

**GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION  
BOARD MEETING NO. 696**

**DATE:** December 18, 2024

**TIME:** 5:00PM

**PLACE:** 1250 Canal Rd. Lafayette, IN. 47904 Conference Room

**MEETING CHAIR:** Ms. Julie Ginn

**AGENDA**

Item

1. Communications and Announcements
2. Public Comment
  - 2.1. Comments on the Agenda – 5 minutes
3. Review and Approval of Agenda Items and Minutes
  - 3.1. Review and Approval of Agenda of Meeting No.696 held on December 28, 2024.
  - 3.2. Review and Approval of Minutes of Meeting No.695 held on November 20, 2024.
4. Old Business
5. New Business
  - 5.1. Approval to authorize CEO Bryan Smith to execute the ERP System Contract Renewal with Avail for 2025 at the price of \$52,556 (Exhibit 1 pg.6)
  - 5.2. Approval of Resolution 24-07 of the pricing of New Flyer Hydrogen Fuel Cell Buses (Exhibit 2 pg.9)
  - 5.3. Approval of the 2026 – 2030 TIP (Exhibit 3 pg.10)
  - 5.4. Consideration of claims list numbering 40169 through 40245, in the amount of \$576,704.90 (pg.24).
  - 5.5. Consideration of payroll for November 1, 2024, through November 30, 2024, in the amount of \$1,434,314.82 (pg.26).
6. Board and Staff Reports
  - 6.1. Chief Executive Officer Report (pg.27).
7. Public Comments
  - 7.1. 3 minutes per speaker
8. Adjournment
  - 8.1. Next meeting is Wednesday, January 22, 2025 at 5:00PM in the GLPTC Board Room.

**GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION  
BOARD MEETING NO. 695  
MEETING MINUTES**

**DATE:** November 20, 2024  
**Present:** Julie Ginn, Chair  
**Board** Mike Gibson, Secretary  
James Blanco  
Tino Atisso  
Ben Murray  
Joel Wright

**Present:** Bryan D. Smith: Chief Executive Officer  
**Staff** Joanne Zhang: Chief Financial Officer  
Bryan Walck: Manager of Customer Experience  
Shawn Coffman: Fleet Manager  
Dusty Sturgeon, Human Resources Administrator  
Randy Anderson: Information Technology Manager  
Derek Streeter: Safety and Training Administrator  
Shelby Yeaman: Executive Assistant/Project Manager  
Brian Karle: Attorney

**Guests:** Chad Burdo with Henriott

Chair, Julie Ginn, called the meeting No. to order at 5:03 PM in the GLPTC Board Room, 1250 Canal Road.

**COMMUNICATIONS & ANNOUNCEMENTS**

**PUBLIC COMMENT**

**REVIEW AND APPROVAL OF AGENDA ITEMS AND MINUTES**

1. Mr. Mike Gibson made the motion to amend the agenda to add item 5.1a, to amend the CEO's contract from CityBus paying for CEO's healthcare premiums, to CEO paying for his own healthcare premiums. Mr. Benjamin Murray seconded the motion. The motion carried by a vote of 5 ayes and 0 nays.
2. Mr. James Blanco made the motion approve the Agenda of Meeting No. 695 held on November 20, 2024. Mr. Tino Atisso seconded the motion. The motion carried by a vote of 5 ayes and 0 nays.
3. Mr. Joel Wright made the motion to approve the Minutes of Meeting No. 694 held on October 24, 2024. Mr. James Blanco seconded the motion. The motion carried by a vote of 5 ayes and 0 nays.

**OLD BUSINESS**

## NEW BUSINESS

1. Mr. Tino Atisso made the motion to approve the amendment of CEO's contract to have CEO pay for his 2025 healthcare premiums. Mr. James Blanco seconded the motion. The motion carried by a vote of 5 ayes and 0 nays.

Mr. Bryan Smith mentioned his promise to the Union, making Administration and Union equal in what is paid towards healthcare benefits. When the promise was made, Mr. Smith did not realize, in the moment, he was spending administration's money and not CityBus' money. Because Administration is getting hit with a 7.5% increase in what they are paying for their 2025 benefits, on top of premiums increasing, Mr. Smtih thought it be fair he pays the same.

2. Mr. James Blanco made the motion to approve authorization for CEO Bryan Smith to execute the contract for the 2025 Level-Funded health benefits plan. Mr. Joel Wright seconded the motion. The motion carried by a vote of 5 ayes and 0 nays.

Mr. Chad Budro from Henriott discussed with the Board the reasoning for the 24.9% increase in premiums. Due to the premium increase, he suggested moving to the PPO plan, which is a low deductible health plan. This plan allows for copays rather than spending the full amount at each appointment until you reach your deductible or out-of-pocket maximum. Mr. Budro and Mr. Smith are hopeful long term this will lower the year-to-year difference employees will have to pay. This plan also means CityBus will get rid of the HSA fundings and also the Everside clinic, which was not being utilized by about 60% of employees enrolled in benefits. This plan was also picked out of multiple quotes that were received. There is a Prescription Drug Program, Surgical and Scanning Centers offered to employees to help with costs.

3. Mr. Joel Wright made the motion to approve Mr. Mike Gibson to move to Chair of the Board, and Mr. James Blanco to take over as Secretary starting January 2025. Mr. Benjamin Murray seconded the motion. The motion carried by a vote of 5 ayes and 0 nays.

4. Mr. Mike Gibson made the motion to approve the 2025 Administrative Holiday Schedule. Mr. Tino Atisso seconded the motion. The motion carried by a vote of 5 ayes and 0 nays.

5. Mr. James Blanco made the motion to approve the 2025 GLPTC Board Meeting dates. Mr. Benjamin Murray seconded the motion. The motion carried by a vote of 5 ayes and 0 nays.

The scheduled dates are the same as the 2024 year, holding the fourth Wednesday of each month, except the last two months due to the holidays. Those will be held on the third Wednesday of the month.

6. Mr. Benjamin Murray made the motion to approve the updated GLPTC PTASP Safety Plan. Mr. Mike Gibson seconded the motion. The motion carried by a vote of 5 ayes and 0 nays.

Mr. Derek Streeter gave a brief presentation discussing some of the major changes within the PTASP plan. Some of these big topics are Transit Assault, Health, Bicycle, Fatigue, Management. Mr. Streeter also created a voluntary Safety Committee with both frontline employees and management and that committee is going very well. Mr. Mike Gibson asked about the day-to-day safety. Mr. Derek Streeter mentioned the 2024 Safety Risk Register, going over the columns and how day-to-day safety is monitored and tracked.

7. Mr. Joel Wright made the motion to approve the retired fleet disposal list. Mr. James Blanco seconded the motion. The motion carried by a vote of 5 ayes and 0 nays.

Mr. Smith mentioned these are buses and vehicles that are ready to be removed from the property. Some will be going to TEMA we will be posting on govdeals.com as well.

8. Mr. James Blanco made the motion to approve authorization for CEO Bryan Smith to sign the Amtrack Bus License Agreement. Mr. Benjamin Murray seconded the motion. The motion carried by a vote of 5 ayes and 0 nays.

It was inquired about the frequency and time of day the Amtrack will be running. Mr. Smith answered that it will run throughout the day, but unsure of frequency. It was also inquired about informing Amtrack on holiday road schedule, construction, and closings, and it was ensured that CityBus will make sure they are made aware.

9. The Board considered approval of the claims list numbering 40098 through 40168, in the amount of \$713,632.31. Mr. Mike Gibson made the motion to approve the claims list. Mr. Benjamin Murray seconded the motion. The motion carried by a vote of 5 ayes and 0 nays.

10. The Board considered approval of payroll for October 1, 2024, through October 31, 2024, in the amount of \$963,542.60. Mr. Mike Gibson made the motion to approve payroll. Mr. Benjamin Murray seconded the motion. The motion carried by a vote of 5 ayes and 0 nays.

## **BOARD AND STAFF REPORTS (CEO REPORT)**

1. Mr. Smith let the board know he is working with Mr. Derek Streeter, our Training and Safety Administrator, on getting trained on CityBus buses and routes to help pick up shifts outside of his day-to-day hours. We are hoping this can help keep service on the roads and not cancel routes. Union is okay with this as there is a clause in the contract to allow administration to drive when necessary.
2. There are elements in the Purdue RFP that CityBus cannot partake in, but to the extent we are able we will be bidding that.

3. Our Hydrogen Fueling Station BOT RFP/Q received 11 qualifications which is a major number, much higher than we could have ever expected. Interviews start Monday, November 25<sup>th</sup>, and will hopefully be bringing a firm fixed price to the Board in January for our Hydrogen Fueling Station.

## **PUBLIC COMMENTS**

## **ADJOURNMENT**

With there being no further business to be transacted, Mr. Joel Wright made the motion to adjourn. Mr. Tino Atisso seconded the motion. The motion carried by a vote of 5 ayes and 0 nays. The next regular Board Meeting is scheduled for Wednesday, December 18<sup>th</sup>, 2024, at 5:00PM in the GLPTC Board Room, 1250 Canal Road Lafayette, IN. 47904. The Board Meeting adjourned at 5:53PM.



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Mr. Mike Gibson, Secretary  
CityBus Board of Directors

11/26/2024

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Date:



November 14, 2024

Joanne Zhang  
Chief Financial Officer  
CityBus  
1250 Canal Road  
Lafayette, IN 47902

**Re: Extension of ETMS Support Renewal**

Dear Ms. Zhang,

Avail Technologies, Inc. is pleased to provide CityBus with this offer to extend the system maintenance and support for your Avail ETMS system.

Your current plan is due to run out on December 31, 2024. For your convenience, we have included a pricing table that offers significant savings for agreeing to sign up for multiple years and different payment plans.

These tables compare the costs based on the following contract plans:

- ❖ 1-year commitment with annual payment at start of each plan year
- ❖ 3-year commitment with annual payment at start of each plan year
- ❖ 3-year commitment with single payment at start of plan
- ❖ 5-year commitment with annual payment at the start of each plan year
- ❖ 5-year commitment with single payment at the start of the plan

Notes on changes from previous contract:

- N/A

If you are acceptant of the plan, please make your election as indicated below, sign below and return to Avail. Please e-mail signed offer to [contracts@availtec.com](mailto:contracts@availtec.com).

In closing, we hope you find the information we have provided here helpful and that it demonstrates the level of commitment that Avail provides to CityBus and the strong value that we offer. If you have any questions, please do not hesitate to contact Amanda Hinchberger or via e-mail at [ahinchberger@availtec.com](mailto:ahinchberger@availtec.com).

Sincerely,

Amanda Hinchberger  
Account Manager

# 1 MAINTENANCE & SUPPORT PLAN

## 1.1 STANDARD SUPPORT

Avail will issue an M&S Agreement, based on the election above for support.

The support pricing above is based on 15 users & 200 support hours per year, if CityBus exceeds the number of users and annual support labor, Avail reserves the right to charge CityBus.

