination of the grant and the de-obligation of all awarded funds.

All projects must conclude, and all funding obligations must be made no later than August 31, 2026. All outstanding expenses must be paid, and the final fiscal report must be submitted via IntelliGrants within thirty (30) days from August 31, 2026. Proof of payment for all expenses must be provided with the final fiscal report. Any expenses that have not been paid within thirty (30) days after August 31, 2026, will not be reimbursed. Late fiscal and programmatic reports will not be accepted.

PRIORITY AREAS

Pursuant to [42 U.S.C. § 10407\(a\)\(2\)\(B\)\(iii\)](#), the state will give special emphasis to the support of community-based projects of demonstrated effectiveness that are carried out by nonprofit private organizations and that have as their primary purpose the operation of shelters for victims of family violence, domestic violence, and dating violence, and their dependents; or provide counseling, advocacy, and self-help services to victims of family violence, domestic violence, and dating violence, and their dependents.

ALLOWABLE ACTIVITIES AND COSTS

ICJI awards SSBG dollars to supplement federal Family Violence and Prevention Services Act (FVPSA) grants and state Domestic Violence Prevention and Treatment (DVPT) grants, supporting comprehensive initiatives that address the needs of domestic violence victims in Indiana. SSBG funding is distributed to emergency domestic violence programs that provide emergency shelter services in the form of overnight shelter and congregate meals.

A “shelter night” is considered a unit rate for the indirect and direct costs expended per night, per client in the shelter facility. SSBG funding is the only funding source provided by ICJI that is solely dedicated to supporting domestic violence programs’ emergency shelter operations.

Shelter/Bed Nights (Unit Rate of a maximum of \$100/night/client): Grant recipients must use funding to maintain domestic violence shelter facilities for the purpose of serving survivors and their dependents in need of emergency shelter by:

- » Maintaining residential services and adequately meeting the needs including food, clothing, transportation, and shelter of domestic violence survivors in crisis, as well as those of their dependents.
- » Following best practice standards in the operation of domestic violence shelter facilities.
- » Complying with [Family Violence Prevention and Services Act \(FVPSA\)](#) and [Domestic Violence Prevention and Treatment \(DVPT\)](#) rules, regulations, and requirements in providing emergency shelter and supportive services to survivors of domestic violence, including program confidentiality requirements.

PROGRAM REQUIREMENTS

CONFIDENTIALITY

In order to ensure the safety of adult, youth, and child victims of family violence, domestic violence, or dating violence, and their families, SSBG-funded programs must establish and implement policies and protocols for maintaining the confidentiality of records pertaining to any individual who is provided with domestic violence services. Subgrantees may not disclose, reveal, or release personally identifying information or individual information collected in connection with services requested, utilized, or denied through grantees’ and subgrantees’ programs, regardless of whether the information has been encoded, encrypted, hashed, or otherwise protected.

“Personally identifying information” includes information such as an individual’s name, address, other contact information, and social security number, but it also can include information such as an individual’s race, birth date, or number of children if, in the particular circumstances, that information would identify the individual.

TRAUMA-INFORMED PRACTICES AND INTERVENTIONS

Effective interventions and trauma-informed practices need to be in place to build skills and capacities that contribute to the healthy, positive, and productive functioning of individuals and families. An important component of promoting social and emotional well-being includes addressing the impact of trauma, which can have a profound effect on the overall functioning of victims of family violence, domestic violence, dating violence and their dependents.

ACCESSIBILITY

To comply with federal law, services must be widely accessible to all victims of family violence, domestic violence and dating violence, and their dependents. Grantees must not discriminate on the basis of age, sex, disability, race, color, national origin, or religion ([42 U.S.C. § 10406\(c\)\(2\)](#)).

EQUAL TREATMENT REGULATIONS

Funds shall not be used to support inherently religious activities such as religious instruction, worship, or proselytization. Therefore, organizations must take steps to separate, in time or location, their inherently religious activities from federally funded services or activities.

BACKGROUND CHECKS

Subgrantees are required to perform biennial background checks on all employees and volunteers who work directly with victims/survivors. At a minimum, agencies should complete background checks through the Indiana State Police. ICJI will verify background checks have been completed during on-site and/or desk review monitoring.

