

2017 Grant Overview

Indiana Criminal Justice Institute
Drug & Crime Control Division

*Performance Measurement and
Reporting*

Components of a Successful ICJI Program Application

1. Problem Statement & Analysis
2. Program Goal
3. Program Objective(s)
4. Performance Indicator(s)
5. Timeline* – Milestone Plan of Action

* Additional Requirement for all 2016-2017 JAG Awards

What are Problem Statements?

1. Problem Statement & Analysis

- This statement should clearly define what problem/issue/disparity your program will address.
- The Problem Statement should be supported by data, statistics, or other objective facts supporting the claim.
- This section should be very specific and include multi-year trends/relative comparisons (if applicable).

What are Goals?

2. Program Goals

- A Program Goal is a short statement providing the ultimate goal of your program.
- Your program's goal should be measurable and directly address the Problem Statement & Analysis (see slide #3).

What are Objectives?

3. Program Objective(s)

- Objectives are intended actions undertaken by a program that works toward the stated goal.
- Components of an Objective:
 - Specified target group(s);
 - Magnitude (amount of expected change);
 - The direction of the expected change;
 - Time frame for achieving the result; &
 - Should be measurable

What are Performance Indicators?

4. Performance Indicator(s)

- Statements of the work produced by program activities
- Indicators should specify the extent to which an Objective was achieved
 - (e.g. # of workshops held, # of participants trained, # of flyers distributed, etc.)

Additional Explanation

Program Objectives: do not have to be related but must directly inform the program goal(s).

Performance Indicators: also, do not have to be related but combined must demonstrate achievement of objective.

SMART

All program objectives must be SMART:

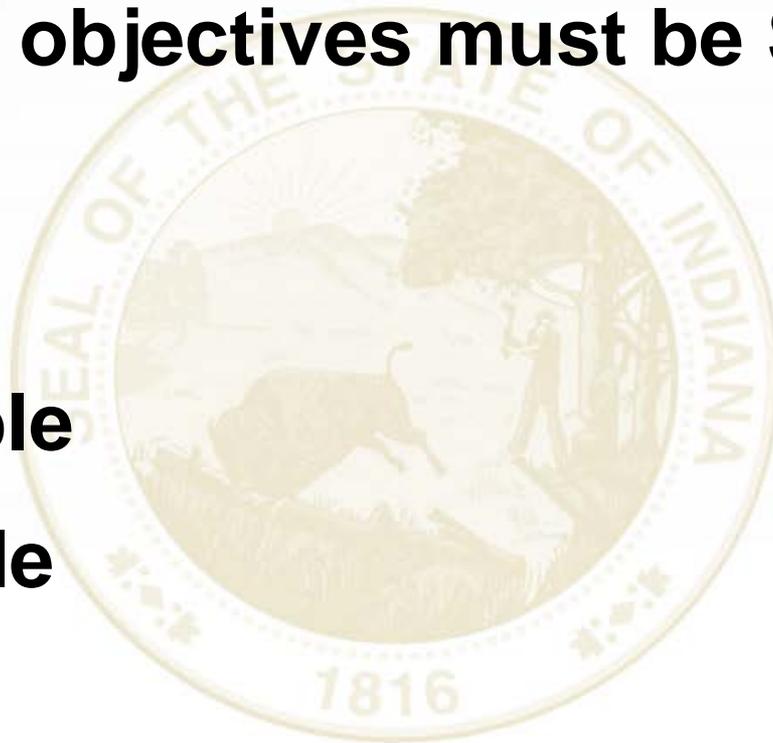
Specific

Measurable

Achievable

Realistic

Time specific



What is a Timeline?

5. Milestone Plan of Action*

- Due to changes in federal reporting requirements, **ALL** JAG recipients must complete a Milestone Plan of Action (proposed Timeline).
- The timeline will allow ICJI to monitor when grant activities/expenditures are anticipated and ensure programs are not experiencing significant barriers to their success.

Timeline

Milestone Plan of Actions: Timelines will be compared to quarterly financial and programmatic reports to ensure congruency.

Timelines will include:

- Grant ID (column 1)
- ALL grant activities as related to the Objectives/Performance Indicators (Column 2)
- Proposed Expenditures, per quarter, for all specified activities (Columns 3-6)

EXAMPLE

Problem: There is a high rate (65%) of alcohol abuse and misuse by minors in ____ County.

Problem Statement: Based on self-report surveys conducted in the area high school, local minors are abusing alcohol at a rate higher than the state's avg. of 35%. Additionally, law enforcement responses to underage consumption have continue to steadily increase over the last three (3) years at a rate of 10% per year.
(Further data should be added as needed)

Program Goal: Decrease the number of minor consuming charges by 10% by the end of 2016.

Objective #1 (LCC): Provide 25% increase in the amount of alcohol abuse information made available to ____ County high school students in 2016.

Performance Indicator 1.1: # of alcohol abuse informational brochures made available in 2016.

Performance Indicator 1.2: # of alcohol abuse forums held at the local high school in 2016.

Objective #2 (LCC): Create 20% increase in the number of focused police underage drinking checkpoints in ____ Co. during 2016.

Performance Indicator 2.1 #of focused police underage drinking checkpoints in ____ Co. during 2016.

Performance Indicator 2.2: # of police hours spent on underage drinking checkpoints in 2016.

EXAMPLE

The timeline below corresponds with the example on the previous slide (Slide #11). Additional data may be required for your respective programs.

1.

Timeline - Milestone Plan of Action

	ID	Activities ?	Proposed Budget Expenditures - Q1 ?	Proposed Budget Expenditures - Q2 ?	Proposed Budget Expenditures - Q3 ?	Proposed Budget Expenditures - Q4 ?
✘	1.1	Provide informational brochures to local high school @ \$1/piece	0.00	100.00	100.00	0.00
✘	1.2	Conduct alcohol abuse forums at high school @ \$25/hr x2 staff	250.00	175.00	0.00	0.00
✘	1.3	Conduct underage drinking checkpoints @ \$35/hr x6 officers	1050	2500	3000	3000

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Contact

For questions regarding your grant application or reporting, please contact one of Drug & Crime Division's Program Managers:

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