**Endorsement – CityBus accepts the offer of:**

- ☐ Single Year Offer - \$52,556
- ☐ 3-Year Offer (Annual Payment) - \$160,807 First Year Payment - \$52,556
- ☐ 3-Year Offer (Single Payment) - \$159,151
- ☐ 5-Year Offer (Annual Payment) - \$270,595 First Year Payment - \$52,556
- ☐ 5-Year Offer (Single Payment) - \$267,790

Period of Support	Annual Price w/ Year-to-Year Contract	Annual Price w/ 3-Year Contract	Single Purchase of 3-Year Contract	Annual Price w/ 5-Year Contract	Single Purchase of 5-Year Contract
January 1, 2025 - December 31, 2025	\$ 52,556.00	\$ 52,556.00	\$ 52,556.00	\$ 52,556.00	\$ 52,556.00
January 1, 2026 - December 31, 2026	\$ 54,133.00	\$ 53,051.00	\$ 52,510.00	\$ 51,427.00	\$ 50,886.00
January 1, 2027 - December 31, 2027	\$ 55,757.00	\$ 55,200.00	\$ 54,085.00	\$ 53,527.00	\$ 52,412.00
January 1, 2028 - December 31, 2028	\$ 57,429.00			\$ 55,707.00	\$ 54,558.00
January 1, 2029 - December 31, 2029	\$ 59,152.00			\$ 57,378.00	\$ 57,378.00
<b>Total Price</b>	<b>\$ 279,027.00</b>	<b>\$ 160,807.00</b>	<b>\$ 159,151.00</b>	<b>\$ 270,595.00</b>	<b>\$ 267,790.00</b>
<b>Savings Compared to Annual Contract</b>	<b>\$ -</b>	<b>\$ 1,639.00</b>	<b>\$ 3,295.00</b>	<b>\$ 8,432.00</b>	<b>\$ 11,237.00</b>
<b>Discount</b>	<b>0%</b>	<b>1%</b>	<b>2%</b>	<b>3%</b>	<b>4%</b>
<b>Election (check one)</b>					

**\*\*Any taxes are the responsibility of the agency and not included in pricing shown**

*Upon expiration of this contract based on the years selected, Avail reserves the right to invoice CityBus monthly until a new contract is signed & returned to Avail.*



2 APPROVALS

By signing this agreement CityBus agrees to the price and payment terms listed in this offer.

AVAIL Technologies, Inc.

CityBus

Signature:   
Name: Rick Spangler  
Title: Chief Technical Officer

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_



# GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION

## RESOLUTION NO. 24-07

### RESOLUTION TO PURCHASE BUSES

WHEREAS, the Greater Lafayette Public Transportation Corporation has FY 2024 Section 5339 funds to use towards the purchase of the 4 new Hydrogen Fuel Cell Buses that have been amended to the TIP, and 2 CNG Buses that were included in the FY 2024 – 2028 TIP.

WHEREAS, the Greater Lafayette Public Transportation Corporation staff requests to purchase 4 Hydrogen Fuel Cell Buses 40' Buses.

	Base Price		Quantity		Total Price
40' New Flyer Hydrogen Fuel Cell Bus	\$1,701,986	X	4	=	\$6,807,944

\$5,786,752 of the budgeted amount will be covered by the 5339 grant.

NOW, THEREFORE BE IT RESOLVED that the Board of Directors of the Greater Lafayette Public Transportation Corporation does hereby concur with and endorse the purchased of 4 New Flyer 40' Hydrogen Fuel Cell Buses.

Adopted by the Board of Directors of Greater Lafayette Public Transportation Corporation this 18th of Dec 2024.

\_\_\_\_\_  
Ms. Julie Ginn  
Chairman of the Board of Directors  
Greater Lafayette Public Transportation Corporation

ATTEST:

\_\_\_\_\_  
Mr. Michael L. Gibson  
Secretary of the Board of Directors  
Greater Lafayette Public Transportation Corporation

Record of Votes: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

December 18th, 2024

# 1. Analysis of Financial Capacity: CityBus

Exhibit 3

The MPO has, in accordance with the requirements of FTA Circular 9030.1E, assessed the Greater Lafayette Public Transportation Corporation's (CityBus) financial condition and capability. Historic trends are shown in **Tables 43** and **44**. Projected revenue (**Table 45**) from bus passes, local taxes, and state Public Mass Trans Funds (PMTF) in conjunction with federal assistance will mostly meet future operating and capital needs.

## Condition Review

There are four primary funding sources used by the transit system. CityBus receives revenue from the National Transit Trust Fund, apportioned by Congress each year. Funds from the state's PMTF are used to meet both operating and capital needs. Local funds are generated from operating revenue (fares, bus passes, advertising and tokens) and local taxes (property tax, county option income tax, and excise tax).

The annual federal apportionment and the percent change are shown in **Table 43**. Generally, CityBus has experienced an increase in federal funding over the past five years. A significant increase was seen in 2022 due to the passage of the IIJA.

Additionally, CityBus has received special federal funds, as shown in **Table 43**. FTA's Small Transit Intensive Cities (STIC) program awards funds to transit systems based on the following six industry performance measures: passenger miles per vehicle revenue mile, passenger miles per vehicle revenue hour, vehicle revenue mile per capita, vehicle revenue hour per capita, passenger miles per capita, and passenger trips per capita. CityBus met and exceeded five of the performance criteria for 2020 through 2023. It met all six of the criteria in 2024.

**Table 43: Federal Funds Available to CityBus**

CY Year	Total Apportionment	Percent Change	STIC funds
2020	\$3,937,650		\$1,372,289 (5)
2021	\$3,954,466	0.4%	\$1,380,267 (5)
2022	\$6,004,917	51.9%	\$2,687,632 (5)
2023	\$6,147,056	2.4%	\$2,752,028 (5)
2024	\$6,549,742	6.6%	\$3,020,316 (6)

Funding from the State's PMTF has fluctuated over the years, (**Table 44**) but has consistently been over four million dollars each year. The formula INDOT uses to distribute funds is based solely on performance measures. Since CityBus is successful at marketing itself and ridership continues at a high level, the amount of PMTF funds received continues to be substantial.

**Table 44: CityBus Financial Condition**  
*(Information is shown by Calendar Year)*

	2020	2021	2022	2023	2024
<b>Operating Expenses by Revenue Source</b>					
Operating <sup>1</sup>	3,178,216	3,309,416	4,092,167	3,674,251	4,002,924
% Change		4.1%	23.7%	-10.2%	8.9%
Local <sup>2</sup>	3,644,916	3,788,506	3,837,288	4,137,569	3,862,902
% Change		3.9%	1.3%	7.8%	-6.6%
State (PMTF)	4,251,974	3,687,937	4,308,802	4,353,657	4,353,657
% Change		-13.3%	16.8%	1.0%	0.0%
Federal	4,071,724	3,015,344	4,977,543	3,921,988	4,309,742
% Change		-25.9%	65.1%	-21.2%	9.9%
Other	0	0	0	0	430,464
Section 5310	391,038	178,988	314,000	0	0
Section 5316	0	0	0	0	0
Section 5339	0	0	0	0	800,000
Total Operating Expenses	11,397,432	12,052,234	14,592,628	15,234,424	17,759,689
% Change		5.8%	21.1%	4.4%	16.6%
<b>Capital Expenses by Revenue Source</b>					
Local <sup>3</sup>	1,381,998	1,937,287	1,221,543	451,315	3,470,464
Federal	2,117,274	4,202,292	498,136	2,086,116	694,093
Total Capital Expenses	3,499,272	6,139,579	1,719,679	2,537,431	4,164,557

Source: Greater Lafayette Public Transportation Corporation, CityBus

<sup>1</sup> Funding sources derived from Fares, Passes, Advertising and Tokens

<sup>2</sup> Funding sources derived from Property Tax, County Option Income Tax, and Excise Tax

<sup>3</sup> Capital projects reflect both Section 5307 Capital and capital grants solely funded from local funds

Funds received through fares, bus passes, tokens, and advertising (listed under operating revenues in **Table 44**) fluctuated over the past five year and have remained consistently over three million even with a decrease in ridership due to the COVID-19 pandemic.

Revenues generated from local taxes (listed under local revenue) have fluctuated too. These funds come from three different sources: property tax, county option income tax, and excise tax. Of the three, the excise tax has been the most reliable source and steadily increased. Property tax revenue fluctuates every year.

## Financial Capability Review

CityBus anticipates it will need additional revenue to maintain current service and continue a robust bus replacement schedule. Operating costs are anticipated to remain at the same level. Projected revenues are anticipated to increase only slightly. Comparing projected operating and capital costs to total projected revenue, **Table 45** shows a shortfall beginning in 2025 and there will be a need for additional revenue.

With the passage of an extension to the IIJA, CityBus foresees that federal Section 5307 funds will remain constant with a slight increase. It is also anticipated that Section 5339 funds will be requested.

State PMTF funds are anticipated to slightly increase annually. The funding formula rewards transit systems that operate efficiently. Past annual reports clearly show that CityBus leads the state in system performance. If CityBus continues to operate as efficiently as it has, it is estimated that these state funds will remain available.

Local funding sources are also anticipated to slowly increase annually. At this time, funds generated from fares, bus passes, advertising and tokens are expected to remain constant. Funds generated from taxes are expected to increase (1.0% annually).

**Table 45: CityBus Financial Capability**  
*(Information is shown by Calendar Year)*

	2025	2026	2027	2028	2029	2030
<b>Projected Revenues</b>						
Operating <sup>1</sup>	4,165,770	4,165,770	4,165,770	4,165,770	4,165,770	4,165,770
% Change		0.0%	0.0%	0.0%	0.0%	0.0%
Local <sup>2</sup>	3,865,984	3,904,644	3,943,690	3,983,127	4,022,958	4,063,188
% Change		1.0%	1.0%	1.0%	1.0%	1.0%
State (PMTF)	4,353,657	4,397,194	4,441,166	4,485,577	4,520,433	4,575,737
% Change		1.0%	1.0%	1.0%	1.0%	1.0%
Federal	6,615,239	6,681,392	6,748,206	6,815,688	6,883,845	6,952,683
Section 5307		1.0%	1.0%	1.0%	1.0%	1.0%
%Change						
Section 5310						
Section 5339	2,000,000	3,798,425	8,531,030	3,000,000		
Others	154,992					
Carry Over	2,015,576	-1,273,224	-2,726,362	-5,072,188	-6,160,478	-7,935,924
Total	23,171,219	21,674,200	25,103,500	17,377,974	13,442,528	11,821,455
<b>Projected Operating Costs</b>						
	17,711,252	17,711,252	17,711,252	17,711,252	17,711,252	17,711,252
<b>Projected Capital Costs</b>						
	6,733,190	6,689,310	12,464,43	5,827,200	3,667,200	2,227,200
<b>Projected Operating and Capital Costs <sup>3</sup></b>						
Total	24,444,442	24,400,562	30,175,688	23,538,452	21,378,452	19,938,452

Source: Greater Lafayette Public Transportation Corporation

Note 1: Funding sources derived from Fares, Passes, Advertising and Tokens

Note 2: Funding sources derived from Property Tax, County Option Tax, and Excise Tax

Note 3: At the funding level identified, CityBus needs to reduce services and equipment replacement starting in 2026. Additional funding needed to support consistent service.