ATTACHMENTS REQUIRED WITH APPLICATION

1. **Sustainability Plan:** Please attach a document detailing the applicant's plan to maintain the program once the grant period expires.
2. **Timeline:** Please attach a timeline for the completion of the project and/or expenditure of the grant funds.
3. **Letters of Endorsement:** Please attach at least one letter of endorsement evidencing community support for the applicant's SSBG program.
4. **Miscellaneous:**
 - a. If applicable, attach other pertinent information.

PROGRAM COSTS

In order to be eligible for reimbursement, program costs must meet the following criteria:

1. Costs must be necessary and reasonable for the stated purpose of the grant.
2. Costs must be in accordance with generally accepted accounting principles. [Learn more.](#)
3. Costs must conform to any limitations or exclusions set forth in, 45 CFR Part 75, 2 CFR. Part 200, and the SSBG program requirements.
4. Costs must be consistent with policies and procedures of the SSBG program and applied uniformly.
5. Costs must be adequately documented with supporting materials including receipts, invoices, timesheets, paystubs, etc. The ICJI Supporting Documentation Policy can be found [here.](#)

APPLICATION REVIEW

Pursuant to 45 CFR Part 75, the State will review and score all grant applications as part of the competitive application process. As part of this process, the State will evaluate the allowability of the application, the applicant and the project, under the following factors:

- The completeness of the grant application;
- Whether the grant application is within the purpose areas and priority areas of the funding;
- The applicant's eligibility;
- Compliance with all federal and state laws, regulations, and rules;
- Whether the proposed expenditures set forth in the project budget are allowable and allocable;
- Any potential conflicts of interest;
- Whether the applicant has any federal and/or state debt delinquency;
- The applicant's ability to successfully pass clearance checks from the Indiana Department of Revenue (DOR), Indiana Department of Workforce Development (DWD) and the Indiana Secretary of State (SOS);
- Any and all risk associated with granting funds to the applicant;
- Whether the applicant is debarred or suspended by any federal or state department or agency; and
- Whether the applicant maintains a current registration in System of Award Management (SAM) and has an active Unique Entity ID (UEI).

MONITORING

All grant awards will be monitored by an ICJI Grant Manager and/or ICJI Compliance Monitoring team using a combination of desk reviews and site visits. Additionally, the grant manager will review all submitted reports for timeliness and accuracy. Delinquencies and report contents will be addressed as needed by ICJI staff. **Late and repeated incorrect reports could disqualify subrecipients from future funding.**

AUDIT REQUIREMENTS

Pursuant to 2 C.F.R. Part 200, specifically, § 200.500 *et seq.*, recipients of federal funds are subject to annual audit requirements.

1. *Audit required:* A non-federal entity that expends \$1,000,000 or more during the non-federal entity's fiscal year in federal awards must have a single or program-specific audit conducted for that year in accordance with the provisions of this part.
2. *Single audit:* A non-federal entity that expends \$1,000,000 or more during the non-federal entity's fiscal year in federal awards must have a single audit conducted in accordance with § 200.514 Scope of audit,

except when it elects to have a program-specific audit conducted in accordance with paragraph (3) of this section.

3. *Program-specific audit election:* When an entity expends federal awards under only one federal program (excluding research and development) and the federal program's statutes, regulations, or the terms and conditions of the federal award do not require a financial statement audit of the entity, the entity may elect to have a program-specific audit conducted in accordance with § 200.507 Program-specific audits. A program-specific audit may not be elected for research and development unless all of the federal awards expended were received from the same federal agency, or the same federal agency and the same pass-through entity, and that federal agency, or pass-through entity in the case of a subrecipient, approves in advance a program-specific audit.
4. *Exemption when federal awards expended are less than \$1,000,000:* A non-federal entity that expends less than \$1,000,000 during the non-federal entity's fiscal year in federal awards is exempt from federal audit requirements for that year, except as noted in § 200.503 Relation to other audit requirements, but records must be available for review or audit by appropriate officials of the federal agency, pass-through entity, and Government Accountability Office (GAO).
5. *Federally Funded Research and Development Centers (FFRDC):* Management of an entity that owns or operates a FFRDC may elect to treat the FFRDC as a separate entity for purposes of this part.
6. *Subrecipients and Contractors:* An entity may simultaneously be a recipient, a subrecipient, and a contractor. Federal awards expended as a recipient or a subrecipient are subject to audit under this part. The payments received for goods or services provided as a contractor are not federal awards. Section § 200.331 Subrecipient and contractor determinations sets forth the considerations in determining whether payments constitute a federal award or a payment for goods or services provided as a contractor.
7. *Compliance responsibility for contractors:* In most cases, the entity's compliance responsibility for contractors is only to ensure that the procurement, receipt, and payment for goods and services comply with federal statutes, regulations, and the terms and conditions of federal awards. Federal award compliance requirements normally do not pass through to contractors. However, the entity is responsible for ensuring compliance for procurement transactions, which are structured such that the contractor is responsible for program compliance or the contractor's records must be reviewed to determine program compliance. Also, when these procurement transactions relate to a major program, the scope of the audit must include determining whether these transactions are in compliance with federal statutes, regulations, and the terms and conditions of federal awards. See also § 200.318(b) Oversight of Contractors.
8. *For-profit subrecipient:* Since this part does not apply to for-profit subrecipients, the pass-through entity is responsible for establishing requirements, as necessary, to ensure compliance by for-profit subrecipients. The agreement with the for-profit subrecipient must describe applicable compliance requirements and the for-profit subrecipient's compliance responsibility. Methods to ensure compliance for federal awards made to for-profit subrecipients may include pre-award audits, monitoring during the agreement, and post-award audits. See also § 200.332 Requirements for pass-through entities.

APPENDIX A: APPLICABLE LAWS AND MANDATORY REQUIREMENTS

I. GENERAL

This award is governed by 2 C.F.R. Part 200 and the DOJ Grants Financial Guide. All subrecipients must adhere to all provisions set forth in federal and state statute, regulation, or rule. Failure to abide by the federal and state mandates may, at the discretion of the state, be considered to be a material breach. The consequences of a material breach include, but are not limited, to:

- » The subrecipient becoming ineligible for this grant funding opportunity;
- » Requiring repayment of any grant funds already received;
- » The de-obligation of grant funds; and
- » The material breach becoming a factor in the scoring process for future grant applications.

Furthermore, the subrecipient may not obligate, expend or draw down grant funds until the federal Office of the Chief Financial Officer notifies the state that the grant has been awarded to Indiana. The state shall not reimburse a subrecipient for expenditures outside the grant period of performance.

Pursuant to 2 C.F.R. Part 200, all subrecipients are required to establish and maintain grant accounting systems and financial records to accurately account for funds awarded to them.

The subrecipient understands and agrees that it cannot use federal funds from different funding sources for one or more of the identical cost items, in whole or in part. If this scenario presents itself, the subrecipient must contact the ICJI program manager in writing and refrain from the expenditure, obligation, or draw down of any federal funds awarded from ICJI concerning the identical cost items.

II. CIVIL RIGHTS LAWS AND REQUIREMENTS

Recipients of federal grants are required to adhere to all federal and state laws concerning civil rights including, but not limited to, the laws set forth below:

- » *Nondiscrimination*: Pursuant to the Indiana Civil Rights Law, specifically including IC § 22-9-1-10, and in keeping with the purposes of the federal Civil Rights Act of 1964, the Age Discrimination in Employment Act, and the Americans with Disabilities Act, the subrecipient covenants that it shall not discriminate against any employee or subrecipient for employment relating to this grant with respect to the hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment, because of the employee or subrecipient's race, color, national origin, religion, sex, age, disability, ancestry, status as a veteran, or any other characteristic protected by federal, state, or local law ("Protected Characteristics"). Furthermore, the subrecipient certifies compliance with applicable federal laws, regulations, and executive orders prohibiting discrimination based on the protected characteristics in the provision of services. Breach of this provision may be regarded as a material breach of any grant agreement.

Applicant covenants that it shall comply with applicable federal civil rights laws and nondiscrimination provisions. Taken together, these federal laws prohibit applicants from discrimination either in employment (subject to an exemption for certain faith-based organizations) or in the delivery of services or benefits based on race, color, national origin, sex, religion, or disability, and in the delivery of services or benefits based on age. Furthermore the applicant covenants that it does and shall not operate any programs or engage in any practices promoting Diversity, Equity, and Inclusion (DEI) that violate Indiana or Federal Civil Rights Laws by treating a person differently on the basis of race or sex, such as by considering race or sex when making recruitment, hiring, disciplinary, or employment decisions; requiring

employees to participate in training or education programs that employ race or sex stereotypes; or attempting to achieve racial or sex balancing in the applicant's workforce. Breach of this provision may be regarded as a material breach of any grant agreement.