## FY 2022 Section 5307 Capital Expenditure, Justification & Summary

<b>1. Replacement Tires, \$0</b>	<i>LAF-22-002</i>
<b>2. Rebuild up to Five (5) Bus Engines, \$0</b>	<i>LAF-22-003</i>
<b>3. Rebuild up to Four (4) Bus Transmissions, \$0</b>	<i>LAF-22-004</i>
<b>4. Capital/Preventable Maintenance, \$3,756,146</b>	<i>LAF-22-005</i>
Replacement components, security equipment or other equipment, and preventable maintenance costs. (Federal funding breakdown: \$1,424,000 in Section 5307, and \$8,793 in Carbon Reduction FHWA funds)	
<b>5. Computer Hardware and Software, \$0</b>	<i>LAF-22-006</i>
<b>6. Support Vehicles, \$0</b>	<i>LAF-22-007</i>
<b>7. Bus Replacement, \$0</b>	<i>LAF-22-008</i>
<b>8. Security Cameras, \$0</b>	<i>LAF-22-009</i>
<b>9. New Facility Location, \$0</b>	<i>LAF-24-108</i>
<b>10. Facility Rehabilitation, \$0</b>	<i>LAF-24-109</i>

**Table 49: Updated FY 2022 Section 5307 Capital Grant Project**

	<u>Federal Share</u>	<u>Local Share</u>	<u>Total Cost</u>
Replacement Tires	0	0	0
Capital/Preventable Maintenance	3,004,917	751,229	3,756,146
Computer Hardware/Software	0	0	0
Support Vehicle	0	0	0
Bus Replacement	0	0	0
Security Cameras	0	0	0
New Facility Location	0	0	0
Facility Rehabilitation	0	0	0
<b>Total</b>	<b>3,004,917</b>	<b>751,229</b>	<b>3,765,146</b>

## Section 5307 Capital Expenditure, Justification & Summary for CY 2023, Des #1900475

1. **Replacement Tires, \$0** LAF-23-002
2. **Rebuild up to Five (5) Bus Engines, \$0** LAF-23-003
3. **Rebuild up to Four (4) Bus Transmissions, \$0** LAF-23-004
4. **Capital/Preventable Maintenance, \$2,500,000** LAF-23-005  
Replacement components, security equipment or other equipment, and preventable maintenance costs.
5. **Computer Hardware and Software, \$300,000** LAF-23-006  
A continuous investment must be made to keep information technology systems up to date, including system components for the dispatch center, automated vehicle location systems, and computers for administrative and maintenance functions. Many computer systems need to be updated or replaced every two to three years for systems to operate effectively.
6. **Support Vehicle, \$0** LAF-23-007
7. **Bus Replacement, \$0** LAF-23-008
8. **Security Cameras for Vehicles, \$0** LAF-23-009
9. **Van Pool Program, \$253,820** LAF-24-110  
This project is to support the vanpool program, which will connect employees to their workplaces, and focuses on the needs of employers in the region who desire to attract and retain employees who live in the Greater Lafayette area.
10. **Facility Rehabilitation, \$500,000**  
CityBus will carry out maintenance rehab projects for the administration, maintenance and other facilities.

**Table 50: CY 2023 Section 5307 Capital Grant Summary**

	<u>Federal Share</u>	<u>Local Share</u>	<u>Total Cost</u>
Replacement Tires	0	0	0
Engine Rebuilds	0	0	0
Transmission Rebuilds	0	0	0
Capital/Preventable Maintenance	2,000,000	500,000	2,500,000
Computer Hardware/Software	240,000	60,000	300,000
Support Vehicle	0	0	0
Bus Replacement	0	0	0
Security Cameras for Vehicles	0	0	0
Van Pool Program	203,056	50,764	253,820
Facility Rehabilitation	400,000	100,000	500,000
<b>TOTAL</b>	<b>2,843,056</b>	<b>710,764</b>	<b>3,553,820</b>

## Section 5307 Capital Expenditure, Justification & Summary for CY 2024, Des #1900479

- 1. Replacement Tires, \$0** LAF-24-002
- 2. Rebuild at least Five (5) Bus Engines, \$0** LAF-24-003
- 3. Rebuild up to Five (5) Bus Transmissions, \$0** LAF-24-004
- 4. Capital/Preventable Maintenance, \$2,500,000** LAF-24-005  
Replacement components, security equipment or other equipment, and preventable maintenance costs.
- 5. Computer Hardware and Software, \$100,000** LAF-24-006  
A continuous investment must be made to keep information technology systems up to date, including system components for the dispatch center, automated vehicle location systems, and computers for administrative and maintenance functions. Many computer systems need to be updated or replaced every two to three years for systems to operate effectively.
- 6. Support Vehicle, \$0** LAF-24-007
- 7. Bus Replacement, \$0** LAF-24-008
- 8. Security Cameras for Vehicles, \$0** LAF-24-009
- 9. Facility Rehabilitation, \$200,000** LAF-24-200  
CityBus will carry out maintenance rehab projects for the administration, maintenance and other facilities.

**Table 51: CY 2024 Section 5307 Capital Grant Summary**

	<u>Federal Share</u>	<u>Local Share</u>	<u>Total Cost</u>
Replacement Tires	0	0	0
Engine Rebuilds	0	0	0
Transmission Rebuilds	0	0	0
Capital/Preventable Maintenance	2,000,000	500,000	2,500,000
Computer Hardware/Software	80,000	20,000	100,000
Support Vehicle	0	0	0
Bus Replacement	0	0	0
Security Cameras for Vehicles	0	0	0
Facility Rehabilitation	160,000	40,000	200,000
<b>TOTAL</b>	<b>2,240,000</b>	<b>560,000</b>	<b>2,800,000</b>

## Section 5307 Capital Expenditure, Justification & Summary for CY 2025

- 1. Replacement Tires, \$0** LAF-25-002
  
- 2. Rebuild at least Five (5) Bus Engines, \$0** LAF-25-003
  
- 3. Rebuild at least (4) Bus Transmissions, \$0** LAF-25-004
  
- 4. Capital/Preventable Maintenance, \$2,500,000** LAF-25-005  
 Replacement components, security equipment or other equipment, and preventable maintenance costs.
  
- 5. Support Vehicle, \$100,000** LAF-25-007  
 Replace the 2018 Ford Explorer and 2019 Dodge Grand Caravan Vehicle #144 and #145. The support vehicles to be replaced were purchased in 2018 and 2019. These vehicles will meet the requirements of FTA Circular 9030.1E in terms of age for replacement.
  
- 6. Bus Replacement, \$1,600,000** LAF-25-008  
 Due to the age and condition of several buses in the fleet, CityBus plans to purchase replacement full-sized buses. CityBus will replace the vehicles per FTA guidelines outlined in FTA Circular 9030.1D. The buses being replaced will be over 10 years in age and are becoming increasingly too expensive to maintain. CityBus will replace 2014 and 2015 buses #3314, #4003.
  
- 7. Security Cameras for Vehicles, \$0** LAF-25-009
  
- 8. Facility Rehabilitation, \$120,000** LAF-25-200  
 CityBus will carry out maintenance rehab projects for the administration, maintenance and other facilities.

**Table 52: CY 2025 Section 5307 Capital Grant Summary**

	<u>Federal Share</u>	<u>Local Share</u>	<u>Total Cost</u>
Replacement Tires	0	0	0
Engine Rebuilds	0	0	0
Transmission Rebuilds	0	0	0
Capital/Preventable Maintenance	2,000,000	500,000	2,500,000
Support Vehicle	80,000	20,000	100,000
Bus Replacement	1,280,000	320,000	1,600,000
Security Cameras for Vehicles	0	0	0
Facility Rehabilitation	96,000	24,000	120,000
TOTAL	3,456,000	864,000	4,320,000

## Section 5307 Capital Expenditure, Justification & Summary for CY 2026

- 1. Replacement Tires, \$0** *LAF-26-002*
  
- 2. Rebuild up to Five (5) Bus Engines, \$0** *LAF-26-003*
  
- 3. Rebuild up to Four (4) Bus Transmissions, \$0** *LAF-26-004*
  
- 4. Capital/Preventable Maintenance, \$2,000,000** *LAF-26-005*  
 Replacement components, security equipment or other equipment, and preventable maintenance costs.
  
- 5. Computer Hardware and Software, \$100,000** *LAF-26-006*  
 A continuous investment must be made to keep information technology systems up to date, including system components for the dispatch center, automated vehicle location systems, and computers for administrative and maintenance functions. Many computer systems need to be updated or replaced every two to three years for systems to operate effectively.
  
- 6. Support Vehicle, \$0** *LAF-26-007*
  
- 7. Security Cameras for Vehicles, \$0** *LAF-26-009*
  
- 8. Facility Rehabilitation, \$120,000** *LAF-26-200*  
 CityBus will carry out maintenance rehab projects for the administration, maintenance and other facilities.

**Table 53: CY 2026 Section 5307 Capital Grant Summary**

	<u>Federal Share</u>	<u>Local Share</u>	<u>Total Cost</u>
Replacement Tires	0	0	0
Engine Rebuilds	0	0	0
Transmission Rebuilds	0	0	0
Capital/Preventable Maintenance	1,600,000	400,000	2,000,000
Computer Hardware/Software	80,000	20,000	100,000
Support Vehicle	0	0	0
Security Cameras for Vehicles	0	0	0
Facility Rehabilitation	96,000	24,000	120,000
<b>TOTAL</b>	1,776,000	444,000	2,220,000

## Section 5307 Capital Expenditure, Justification & Summary for CY 2027

**1. Replacement Tires, \$0** LAF-27-002

**2. Rebuild at least Five (5) Bus Engines, \$0** LAF-27-003

**3. Rebuild at least Four (4) Bus Transmissions, \$0** LAF-27-004

**4. Capital/Preventable Maintenance, \$2,000,000** LAF-27-005  
Replacement components, security equipment or other equipment, and preventable maintenance costs.

**5. Support Vehicle, \$100,000** LAF-27-006  
To purchase a new support vehicle to transport drivers down to the City Bus Center as they are starting or ending their shift. Often times there is not a vehicle around for drivers to use to get to the City Bus Center so we need to add more support vehicles to our fleet.

**6. Facility Rehabilitation, \$120,000** LAF-27-007  
CityBus will carry out maintenance rehab projects for the administration, maintenance and other facilities.

**7. Computer Hardware and Software, \$100,000**  
A continuous investment must be made to keep information technology systems up to date, including system components for the dispatch center, automated vehicle location systems, and computers for administrative and maintenance functions. Many computer systems need to be updated or replaced every two to three years for systems to operate effectively.

**Table 54: CY 2027 Section 5307 Capital Grant Summary**

	<u>Federal Share</u>	<u>Local Share</u>	<u>Total Cost</u>
Replacement Tires	0	0	0
Engine Rebuilds	0	0	0
Transmission Rebuilds	0	0	0
Capital/Preventable Maintenance	1,600,000	400,000	2,000,000
Support Vehicle	80,000	20,000	100,000
Facility Rehabilitation	96,000	24,000	120,000
Computer Hardware/Software	80,000	20,000	100,000
<b>TOTAL</b>	<b>1,856,000</b>	<b>464,000</b>	<b>2,320,000</b>

## Section 5307 Capital Expenditure, Justification & Summary for CY 2028

- 1. Replacement Tires, \$0**

LAF-28-002
- 2. Rebuild at least Five (5) Bus Engines, \$0**

LAF-28-003
- 3. Rebuild at least Four (4) Bus Transmissions, \$0**

LAF-28-004
- 4. Capital/Preventable Maintenance, \$2,000,000**  
 Replacement components, security equipment or other equipment, and preventable maintenance costs.

LAF-28-005
- 5. Computer Hardware and Software, \$100,000**  
 A continuous investment must be made to keep information technology systems up to date, including system components for the dispatch center, automated vehicle location systems, and computers for administrative and maintenance functions. Many computer systems need to be updated or replaced every two to three years for systems to operate effectively.