- » *Services to Limited English Proficiency (LEP) Individuals:* In accordance with Department of Justice (DOJ) guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). See U.S. Department of Justice, Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons, 67 Fed. Reg. 41, 455 (2002). For more information on the civil rights responsibilities that recipients have in providing language services to LEP individuals, please see this [website](#).
- » *Ensuring Equal Treatment for Faith-Based Organizations:* Faith-based organizations are prohibited from using financial assistance from the DOJ to fund inherently (or explicitly) religious activities. While faith-based organizations can engage in non-funded inherently religious activities, they must hold them separately from the program funded by this grant, and recipients cannot compel beneficiaries to participate in these activities. The Equal Treatment Regulation also makes it clear that organizations participating in programs funded by the DOJ are not permitted to discriminate in the provision of services on the basis of the beneficiary's religion. For more information on the regulation, please see the Office of Civil Rights (OCR) [website](#).
- » Faith-based organizations should also note that the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, as amended, 42 U.S.C. § 3789(c); the Victims of Crime Act of 1984, as amended, 42 U.S.C. § 10604(e); the Juvenile Justice and Delinquency Prevention Act of 1974, as amended, 42 U.S.C. § 5672(b); and the Violence Against Women Act Reauthorization Act of 2013, Pub. L. no. 113-4, sec. 3(b)(4), 127 Stat. 54, 61-62 (to be codified at 42 U.S.C. § 13925(b)(13)) contain prohibitions against discrimination on the basis of religion in employment. Despite these nondiscrimination provisions, the DOJ has concluded that it may construe the Religious Freedom Restoration Act (RFRA) on a case-by-case basis to permit some faith-based organizations to receive DOJ funding while taking into account religion when hiring staff, even if the statute that authorizes the funding program generally forbids recipients from considering religion in employment decisions. Please consult with the OCR if you have any questions about the regulation or the application of RFRA to the statutes that prohibit discrimination in employment.
- » *Using Arrest and Conviction Records in Making Employment Decisions:* The OCR issued an advisory document for recipients on the proper use of arrest and conviction records in making hiring decisions. See Advisory for Recipients of Financial Assistance from the U.S. Department of Justice on the U.S. Equal Opportunity Commission's Enforcement Guidance: Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964 (June 2013), available [here](#). Recipients should be mindful that the misuse of arrest or conviction records to screen either subrecipients for employment or employees for retention or promotion may have a disparate impact based on race or national origin, resulting in unlawful employment discrimination. In light of the advisory, recipients should consult local counsel in reviewing their employment practices. If warranted, recipients should also incorporate an analysis of the use of arrest and conviction records in their Equal Opportunity Plans (EEOs).
- » *Complying with the Safe Streets Act:* An organization that is a recipient of financial assistance subject to the nondiscrimination provisions of the Safe Streets Act, must meet two obligations: (1) complying with

the federal regulation pertaining to the development of an EEOP (see 28 C.F.R. pt.42, subpt. E) and (2) submitting to the OCR findings of discrimination (see 28 C.F.R. §§ 42.204(c),.205(c)(5)).

- » *Meeting the EEOP Requirement:* If your organization has less than fifty employees or receives an award of less than \$25,000 or is a nonprofit organization, a medical institution, an educational institution, or an Indian tribe, then it is exempt from the EEOP requirement. To claim the exemption, your organization must complete and submit Section A of the Certification Form, which is available online [here](#).

If your organization is a government agency or private business and receives an award of \$25,000 or more, but less than \$500,000, and has fifty or more employees (counting both full- and part-time employees but excluding political appointees), then it has to prepare a Utilization Report (formerly called an EEOP Short Form), but it does not have to submit the report to the OCR for review. Instead, your organization has to maintain the Utilization Report on file and make it available for review on request. In addition, your organization has to complete Section B of the Certification Form and return it to OCR. The Certification Form is available [here](#).