LAF-28-006
- 6. Support Vehicle, \$100,000**  
 To purchase a new support vehicle to transport drivers down to the City Bus Center as they are starting or ending their shift. Often times there is not a vehicle around for drivers to use to get to the City Bus Center so we need to add more support vehicles to our fleet.

LAF-28-007
- 7. Bus Replacement, \$0**

LAF-28-009
- 8. Security Cameras for Vehicles, \$0**

LAF-28-010
- 9. Facility Rehabilitation, \$120,000**  
 CityBus will carry out maintenance rehab projects for the administration, maintenance, and other facilities.

LAF-28-011

**Table 55: CY 2028 Section 5307 Capital Grant Summary**

	<u>Federal Share</u>	<u>Local Share</u>	<u>Total Cost</u>
Replacement Tires	0	0	0
Engine Rebuilds	0	0	0
Transmission Rebuilds	0	0	0
Capital/Preventable Maintenance	1,600,000	400,000	2,000,000
Computer Hardware/Software	80,000	20,000	100,000
Support Vehicle	80,000	20,000	100,000
Bus Replacement	0	0	0
Security Cameras for Vehicles	0	0	0
Facility Rehabilitation	96,000	24,000	120,000
<b>TOTAL</b>	<b>1,856,000</b>	<b>464,000</b>	<b>2,320,000</b>

## Section 5307 Capital Expenditure, Justification & Summary for CY 2029

### **1. Capital/Preventable Maintenance, \$2,000,000**

Replacement components, security equipment or other equipment, and preventable maintenance costs.

### **2. Computer Hardware and Software, \$100,000**

A continuous investment must be made to keep information technology systems up to date, including system components for the dispatch center, automated vehicle location systems, and computers for administrative and maintenance functions. Many computer systems need to be updated or replaced every two to three years for systems to operate effectively.

### **3. Support Vehicle, \$100,000**

To purchase a new support vehicle to transport drivers down to the City Bus Center as they are starting or ending their shift. Often times there is not a vehicle around for drivers to use to get to the City Bus Center so we need to add more support vehicles to our fleet.

### **4. Facility Rehabilitation, \$120,000**

CityBus will carry out maintenance rehab projects for the administration, maintenance, and other facilities.

**Table 56: CY 2029 Section 5307 Capital Grant Summary**

	<u>Federal Share</u>	<u>Local Share</u>	<u>Total Cost</u>
Capital/Preventable Maintenance	1,600,000	400,000	2,000,000
Computer Hardware/Software	80,000	20,000	100,000
Support Vehicle	80,000	20,000	100,000
Facility Rehabilitation	96,000	24,000	120,000
TOTAL	1,856,000	464,000	2,320,000

## Section 5307 Capital Expenditure, Justification & Summary for CY 2030

### 1. Capital/Preventable Maintenance, \$2,000,000

Replacement components, security equipment or other equipment, and preventable maintenance costs.

### 2. Computer Hardware and Software, \$100,000

A continuous investment must be made to keep information technology systems up to date, including system components for the dispatch center, automated vehicle location systems, and computers for administrative and maintenance functions. Many computer systems need to be updated or replaced every two to three years for systems to operate effectively.

### 3. Support Vehicle, \$100,000

To purchase a new support vehicle to transport drivers down to the City Bus Center as they are starting or ending their shift. Often times there is not a vehicle around for drivers to use to get to the City Bus Center so we need to add more support vehicles to our fleet.

### 4. Facility Rehabilitation, \$120,000

CityBus will carry out maintenance rehab projects for the administration, maintenance, and other facilities.

**Table 57: CY 2030 Section 5307 Capital Grant Summary**

	<u>Federal Share</u>	<u>Local Share</u>	<u>Total Cost</u>
Capital/Preventable Maintenance	1,600,000	400,000	2,000,000
Computer Hardware/Software	80,000	20,000	100,000
Support Vehicle	80,000	20,000	100,000
Facility Rehabilitation	96,000	24,000	120,000
TOTAL	1,856,000	464,000	2,320,000

**Low- and No- Emission Grant, 5339(c) funds, CY 2024**

CityBus was awarded \$10,531,030 in these special federal funds. The funding will be used to buy two hydrogen fuel cell buses, two CNG buses, install a hydrogen refueling station, and miscellaneous equipment, supplies and staffing resources which include painting and wrapping, delivery costs, spare parts, tools, laptop, equipment, pre and post buy America audit, QMS/QA periodic inspections, training, training aids, simulators, PPE, equipment workforce, development assessment, project management, technical assistance and procurement support. The following summarizes the revised changes to the TIP.

Total project cost is \$13,163,788. Local match is \$2,632,758.

CITY BUS --- CLAIMS LISTING FOR  
NOVEMBER 21, 2024 THROUGH DECEMBER 18, 2024

**Claims UNDER \$20,000 (For Board to select 5 or more for audit)**

CLAIM#	VENDOR NAME	CLAIM REASON	AMOUNT
40169	SWITZER, SAMANTHA	TUITION REIMBURSEMENT	\$622.50
40170	EILER, NATHAN	TOOL ALLOWANCE	\$800.00
40171	BUSINESS SYTEM SOLUTIONS	CONTRACTUAL SERVICE	\$13,633.10
40172	BUSINESS SYTEM SOLUTIONS	CONTRACTUAL SERVICE	\$13,857.96
40173	CITY OF WEST LAFAYETTE	UTILITIES	\$129.40
40174	CITY OF LAFAYETTE	UTILITIES	\$386.25
40175 **	CTE	CAPITAL ITEMS	\$18,000.00
40176	COWBELL	INSURANCE	\$11,157.11
40177	T-MOBILE	UTILITIES	\$198.00
40178	QUADIET	CONTRACTUAL SERVICE	\$55.50
40179	REPUBLIC SERVICE	CONTRACTUAL SERVICE	\$203.04
40180	STAPLES	SUPPLIES	\$2,214.05
40181	ACCIDENT FUND	INSURANCE	\$9,614.20
40182	CENTER POINT ENERGY	UTILITIES	\$5,122.89
40183	ADECCO	TEMP EMPLOYMENT	\$4,732.27
40184 **	4 STATE TRUCKS	CAPITAL ITEMS	\$8,726.61
40185	AL WARREN OIL	INVENTORY	\$7,219.84
40186	A & R MECHANICAL	CONTRACTUAL SERVICE	\$697.50
40187	ALL STAR ELECTRONIC SECURITY	CONTRACTUAL SERVICE	\$150.00
40188 **	BEST ONE TIRE SERVICE	CAPITAL ITEMS	\$6,451.60
40189	CHEMSTATION	INVENTORY	\$1,358.50
40190	CINTA	UNIFORMS	\$1,793.56
40191	DISA	CONTRACTUAL SERVICE	\$421.36
40192	EXTERIOR VIEW	CONTRACTUAL SERVICE	\$1,647.30
40193	FRANCISCAN WORKING WELL	CONTRACTUAL SERVICE	\$650.00
40194	FLEXLYNQS	CONTRACTUAL SERVICE	\$2,300.00
40195 **	GILLIG	CAPITAL ITEMS	\$8,991.21
40196 **	HEARTLAND CONTRACTORS	CAPITAL ITEMS	\$3,722.00
40197 **	HUSTON ELECTRIC	CAPITAL ITEMS	\$953.00
40198	JIMS GARAGE	CONTRACTUAL SERVICE	\$600.00
40199	VAN GORDER JANITORIAL	CUSTODIAL SERVICES	\$9,568.00
40200	KIRKS AUTOMOTIVE	INVENTORY	\$848.00
40201	LAFAYETTE AUTO SUPPLY	INVENTORY	\$836.18
40202	LH INDUSTRIAL SUPPLIES	SUPPLIES	\$2.75
40203	MIDWEST BUS CORP	SUPPLIES	\$1,670.00
40204	MIDWEST TRANSIT EQUIPMENT	INVENTORY	\$1,237.92
40205	NEORIDE	CONTRACTUAL SERVICE	\$1,648.19
40206	OREILLY AUTO PARTS	SUPPLIES	\$429.94
40207	PURDUE SPORTS PROPERTIES	ADVERTISING	\$13,520.00
40208 **	RELIABLE TRANSMISSION	CAPITAL ITEMS	\$6,950.00
40209	RLS ASSOICATES	CONTRACTUAL SERVICE	\$11,263.08
40210	ROWE TRUCK SERVICE	SUPPLIES	\$18.42
40211	SCHEID DIESEL SERVICE	SUPPLIES	\$403.39
40212 **	SAFETY VISION	CAPITAL ITEMS	\$4,499.39
40213	THE AFTERMARKET PARTS	INVENTORY	\$2,178.21
40214 **	TRI-STATE COMPRESSED AIR SYSTEI	CAPITAL ITEMS	\$1,188.00
40215	WURTH	SUPPLIES	\$173.39
40216	FERRELL GAS	SUPPLIES	\$33.66
40218	PRINCIPAL	INSURANCE	\$18,728.01
40219	T-MOBILE	UTILITIES	\$566.50

CITY BUS --- CLAIMS LISTING FOR  
NOVEMBER 21, 2024 THROUGH DECEMBER 18, 2024

**Claims UNDER \$20,000 (For Board to select 5 or more for audit)**

CLAIM#	VENDOR NAME	CLAIM REASON	AMOUNT
40220	DUKE ENERGY	UTILITIES	\$8,688.67
40221	CENTER POINT ENERGY	UTILITIES	\$521.15
40222	SPECTRIO	CONTRACTUAL SERVICE	\$145.05
40223	JON'S BODY SHOP	CONTRACTUAL SERVICE	\$1,479.34
40224	BALL EGGLESTON	ATTORNEY FEES	\$4,071.00
40225	AGAVE HR PARTNERS	CONTRACTUAL SERVICE	\$4,865.00
40226	BUSINESS SYSTEM SOLUTIONS	CONTRACTUAL SERVICE	\$618.40
40227	BETTER MERCHANTS	ADVERTISING	\$9,985.51
40228	STABLES CATERING	AWARD BANQUET	\$7,124.70
40229	RAMP	CREDIT CARD	\$14,912.85
40230	WARD, DANETTE	UNIFORM ALLOWANCE	\$79.16
40231	MULHAUPTS INC	CONTRACTUAL SERVICE	\$440.00
40232	THE AFTERMARKET PARTS CO	INVENTORY	\$6,171.54
40233	RLS & ASSOCIATES	CONTRACTUAL SERVICE	\$9,136.56
40234	ENTERPRISE	CONTRACTUAL SERVICE	\$600.00
40235	BARNEY, BRIAN	TOOL ALLOWANCE	\$331.70
40236	SELECTIVE INS	INSURANCE	\$663.00
40237	STABLES EVEN CENTERR	AWARD BANQUET	\$2,152.00
40240	UNITED HEALTHCARE	INSURANCE	\$9.60
40241	REPUBLIC SERVICE	UTILITIES	\$183.04
40242	GOOGLE	CONTRACTUAL SERVICE	\$873.58
40243	LEVEL365	UTILITIES	\$1,016.09
40244	TARVIN, CHRISTOPHER	UNIFORM ALLOWANCE	\$64.18
40245	CENTIER BANK	LOC ORIG. FEE	\$1,000.00
TOTAL:			\$277,303.90

**Claims OVER \$20,000 (For Board approval)**

40217	UNITED HEALTHCARE	INSURANCE	\$124,315.19
40238	CONSTELLATION	UTILITIES	\$21,906.70
40239	GREGORY & APPEL	INSURANCE	\$153,179.11
TOTAL:			\$299,401.00

**CLAIMS TOTAL: \$576,704.90**

**Payroll Total for****Nov-24****\$****1,434,314.82****Summary**

	Pay Date 11/1/2024	Pay Date 11/15/2024	Pay Date 11/29/2024	Board Members	Grand Total
Gross Wages	\$365,270.80	\$350,133.59	\$347,459.04	\$200.00	\$1,063,063.43
Employer Taxes	\$26,682.29	\$25,567.89	\$25,226.63		\$77,476.81
Employer Fringe Benefits	\$97,580.04	\$98,720.05	\$97,474.49		\$293,774.58
Total Payroll	\$489,533.13	\$474,421.53	\$470,160.16	\$200.00	\$1,434,314.82

**Employer Details**

	Pay Date 11/1/2024	Pay Date 11/15/2024	Pay Date 11/29/2024	Total
Employer Taxes:				
FICA/Medicare	\$26,564.72	\$25,410.20	\$25,078.19	\$77,053.11
SUTA	\$117.57	\$157.69	\$148.44	\$423.70
	\$26,682.29	\$25,567.89	\$25,226.63	\$77,476.81
Employer Fringe Benefits:				
PERF Contributions	\$40,616.91	\$38,827.57	\$38,812.47	\$118,256.95
Health/Dental/Vision/Life	\$54,473.84	\$55,626.02	\$53,837.53	\$163,937.39
HSA Contributions				\$0.00
Other Fringes	\$2,489.29	\$4,266.46	\$4,824.49	\$11,580.24
	\$97,580.04	\$98,720.05	\$97,474.49	\$293,774.58

# **CEO REPORT TO GLPTC BOARD OF DIRECTORS**

**MEETING DATE: DECEMBER 18, 2024**

## **CEO**

We have selected a team made up of GM Development, DLZ, IVYS, and Etica Group to go to scoping stage of the Build-Operate-Transfer Hydrogen Fueling Station project. We anticipate approximately 45 days of scoping work with them, then a presentation to the Board on a final price and delivery schedule. They bring extensive experience with the BOT method, and with constructing hydrogen fueling stations. The next step will be a public hearing, and then a vote of the Board on the contract. We will coordinate the finalization of the fueling station with delivery of the first buses, scheduled for January of 2026.

I attended the APTA Winter Legislative Committee meeting in DC, held in Union Station. We got an update on the outlook for transit funding under the incoming administration. There is some risk that the new Congress may rescind some of the money appropriated in the IIAJ in 2026-2027, but that more likely was simply reducing the growth in spending, which would be counted as a tax cut in Washington. The presenters discussed a reduced focus on climate impacts and social justice, and increased focus on regulatory reform, and streamlining. Their suggestion was to focus on the economic benefits of public transportation, and the difficulty we experience with burdensome regulations. Some of the handouts from the presentations are included in the packet.

We have submitted our proposal to Purdue for service, pursuant to their RFP. Purdue's next step in the procurement is asking proposers they are interested in to demonstrate technology in January. They have not set a firm date to announce an award. We focused on the value we bring by having existing capital investment in facilities, vehicles, and personnel as well as the tie-in to community routes that heavily serve the university population. I believe we have submitted the best solution CityBus can offer.

## **COO**

This has been a month of transition and progress, with some hiccups. Unfortunately, we continue to face challenges fully staffing all routes due to ongoing operator shortages. While we have successfully graduated four operators into the ranks, the shortage is yet to be overcome, resulting in reductions in service to the public. We are actively recruiting in preparation for an early January training class and are taking all steps possible to limit the impact to the public.

The business of the month has included work on the Purdue RFP for transit services, which is ongoing with submission to Purdue on December 12<sup>th</sup>; work selecting a partner for the hydrogen fueling station, more on this from the CEO; work evaluating on-demand software Via to address operational deficiencies and improve reliability, which is ongoing but not developing as rapidly as desired with both internal and solution based issues identified; and ongoing work to implement Masabi and HopThru technologies,

which are progressing as expected without significant issue.

With the introduction of the COO role, transition and adjustment has been the order of the day for much of the month. Setting expectations and priorities in alignment with the CEO's goals, and developing implementation strategies, has been the critical first step. Updating departmental structures and position descriptions, reevaluating distribution of duties and responsibilities, and ensuring that our staff is being properly leveraged to most efficiently and effectively serve those goals is well underway.

The most important item I would like to communicate to the board is the cross-functional collaboration each team member has actively fostering during the transition caused by the introduction of my role. The team's collective commitment to the goals of the agency and dedication to forward momentum are note worthy and deserving of recognition. CityBus' greatest asset continues to be the people hard at work delivering the mission and vision to the community.

## **FINANCE**

- Worked with MPO developing the next TIP.
- Biennial fixed asset inventory has been completed. Updates are being recorded in EMTS system.
- New audit firm Forvis agreement signed. Pre-audit discussion has started.
- FTA new real property rules will be effective in 2025. The team is working to gather required information.
- Closed the \$4MM line of credit with Centier Bank.
- The team has been briefed about year-end financial tasks.
- Attended FTA triennial training.

## **HUMAN RESOURCES**

- Began setup process for the new 2025 medical and prescription plans.
- Completed four open enrollment information sessions for employees to attend and learn more about the 2025 benefit changes.
- Offered Dispatcher A shift position to Holly Blanton, and is planning to start on January 6, 2025.
- Offered Dispatcher D shift position to Shawwna Halls, and is planning to start on January 6, 2025.
- Began interviewing Bus Operator applicants for the training class beginning January 6, 2025.
- Began processing applications for the Customer Experience Manager and Parts and Inventory Supervisor positions.
- Posted the Dr. Jon D. Fricker Memorial Transit Internship position for 2025.
- Posted opening for C Level Mechanic position.

## **MAINTENANCE**

- 0913 Champaign artic CAD/AVL install and Camera installation
- 6004 Transmission replacement
- 8004 Bodywork repairs.
- 1902 Hybrid Transmission clutch repair

## **OPERATIONS**

- Involved with some 20 interviews for operator positions. Have approximately 12 solid individuals.
- Starting new AM shift dispatcher on Monday December 16<sup>th</sup>.
- Starting Winter bid for holidays/Purdue break on the 16<sup>th</sup>.
- Looking at Remix to optimize drivers and routes for another bid that would start January 13<sup>th</sup>.

## **CUSTOMER EXPERIENCE**

- The bus stop signage and poles project is ongoing. Materials have been sourced; however, installation has not begun and may be delayed due to weather restrictions.
- The Comprehensive Operations Analysis (COA) with RLS & Associates, Inc. is ongoing. RLS is drafting options for future consideration now.
- Coordinating the implementation of both HopThru and Masabi contracts. Bringing these new technologies to our customers will improve overall experience as well as improve accuracy and efficiency for staff.
- Continuing to work with the Purdue Center for Regional Development through the Wabash Heartland College & Community Collaboration Initiative to bring vanpooling services that are to Tippecanoe County to surrounding counties.

## **SAFETY**

- Continuing education toward Public Transportation Safety Certification Training Program (PTSCTP) and Transportation Safety & Security Program (TSSP) completion.
- Continuing OSHA certification through Eastern Michigan University. Both educational tracks will conclude near 3/25
- Drafting a Flood Plan to ensure protection of buses and equipment.
- Drafting Emergency Plan to formalize fire, tornado, train derailment and other site-specific contingencies.
- Hosted a CityBus site visit from the Tippecanoe Emergency Management team.
- Continuing with the Subcommittee to Study Operator Assault – Now in the 3<sup>rd</sup> month.

## **TRAINING**

- Completed Q-Straint mobility device securement certifications.
- Developed curriculum and training plan to re-train all bus operators and supervisors on mobility device and occupant securement procedures.

## **INFORMATION SYSTEMS**

- Implementing new ticket system for more effective tracking of rider feedback, customer complaints, incidents/accidents, and other requests.
- Installation of cameras and ITS equipment was started on bus 0913.

Nov 2024

**PROFIT AND LOSS STATEMENT**  
GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION

OPERATING REVENUE	Nov-24	Nov-23	%DIFF/MO	YTD2024	YTD2023	%DIFF	BUDGETED
PASSENGER FARES	\$ 313,076.71	\$ 124,935.71	150.59%	\$ 3,413,901.35	\$ 2,287,826.57	49.22%	\$ 2,993,912
ADVERTISING INCOME	13,416.67	4,916.67	172.88%	141,583.37	190,883.09	-25.83%	239,728
INTEREST INCOME	24,534.66	40,604.65	-39.58%	303,125.19	320,574.85	-5.44%	23,048
MISC. INCOME	22,542.27	6,525.00	245.48%	147,325.40	77,065.99	91.17%	200,000
	\$ 373,570.31	\$ 176,982.03	111.08%	\$ 4,005,935.31	\$ 2,876,350.50	39.27%	\$ 3,456,688

REVENUE MILES	146,233	167,210	-12.55%	1,693,618	1,682,901	0.64%
REVENUE HOURS	11,660	13,563	-14.03%	134,320	134,956	-0.47%

OPERATING EXPENSE	Nov-24	Nov-23	%DIFF/MO	YTD2024	YTD2023	%DIFF	BUDGETED	BALANCE	CPM/M	CPM/Y
<b>PERSONNEL</b>										
OPERATOR WAGES	\$ 737,577.37	\$ 485,171.23	52.02%	\$ 5,701,339.49	\$ 5,528,922.89	3.12%	\$ 6,869,884	\$ (1,168,545)	5.04	3.37
ADMINISTRATIVE WAGES	207,817.75	126,933.34	63.72%	2,488,921.40	1,426,072.31	74.53%	2,099,054	\$ 389,867	1.42	1.47
MAINTENANCE WAGES	117,720.33	59,223.84	98.77%	865,915.83	710,954.01	21.80%	920,315	\$ (54,399)	0.81	0.51
FICA TAX	77,908.86	48,488.62	60.67%	625,131.60	566,209.95	10.41%	756,528	\$ (131,396)	0.53	0.37
PERF	118,256.95	74,432.22	58.88%	943,672.27	823,487.95	14.59%	1,170,568	\$ (226,896)	0.81	0.56
LIFE & HEALTH INSURANCE	172,491.34	105,539.90	63.44%	1,531,551.61	1,390,359.40	10.16%	2,330,241	\$ (798,689)	1.18	0.90
UNEMPLOYMENT INSURANCE	423.70	241.35	75.55%	20,614.47	24,456.26	-15.71%	70,000	\$ (49,386)	0.00	0.01
WORK COMP INSURANCE	10,672.20	11,178.40	-4.53%	91,235.40	88,861.40	2.67%	135,303	\$ (44,068)	0.07	0.05
UNIFORMS	7,821.89	11,689.96	-33.09%	48,933.63	39,388.38	24.23%	50,000	\$ (1,066)	0.05	0.03
FRINGE BENEFITS	11,336.90	11,265.74	0.63%	79,184.03	111,619.74	-29.06%	114,568	\$ (35,384)	0.08	0.05
	1,462,027.29	934,164.60	56.51%	12,396,499.73	10,710,332.29	15.74%	14,516,461	\$ (2,119,961)		