If your organization is a government agency or private business and has received an award for \$500,000 or more and has fifty or more employees (counting both full- and part- time employees but excluding political appointees), then it has to prepare a Utilization Report (formerly called an EEOP Short Form) and submit it to OCR for review within sixty days from the date of the award. For assistance in developing a Utilization Report, please consult the OCR's [website](#). In addition, your organization has to complete Section C of the Certification Form and return it to the OCR. The Certification Form is available [here](#).

To comply with the EEOP requirements, you may request technical assistance from an EEOP specialist at the OCR by telephone at (202) 307-0690, by TTY at (202) 307-2027, or by e-mail at EEOSubmission@usdoj.gov.

- » *Ensuring Access to Federally Assisted Programs:* Federal laws that apply to recipients of federal grant awards prohibit discrimination on the basis of race, color, national origin, religion, sex, disability, in funded programs or activities, not only in employment but also in the delivery of services or benefits. Federal law also prohibits recipients from discriminating on the basis of age in the delivery of services or benefits.
- » *Enforcing Civil Rights Laws:* All recipients of federal financial assistance, regardless of the particular funding source, the amount of the grant award, or the number of employees in the workforce, are subject to prohibitions against unlawful discrimination. Accordingly, the OCR investigates recipients that are the subject of discrimination complaints from both individuals and groups. In addition, based on regulatory criteria, the OCR selects a number of recipients each year for compliance reviews, audits that require recipients to submit data showing that they are providing services equitably to all segments of their service population and that their employment practices meet equal opportunity standards.
- » *Meeting the Requirement to Submit Findings of Discrimination:* If in the three years prior to the date of the grant award, your organization has received an adverse finding of discrimination based on race, color, national origin, religion, or sex, after a due process hearing, from a state or federal court or from a state or federal administrative agency, your organization must send a copy of the finding to OCR. A copy must also be sent to the state.
- » *Executive Orders:* The applicant will comply with and follow all applicable [federal executive orders](#).

III. STATE LAWS AND REQUIREMENTS

Recipients of grant funds from the state are required to adhere to all state laws concerning the receipt and use of grant funds from federal and state funding sources. Those laws include, but are not limited to, the laws set forth below.

- » *State Ethical Requirements:* The applicant and its agents shall abide by all ethical requirements that apply to persons who have a business relationship with the state as set forth in IC § 4-2-6, et seq., IC § 4-2-7, et seq. and the regulations promulgated thereunder. If the applicant has knowledge, or would have acquired knowledge with reasonable inquiry, that a state officer, employee, or special state appointee, as those terms are defined in IC § 4-2-6-1, has a financial interest in the grant, the applicant shall ensure compliance with the disclosure requirements in IC § 4-2-6-10.5 prior to the execution of this grant. If the applicant is not familiar with these ethical requirements, the applicant should refer any questions to the Indiana State Ethics Commission or visit the Inspector General's [website](#). If the applicant or its agents violate any applicable ethical standards, the state may, in its sole discretion, terminate this grant immediately upon notice to the applicant. In addition, the applicant may be subject to penalties under IC §§ 4-2-6, 4-2-7, 35-44.1-1-4, and under any other applicable laws.
- » *Indiana Secretary of State:* Pursuant to Indiana Code Title 23, applicant must be properly registered and owes no outstanding reports to the Indiana Secretary of State.
- » *Telephone Solicitation of Consumers; Automatic Dialing Solicitations:* As required by Indiana Code § 5-22-3-7:
 - (1) the Applicant and any principals of the Applicant certify that
 - (A) except for de minimis and nonsystematic violations, it has not violated the terms of:
 - (i) IC § 24-4.7 [Telephone Solicitation Of Consumers];
 - (ii) IC § 24-5-12 [Telephone Solicitations]; or
 - (iii) IC § 24-5-14 [Regulation of Automatic Dialing Machines];in the previous three hundred sixty-five (365) days, even if IC § 24-4.7 is preempted by federal law; and
 - (B) the Applicant will not violate the terms of IC § 24-4.7 for the duration of this Grant Agreement, even if IC § 24-4.7 is preempted by federal law.
 - (2) The Applicant and any principals of the Applicant certify that an affiliate or principal of the Applicant and any agent acting on behalf of the Applicant or on behalf of an affiliate or principal of the Applicant, except for de minimis and nonsystematic violations,
 - (A) has not violated the terms of IC § 24-4.7 in the previous three hundred sixty-five (365) days, even if IC § 24-4.7 is preempted by federal law; and
 - (B) will not violate the terms of IC § 24-4.7 for the duration of the grant agreement even if IC § 24-4.7 is preempted by federal law.
- » *Drug-Free Workplace Certification:* Applicant hereby covenants and agrees to make a good faith effort to provide and maintain a drug-free workplace as required by Executive Order 90-5, April 12, 1990. Executive Order 90-5 applies to all individuals and private legal entities who receive grants or contracts from state