<b>COMMODITIES</b>										
DIESEL FUEL	11,315.26	14,597.96	-22.49%	137,685.70	161,835.52	-14.92%	310,492	\$ (172,806)	0.08	0.08
CNG FUEL	32,495.86	33,956.15	-4.30%	322,873.96	382,916.04	-15.68%	570,738	\$ (247,864)	0.22	0.19
GASOLINE	2,516.77	2,230.60	12.83%	28,469.11	20,999.59	35.57%	22,953	\$ 5,516	0.02	0.02
LUBRICANTS	2,380.03	1,451.83	63.93%	53,663.98	38,678.05	38.75%	43,886	\$ 9,778	0.02	0.03
REPAIR PARTS--STOCK	9,865.06	12,141.24	-18.75%	258,798.51	305,667.86	-15.33%	300,000	\$ (41,201)	0.07	0.15
REPAIR PARTS--FIXED EQUIP	-	-	0.00%	-	154.59	-100.00%	10,000	\$ (10,000)	0.00	0.00
TIRES & BATTERIES	192.50	1,072.90	-82.06%	32,762.23	15,419.46	112.47%	14,326	\$ 18,437	0.00	0.02
CLEANING SUPPLIES	3,928.86	1,275.58	208.01%	35,216.67	20,770.27	69.55%	20,469	\$ 14,748	0.03	0.02
BUILDING MATERIALS	-	573.09	-100.00%	1,774.33	14,364.24	-87.65%	26,892	\$ (25,117)	0.00	0.00
POSTAGE & FREIGHT	853.43	165.49	415.70%	3,082.57	5,509.78	-44.05%	8,066	\$ (4,983)	0.01	0.00
OFFICE SUPPLIES	955.12	6,438.72	-85.17%	27,624.31	25,357.34	8.94%	22,469	\$ 5,156	0.01	0.02
MAT & SUPP--GENERAL	17,015.85	19,513.99	-12.80%	86,998.20	95,817.70	-9.20%	95,937	\$ (8,939)	0.12	0.05
MAT & SUPPLIES--BILLABLE	-	-	0.00%	0.12	832.96	-99.99%	320	\$ (320)	0.00	0.00
MAT & SUPPLIES--VEHS	-	-	0.00%	9,597.14	4,012.94	139.15%	2,437	\$ 7,160	0.00	0.01
	81,518.74	93,417.55	-12.74%	998,546.83	1,092,336.34	-8.59%	1,448,983	\$ (450,437)		

<b>SERVICES &amp; CHARGES</b>										
ATTORNEY & AUDIT FEES	4,071.00	690.00	490.00%	80,306.50	72,613.00	10.60%	150,000	\$ (69,694)	0.03	0.05
CONTRACT MAINTENANCE	34,059.26	31,412.09	8.43%	473,716.86	395,665.13	19.73%	531,762	\$ (58,045)	0.23	0.28
CUSTODIAL SERVICES	9,568.00	13,572.00	-29.50%	52,624.00	46,932.00	12.13%	69,885	\$ (17,261)	0.07	0.03
CONTRACTUAL SERVICES	74,062.75	12,254.43	504.38%	510,655.68	351,023.84	45.48%	550,000	\$ (39,344)	0.51	0.30
UTILITIES--TELEPHONE	1,394.25	1,384.35	0.72%	15,389.39	8,692.84	77.04%	4,684	\$ 10,706	0.01	0.01
UTILITIES--ELECTRIC	5,368.14	5,164.79	3.94%	39,178.08	61,112.83	-35.89%	75,000	\$ (35,822)	0.04	0.02
UTILITIES--WATER & SEWAGE	2,302.49	2,920.24	-21.15%	27,384.91	27,509.84	-0.45%	35,219	\$ (7,834)	0.02	0.02
UTILITIES--GAS HEAT	59.62	5,571.28	-98.93%	21,111.61	43,429.31	-51.39%	68,372	\$ (47,260)	0.00	0.01
ADVERTISING & PROMOTION	23,650.56	7,455.21	217.24%	132,842.59	85,944.57	54.57%	150,000	\$ (17,157)	0.16	0.08
EXTERIOR ADVERTISING	-	-	0.00%	-	9,029.58	-100.00%	10,000	\$ (10,000)	0.00	0.00
PRINTING	58.00	-	0.00%	42,370.48	2,238.52	1792.79%	30,000	\$ 12,370	0.00	0.03
ADVERTISING FEES	-	-	0.00%	8,001.86	348.03	2199.19%	3,000	\$ 5,002	0.00	0.00
DUES & SUBSCRIPTIONS	2,280.00	1,063.98	114.29%	40,368.20	32,533.69	24.08%	56,027	\$ (15,659)	0.02	0.02
TRAVEL & MEETINGS	3,198.20	1,028.81	210.86%	53,052.06	63,893.80	-16.97%	66,347	\$ (13,295)	0.02	0.03
PREMIUM PL & PD INSURANCE	45,667.67	172,439.97	-73.52%	519,939.03	560,765.42	-7.28%	600,000	\$ (80,061)	0.31	0.31
PAYOUTS--PL & PD INS.	12,000.00	12,000.00	0.00%	132,000.00	117,333.32	12.50%	150,000	\$ (18,000)	0.08	0.08
RECOVERY/PHYSICAL DAMAGE	-	(3,041.44)	-100.00%	(24,608.57)	(115,608.63)	-78.71%	-	\$ (24,609)	0.00	-0.01
OTHER CORPORATE INS.	-	-	0.00%	2,500.00	45,011.00	-94.45%	94,523	\$ (92,023)	0.00	0.00
VEHICLE REGISTRATION	-	-	0.00%	364.50	150.00	143.00%	1,000	\$ (636)	0.00	0.00
INTEREST--SHORT TERM	-	-	0.00%	-	-	0.00%	-	\$ -	0.00	0.00
BAD DEBT EXPENSE	-	-	0.00%	-	18,195.27	-100.00%	5,000	\$ (5,000)	0.00	0.00
ACA TAXES & FEES	-	-	0.00%	-	-	0.00%	-	\$ -	0.00	0.00
CASH (OVER)/SHORT	-	-	0.00%	-	(20.00)	-100.00%	-	\$ -	0.00	0.00
	217,739.94	263,915.71	-17.50%	2,127,197.18	1,826,813.36	16.44%	2,650,819	\$ (523,622)		

<b>TOTAL EXPENSES</b>	\$ 1,761,285.97	\$ 1,291,497.86	36.38%	\$ 15,522,243.74	\$ 13,629,481.99	13.89%	\$ 18,616,264	\$ (3,094,020)	12.04	9.17
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OTHER INCOME	Nov-24	Nov-23	%DIFF/MO	YTD2024	YTD2023	%DIFF	BUDGETED
COUNTY PROPERTY TAX	\$ 229,421.50	\$ 273,713.51	-16.18%	\$ 2,523,636.50	\$ 3,234,391.28	-21.97%	\$ 3,254,501
LOCAL INCOME TAX	67,915.58	64,385.17	5.48%	870,761.38	777,334.18	12.02%	772,697
STATE OPERATING GRANT	362,804.75	-	0.00%	3,990,852.25	4,353,657.00	-8.33%	4,353,657
FEDERAL OPERATING GRANT	-	-	0.00%	-	-	0.00%	5,302,721
CARES ACT OPERATING GRANT	-	-	0.00%	-	372,304.00	-100.00%	-
FAMILIES FIRST COVID-19 TAX CR	-	-	0.00%	-	-	0.00%	-
ALTERNATIVE FUEL TAX CREDIT	-	-	0.00%	-	195,028.50	-100.00%	-
FEDERAL CAPITAL GRANT	1,022,400.00	-	0.00%	3,698,494.00	1,626,461.00	127.40%	-
STATE/LOCAL CONTRIBUTION	-	-	0.00%	-	-	0.00%	-
<b>TOTAL OTHER INCOME</b>	\$ 1,682,541.83	\$ 338,098.68	397.65%	\$ 11,083,744.13	\$ 10,559,175.96	4.97%	\$ 13,683,576

OTHER EXPENSES	Nov-24	Nov-23	YTD2024	YTD2023
(GAIN)/LOSS--ASSET DISPOSAL	\$ -	\$ -	\$ (517.92)	\$ -
INTERGOVERNMENTAL FUNDS XFE	\$ -	\$ -	\$ -	\$ -
DEPRECIATION EXPENSE	-	296,198.92	3,087,528.89	3,120,869.51
<b>TOTAL OTHER EXPENSES</b>	\$ -	\$ 296,198.92	\$ 3,087,010.97	\$ 3,120,869.51

	Nov-24	Nov-23	YTD2024	YTD2023
<b>NET PROFIT/(LOSS)</b>	\$ 294,826.17	\$ (1,072,616.07)	\$ (3,519,575.27)	\$ (3,314,825.04)

## REVENUE COMPARISON

### November 2024

	November 2024	November 2023	% DIFF	YTD2024	YTD2023	YTD2024
<b>NON-CONTRACT REVENUE</b>						
CASH FARES	\$ 17,533.59	\$ 14,195.96	23.51%	\$ 189,023.66	\$ 176,804.66	6.91%
TOKENS	1,759.95	1,002.39	75.58%	24,650.95	20,929.39	17.78%
REGULAR PASS	8,459.92	10,668.00	-20.70%	130,384.78	137,712.50	-5.32%
DAY PASS	3,486.00	2,511.50	38.80%	42,834.50	33,779.50	26.81%
ELDERLY/DISABLED	3,182.00	2,298.00	38.47%	31,021.54	25,260.00	22.81%
SEMESTER PASS	-	-	0.00%	367,955.00	-	0.00%
<b>TOTAL NON-CONTRACT</b>	<b>\$ 34,421.46</b>	<b>\$ 30,675.85</b>	<b>12.21%</b>	<b>\$ 785,870.43</b>	<b>\$ 394,486.05</b>	<b>99.21%</b>
<b>TOTAL WITH ACCESS</b>	<b>\$ 40,146.91</b>	<b>\$ 39,419.71</b>	<b>1.84%</b>	<b>\$ 856,162.15</b>	<b>\$ 473,989.28</b>	<b>80.63%</b>
<b>CONTRACT REVENUE</b>						
CAMPUS	\$ 170,151.80	\$ -	0.00%	\$ 1,531,366.20	\$ 1,007,806.94	51.95%
IVY TECH	-	-	0.00%	15,000.00	15,000.00	0.00%
WLSC	-	-	0.00%	-	-	0.00%
APARTMENTS	102,778.00	85,516.00	20.19%	1,011,373.00	791,030.35	27.86%
WABASH NATIONAL	-	-	0.00%	-	-	0.00%
TRIPPERS	-	-	0.00%	-	-	0.00%
SUPPLEMENTAL SVC.	-	-	0.00%	-	-	0.00%
<b>TOTAL CONTRACT</b>	<b>\$ 272,929.80</b>	<b>\$ 85,516.00</b>	<b>219.16%</b>	<b>\$ 2,557,739.20</b>	<b>\$ 1,813,837.29</b>	<b>41.01%</b>
<b>AUXILIARY REVENUE</b>						
EXTERIOR ADVER.	\$ 13,416.67	\$ 4,916.67	172.88%	\$ 141,583.37	\$ 190,883.09	-25.83%
MISC / CONCESSIONS	22,542.27	6,525.00	245.48%	147,325.40	77,065.99	91.17%
<b>TOTAL AUXILIARY</b>	<b>\$ 35,958.94</b>	<b>\$ 11,441.67</b>	<b>214.28%</b>	<b>\$ 288,908.77</b>	<b>\$ 267,949.08</b>	<b>7.82%</b>
<b>INTEREST REVENUE</b>						
INTEREST	\$ 24,534.66	\$ 40,604.65	-39.58%	\$ 303,125.19	\$ 320,574.85	-5.44%
	<b>\$ 24,534.66</b>	<b>\$ 40,604.65</b>	<b>-39.58%</b>	<b>\$ 303,125.19</b>	<b>\$ 320,574.85</b>	<b>-5.44%</b>
<b>TOTAL REVENUE WITHOUT ACCESS</b>						
	November 2024	November 2023	% DIFF	YTD2024	YTD2023	YTD2024
NON-CONTRACT	\$ 34,421.46	\$ 30,675.85	12.21%	\$ 785,870.43	\$ 394,486.05	99.21%
CONTRACT	272,929.80	85,516.00	219.16%	2,557,739.20	1,813,837.29	41.01%
AUXILIARY	35,958.94	11,441.67	214.28%	288,908.77	267,949.08	7.82%
INTEREST	24,534.66	40,604.65	-39.58%	303,125.19	320,574.85	-5.44%
	<b>\$ 367,844.86</b>	<b>\$ 168,238.17</b>	<b>118.65%</b>	<b>\$ 3,935,643.59</b>	<b>\$ 2,796,847.27</b>	<b>40.72%</b>
<b>TOTAL REVENUE WITH ACCESS</b>						
	November 2024	November 2023	% DIFF	YTD2024	YTD2023	YTD2024
ALL SOURCES	\$ 367,844.86	\$ 168,238.17	118.65%	\$ 3,935,643.59	\$ 2,796,847.27	40.72%
ACCESS	5,725.45	8,743.86	-34.52%	70,291.72	79,503.23	-11.59%
<b>TOTAL REVENUE</b>	<b>\$ 373,570.31</b>	<b>\$ 176,982.03</b>	<b>111.08%</b>	<b>\$ 4,005,935.31</b>	<b>\$ 2,876,350.50</b>	<b>39.27%</b>

## BALANCE SHEET

## GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION

A S S E T S	Dec-23	Current	L I A B I L I T I E S	Dec-23	Current
<b>CASH &amp; CASH ITEMS</b>			<b>PAYABLES</b>		
CASH IN BANK-GENERAL FUND	7,771,587.59	4,503,428.68	TRADE PAYABLES	-	-
CASH IN PAYROLL ACCOUNT-GEN FD	520,769.33	-	ACCOUNTS PAYABLE	914,837.42	207,579.55
LEVY EXCESS FUND	-	-	ACCOUNTS PAYABLE - CNG UTILITIES	177,610.05	224,706.16
WORKING FUNDS	-	-	<b>TOTAL PAYABLES</b>	<b>1,092,447.47</b>	<b>432,285.71</b>
UNITED HEALTHCARE HRA IMPREST-GEN FD	-	-	<b>ACCRUED PAYROLL LIABILITIES</b>		
HEALTHCARE IMPREST-GEN FD	-	-	ACCRUED WAGES PAYABLE	149,072.23	-
RAINY DAY FUND	256,256.66	256,256.66	ACCR COMPENSATED ABSENCES PAYABLE	269,723.32	269,723.32
<b>TOTAL CASH &amp; CASH ITEMS</b>	<b>8,548,613.58</b>	<b>4,759,685.34</b>	DEDUCTIONS-AUTO	-	-
<b>RECEIVABLES</b>			UNION DUES WITHHELD	1,872.70	3,016.39
ACCOUNTS RECEIVABLE	133,289.70	122,150.85	DEDUCTION-FICA/MEDICARE EE	-	-
SHOP INVENTORY	-	-	DEDUCTION-UNION DUES	-	-
A/R - CITY OF LAFAYETTE	-	-	DEDUCTION-WELLNESS	336.81	524.31
CONTRACT RECEIVABLE-PURDUE	897,995.02	1,009,412.44	DEDUCTION-HEALTH INSURANCE	11,414.68	(20,074.19)
A/R-TICKET VENDING MACHINE COLLECTIONS	5,471.00	2,162.00	DEDUCTION-HEALTH INS - COBRA	-	-
A/R - OFF-SITE PASS SALES COLLECTIONS	-	-	DEDUCTION - CHARITABLE DONATIONS	-	-
ACCTS REC-V-EMPLOYEE P/R WASH	-	-	DEDUCTION - LIBERTY NATIONAL	-	-
A/R CAPITAL GRANTS-FTA	369,863.00	-	DEDUCTION-GARNISHMENTS	827.61	-
A/R OPERATING ASSISTANCE-FTA	-	-	DEDUCTION-UNITED WAY	403.00	1,035.00
A/R TAX DRAW-COUNTY/LOCAL	-	561,562.45	DEDUCTION-CABLE	-	-
A/R GRANTS-STATE	-	(362,804.75)	DEDUCTION-PERF EE	3,026.00	10,095.35
A/R PLANNING ASSISTANCE-FTA	-	-	DEDUCTION-SUPPORT	-	-
A/R OPERATING ASSISTANCE-STATE	-	-	DEDUCTION-EE LOANS	350.08	842.33
A/R FEDERAL TAX CREDITS	328,395.00	167,598.50	DEDUCTION-BOSTON MUTUAL	121.68	200.66
PROPERTY TAX RECEIVABLE	3,128,409.00	3,275,322.00	DEFERRED COMPENSATION	1,302.11	4,205.45
<b>TOTAL RECEIVABLES</b>	<b>4,863,422.72</b>	<b>4,775,403.49</b>	ACCURED PERF PAYABLE ER	5,889.53	42,049.15
<b>MATERIALS &amp; SUPPLIES INVENTORY</b>			<b>TOTAL PAYROLL LIABILITIES</b>	<b>444,339.75</b>	<b>311,617.77</b>
BUS PARTS INVENTORY	334,269.73	285,885.59	<b>ACCRUED TAX LIABILITIES</b>		
PARTS INVENTORY-CLEARING ACCT	-	-	FIT TAXES	40,556.32	-
DIESEL & GASOLINE INVENTORY	17,151.23	9,192.88	FICA/MEDICARE	-	-
OIL, LUBE, ANTIFREEZE INVENTORY	87,470.97	52,647.37	STATE TAX	-	-
TIRES, TUBES, BATTERIES INVENTORY	2,564.86	6,909.74	STATE UNEMPLOYMENT TAX	-	-
FACILITIES PARTS INVENTORY	29,997.08	28,970.05	COUNTY TAX	-	-
<b>TOTAL MATERIALS &amp; SUPPLIES INVENTORY</b>	<b>471,453.87</b>	<b>383,605.63</b>	<b>TOTAL TAX LIABILITIES</b>	<b>40,556.32</b>	-
<b>TANGIBLE PROPERTY TRANSIT OPS</b>			<b>SHORT TERM DEBT</b>		
REVENUE EQUIPMENT	28,172,233.66	31,289,279.02	SHORT TERM DEBT	-	-
SUPPORT VEHICLES	582,095.86	582,095.86	AUTO INSURANCE PAYOUT LIABILITY	-	105,137.81
BUILDING & STRUCTURE	19,532,013.68	19,989,681.86	WORKERMAN COMP INSURANCE PAYOUT LIABILITY	-	-
EQUIPMENT SHOP & GARAGE	442,572.16	462,173.03	INSURANCE PAYOUT LIABILITY	10,000.00	10,000.00
REVENUE COLLECTION FAREBOX	1,729,463.34	1,729,463.34	ACCURED INTEREST PAYABLE - BANK OF AMERICA-CNG	-	-
COMMUNICATIONS EQUIPMENT	690,498.35	833,148.27	<b>TOTAL SHORT TERM DEBT</b>	<b>10,000.00</b>	<b>115,137.81</b>
OFFICE EQUIPMENT & FURNISHINGS	391,044.90	463,268.82	<b>OTHER CURRENT LIABILITIES</b>		
CONSTR. IN PROGRESS-SHOP	32,539.95	41,348.49	UNREDEEMED TOKENS	-	-
CONSTR. IN PROGRESS - HYDROGEN	39,500.00	232,000.00	UNREDEEMED REGULAR PASSES	-	-
CONSTR. IN PROGRESS - PROJECTS	705,968.47	122,087.78	UNREDEEMED DAY PASSES	-	-
CONSTR. IN PROGRESS - SHELTERS	308,105.14	425,253.71	UNREDEEMED E & D PASSES	-	-
LAND	926,471.26	926,471.26	UNREDEEMED SEMESTER PASSES	-	-
<b>TOTAL PROPERTY COST</b>	<b>53,552,506.77</b>	<b>57,096,271.44</b>	UNREDEEMED LOOP PASSES	-	-
<b>ACC ACC DEPR-REVENUE EQUIPMENT</b>	<b>(15,324,585.92)</b>	<b>(17,443,410.61)</b>	DEFERRED REVENUE-COUNTY/LOCAL	-	-
ACC DEPR-SUPPORT VEHICLES	(464,998.58)	(494,371.66)	DEFERRED REVENUE-ADVERTISING & PAINTED TRANSIT	4,583.31	5,499.94
ACC DEPR-BUILDING & STRUCTURE	(8,977,499.76)	(9,659,534.12)	FEDERAL TAX PAYABLE	-	-
ACC DEPR-EQUIPMENT SHOP & GARAGE	(473,826.31)	(521,755.89)	UNREDEEMED 50 FARESAVERS	-	-
ACC DEPR-REVENUE COLLECTION FAREBOX	(1,609,762.07)	(1,660,485.68)	UNREDEEMED PASS STUDENT	-	-
ACC DEPR-COMMUNICATIONS EQUIPMENT	(137,275.11)	(249,657.96)	UNREDEEMED REVENUE	-	-
ACC DEPR-OFFICE EQUIPMENT & FURNISHINGS	(223,722.56)	(269,465.36)	UNREDEEMED TVM CHG/STRD VALUE CARDS	8,358.00	8,705.00
ACC DEPR-CONSTR IN PROGRESS-WLAF	-	-	NET PENSION LIABILITY	3,906,652.00	4,369,315.00
ACC DEPR-CONSTR IN PROGRESS-LAF	-	-	<b>TOTAL OTHER CURRENT LIABILITIES</b>	<b>3,919,593.31</b>	<b>4,383,519.94</b>
<b>TOTAL ACCUMULATED DEPRECIATION</b>	<b>(27,211,670.31)</b>	<b>(30,298,681.28)</b>	<b>LONG-TERM DEBT</b>		
<b>TOTAL PROPERTY LESS DEPRECIATION</b>	<b>26,340,836.46</b>	<b>26,797,590.16</b>	BANK OF AMERICA LONG-TERM PAYABLE-CNG	-	-
<b>SPECIAL FUNDS</b>			<b>TOTAL LONG-TERM DEBT</b>	-	-
SPECIAL FUNDS	-	-	<b>ESTIMATED LIABILITIES</b>		
BONDS & INTEREST CASH ACCT	-	-	FTA EST RES FOR ENCUMBRANCES	-	-
INVESTMENTS-BON & INTEREST FUND	-	-	<b>TOTAL ESTIMATED LIABILITIES</b>	-	-
ACA MLR PREMIUM REBATE	-	-	<b>DEFERRED CREDITS</b>		
BUS AUTO INS CASH FUND	400,000.00	400,000.00	DEFERRED CR - MYERS PED BRIDGE PROJECT	-	-
PAYROLL ACCRUAL	-	-	<b>TOTAL DEFERRED CREDITS</b>	-	-
DIRECTOR & OFFICERS SPEC CASH	74,870.36	74,870.36	<b>DEFERRED INFLOWS</b>		
ELTF DEDUCTIBLE FUNDS	15,000.00	15,000.00	DEFERRED INFLOW - EXPECTED AND ACTUAL EXPERIENCE	14,858.00	-
INVESTMENTS	-	-	DEFERRED INFLOW - EXPECTED AND ACTUAL INV EARNINGS	-	-
CUMULATIVE CAPITAL FUND	1,062,814.48	1,326,180.14	DEFERRED INFLOW - PROPORTIONATE SHARE	100,262.00	46,402.00
CAPITAL IMPROV RESERVE FUND	-	-	DEFERRED INFLOW - ASSUMPTIONS	167,140.00	-
CAPITAL IMPROV. INVESTMENTS	-	-	DEFERRED INFLOW FROM PROPERTY TAXES	3,128,409.00	3,275,322.00
<b>TOTAL SPECIAL FUNDS</b>	<b>1,552,684.84</b>	<b>1,816,050.50</b>	<b>TOTAL DEFERRED INFLOWS</b>	<b>3,410,669.00</b>	<b>3,321,724.00</b>
<b>OTHER ASSETS</b>			<b>CONTRIBUTIONS</b>		
PRE-PAID INSURANCE	44,559.33	59,771.52	INVESTMENTS IN TRANSIT SYS-LAF	24,682.75	24,682.75
PRE-PAID EXPENSES	138,176.83	34,472.73	FED GOVERN CAP GRANT SEC 3 (5309)	23,056,883.82	23,056,883.82
PRE-PAID HEALTH INSURANCE	-	-	FED GOVERN CAP GRANT SEC 5	2,633,996.56	2,633,996.56
OTHER ACCRUALS	-	-	FED GOVERN CAP GRANT SEC 9 (5307)	43,879,641.65	43,879,641.65
<b>TOTAL OTHER ASSETS</b>	<b>182,736.16</b>	<b>94,244.25</b>	STATE CAP GRANT CONTRIBUTION	788,343.85	788,343.85
<b>DEFERRED OUTFLOWS</b>			STATE CAP GRANT SEC 9	657,682.35	657,682.35
DEFERRED OUTFLOW - PERF EMPLOYER CONTRIBUTIONS	425,367.00	449,398.00	STATE CAP GRANT SEC 5	601,488.98	601,488.98
DEFERRED OUTFLOW - PROPORTIONATE SHARE	185,471.00	130,443.00	CONTRIBUTIONS NON GOVERNMENTAL	-	-
DEFERRED OUTFLOW - EXPECTED AND ACTUAL EXPERIENCE	84,242.00	89,395.00	ACCUMULATED EARNINGS/LOSSES	(36,894,240.18)	(39,671,463.82)
DEFERRED OUTFLOW - EXPECTED AND ACTUAL INV EARNINGS	482,122.00	1,001,459.00	<b>TOTAL CONTRIBUTIONS</b>	<b>34,748,479.78</b>	<b>31,971,256.14</b>
DEFERRED OUTFLOW - CHANGE IN ASSUMPTION	529,136.00	238,267.00	<b>TOTAL ASSETS</b>	<b>43,666,085.63</b>	<b>40,535,541.37</b>
<b>TOTAL DEFERRED OUTFLOWS</b>	<b>1,706,338.00</b>	<b>1,908,962.00</b>	<b>TOTAL LIABILITIES &amp; CONTRIBUTIONS</b>	<b>43,666,085.63</b>	<b>40,535,541.37</b>