agencies. This clause was modified in 2005 to apply only to contractor's employees within the State of Indiana and cannot be further modified, altered, or changed. Applicant will give written notice to the state within ten (10) days after receiving actual notice that the applicant, or an employee of the applicant in the State of Indiana, has been convicted of a criminal drug violation occurring in the workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of grant payments, termination of the grant and/or debarment of grant opportunities with the State of Indiana for up to three (3) years.

In addition to the provisions of the above paragraphs, if the total amount set forth in this grant agreement is in excess of \$25,000.00, the applicant certifies and agrees that it will provide a drug-free workplace by:

- A. Publishing and providing to all of its employees a statement notifying them that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the applicant's workplace and specifying the actions that will be taken against employees for violations of such prohibition; and
 - B. Establishing a drug-free awareness program to inform its employees of (1) the dangers of drug abuse in the workplace; (2) the applicant's policy of maintaining a drug-free workplace; (3) any available drug counseling, rehabilitation, and employee assistance programs; and (4) the penalties that may be imposed upon an employee for drug abuse violations occurring in the workplace; and
 - C. Notifying all employees in the statement required by subparagraph (A) above that as a condition of continued employment the employee will (1) abide by the terms of the statement; and (2) notify the applicant of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction; and
 - D. Notifying in writing the state within ten (10) days after receiving notice from an employee under subdivision (C)(2) above, or otherwise receiving actual notice of such conviction; and
 - E. Within thirty (30) days after receiving notice under subdivision (C)(2) above of a conviction, imposing the following sanctions or remedial measures on any employee who is convicted of drug abuse violations occurring in the workplace: (1) take appropriate personnel action against the employee, up to and including termination; or (2) require such employee to satisfactorily participate in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state or local health, law enforcement, or other appropriate agency; and
 - F. Making a good faith effort to maintain a drug-free workplace through the implementation of subparagraphs (A) through (E) above.
- » *Employment Eligibility Verification:* As a condition precedent to entering into any grant agreement and as required by IC § 22-5-1.7 and Executive Order 25-29, the applicant hereby swears or affirms under the penalties of perjury that:
- A. The applicant has enrolled in and verified the work eligibility status of all his/her/its employees through the E-Verify program as defined by IC § 22-5-1.7-3. The applicant is not required to participate should the E-Verify program cease to exist. Additionally, the applicant is not required to participate if the applicant is self-employed and does not employ any employees;
 - B. The applicant has not knowingly employed or contracted with, and shall not knowingly employ or contract with, an unauthorized alien. The applicant has not retained, and shall not retain, an employee, and has not contract and shall not contract with a person, that the applicant subsequently learned or learns is an unauthorized alien;

- C. The applicant has required and shall require his/her/its contractors and subcontractors, who perform work under the grant agreement, to certify to the applicant that the contractors and the subcontractors do not knowingly employ or contract with an unauthorized alien, and that the contractors and subcontractors have enrolled in and are participating in the E-Verify program. The applicant agrees to maintain this certification throughout the duration of the term of any contract with contractors or subcontractors and to provide any and all such certifications to the State promptly upon request.
 - D. The state may terminate for default if the applicant fails to cure a breach of this provision no later than thirty (30) days after being notified by the state
- » *ICJI Policies and Requirements:* Recipients of grant funds from ICJI are required to adhere to all ICJI policies, procedures, and guidelines concerning the receipt and use of grant funds from both federal and state funding sources, including those directives, policies, and guidelines found on ICJI's [website](#).
 - » *Executive Orders:* The applicant will comply with all [applicable state executive orders](#).