Nov 2024

**EXPENDITURES TO DATE AND REMAINING BUDGET**

GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION

Budget to date

91.7%

	<b>BUDGET FY2024</b>	<b>Budget to Date</b>	<b>Expenditures to Date</b>	<b>Expenditures to Date %</b>	<b>Remaining Budget</b>
<b>PERSONNEL</b>					
Operator Wages	6,869,884	6,297,394	5,701,339	83.0%	1,168,545
Administrative Wages	2,099,054	1,924,133	2,488,921	118.6%	(389,867)
Maintenance Wages	920,315	843,622	865,916	94.1%	54,399
FICA	756,528	693,484	625,132	82.6%	131,396
PERF	1,170,568	1,073,021	943,672	80.6%	226,896
Life & Health Insurance	2,330,241	2,136,054	1,531,552	65.7%	798,689
Unemployment Insurance	70,000	64,167	20,614	29.4%	49,386
Work Comp Insurance	135,303	124,028	91,235	67.4%	44,068
Uniforms	50,000	45,833	48,934	97.9%	1,066
Tool Allowance/Fringe Benefits	114,568	105,021	79,184	69.1%	35,384
Affordable Care Act Fees	-	-	-	0.0%	-
	<b>14,516,461</b>	<b>13,306,756</b>	<b>12,396,500</b>	<b>85.4%</b>	<b>2,119,961</b>
<b>COMMODITIES</b>					
Diesel Fuel	310,492	284,618	137,686	44.3%	172,806
Natural Gas Fuel	570,738	523,176	322,874	56.6%	247,864
Gasoline	22,953	21,040	28,469	124.0%	(5,516)
Oil & Antifreeze	43,886	40,229	53,664	122.3%	(9,778)
Repair Parts, Revenue Vehicles	300,000	275,000	258,799	86.3%	41,201
Repair Parts, Fixed Equipment	10,000	9,167	-	0.0%	10,000
Tires and Batteries	14,326	13,132	32,762	228.7%	(18,437)
Cleaning Supplies	20,469	18,763	35,217	172.1%	(14,748)
Building Materials	26,892	24,651	1,774	6.6%	25,117
Postage & Freight	8,066	7,394	3,083	38.2%	4,983
Office Supplies	22,469	20,596	27,624	122.9%	(5,156)
Other Materials, General Business	95,937	87,942	86,998	90.7%	8,939
Other Materials, Billable	320	294	0	0.0%	320
Other Materials, Vehicles	2,437	2,234	9,597	393.8%	(7,160)
	<b>1,448,983</b>	<b>1,328,235</b>	<b>998,547</b>	<b>68.9%</b>	<b>450,437</b>
<b>SERVICES &amp; CHARGES</b>					
Attorney & Audit	150,000	137,500	80,307	53.5%	69,694
Contract Maintenance	531,762	487,449	473,717	89.1%	58,045
Custodial Services	69,885	64,062	52,624	75.3%	17,261
Contractual Services	550,000	504,167	510,656	92.8%	39,344
Utilities, Telephone	4,684	4,293	15,389	328.6%	(10,706)
Utility Expense, Electric	75,000	68,750	39,178	52.2%	35,822
Utility Expense, Water & Sewage	35,219	32,284	27,385	77.8%	7,834
Utilities, Natural Gas Heat	68,372	62,674	21,112	30.9%	47,260
Advertising & Promotions	150,000	137,500	132,843	88.6%	17,157
Exterior Advertising	10,000	9,167	-	0.0%	10,000
Printing	30,000	27,500	42,370	141.2%	(12,370)
Advertising Fees (Legal Ads)	3,000	2,750	8,002	266.7%	(5,002)
Dues & Subscriptions	56,027	51,358	40,368	72.1%	15,659
Travel & Meeting Expenses	66,347	60,818	53,052	80.0%	13,295
Premium on PL & PD	600,000	550,000	519,939	86.7%	80,061
Payouts PL & PD	150,000	137,500	132,000	88.0%	18,000
Recovery/physical Damage	-	-	(24,609)	0.0%	24,609
Other Corporate Ins	94,523	86,646	2,500	2.6%	92,023
Vehicle Registration	1,000	917	365	36.5%	636
Interest - Short Term	-	-	-	0.0%	-
Bad Debt Expense	5,000	4,583	-	0.0%	5,000
Misc. Expense	7,292	6,685	-	0.0%	7,292
Cash (over)/short	-	-	-	0.0%	-
	<b>2,658,111</b>	<b>2,436,602</b>	<b>2,127,197</b>	<b>80.0%</b>	<b>530,914</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>18,623,556</b>	<b>17,071,593</b>	<b>15,522,244</b>	<b>83.3%</b>	<b>3,101,312</b>

November 2024

Route	RouteName	Passengers	Total Miles	Total Hours	P/Mi	%DIFF FROM 23	P/Hrs	%DIFF FROM 23
1A	Market Square	22,084	12,622.25	991.77	1.75	▲ 21.53%	22.27	▲ 17.27%
1B	Salisbury	33,041	9,104.09	774.61	3.63	■ -1.85%	42.66	■ -2.69%
2A	Schuyler Ave	3,619	2,207.52	177.93	1.64	■ -14.21%	20.34	■ -14.68%
2B	Union St	4,403	2,201.13	196.45	2.00	▲ 25.38%	22.41	▲ 23.85%
3	Lafayette Square	11,570	9,908.56	696.44	1.17	■ 4.15%	16.61	■ 3.58%
4A	Tippecanoe Mall	10,784	5,782.04	511.77	1.87	■ -7.25%	21.07	■ -0.98%
4B	Purdue West	49,657	10,595.12	817.42	4.69	▼ -36.24%	60.75	▼ -37.47%
5	Happy Hollow	17,292	6,378.06	479.10	2.71	■ 12.56%	36.09	■ 9.67%
6A	Fourth St	15,398	10,522.50	655.67	1.46	■ 14.79%	23.48	■ 14.86%
6B	South 9th	4,689	4,107.63	297.07	1.14	▲ 19.91%	15.78	▲ 17.86%
7	South St	16,644	8,438.90	704.51	1.97	■ 10.65%	23.62	■ 9.40%
8	Sagamore West	10,058	6,891.67	464.04	1.46	■ -4.36%	21.67	■ -3.98%
9	Park East	1,748	4,216.80	289.84	0.41	▼ -27.05%	6.03	▼ -27.50%
10	Northwestern	24,218	6,903.06	565.03	3.51	■ -7.02%	42.86	■ -4.34%
23	Connector	17,697	6,239.09	532.00	2.84	▲ 16.19%	33.27	▲ 15.41%
Others	Others	N/A	N/A	N/A	N/A	N/A	N/A	N/A
<b>Sub Total:</b>		<b>242,902</b>	<b>106,118.42</b>	<b>8,153.65</b>	<b>2.29</b>	■ <b>-6.59%</b>	<b>29.79</b>	■ <b>-10.64%</b>
13C	Silver Loop	31,667	3,008.76	397.34	10.52	▲ 15.21%	79.70	▲ 23.93%
14C	Black Loop	650	851.12	80.94	0.76	▼ -35.89%	8.03	▼ -23.53%
15C	Tower Acres	22,597	2,933.47	387.10	7.70	▲ 27.67%	58.38	▲ 21.91%
16C	Bronze Loop	3,925	2,960.41	347.24	1.33	N/A	11.30	N/A
<b>Sub Total:</b>		<b>58,839</b>	<b>9,753.76</b>	<b>1,212.62</b>	<b>6.03</b>	■ <b>3.40%</b>	<b>48.52</b>	■ <b>7.83%</b>
21E	Lark & Alight Express	21,566	5,595.00	414.41	3.85	■ 14.60%	52.04	■ 12.53%
24E	Redpoint Express	7,940	3,731.81	204.25	2.13	▲ 22.42%	38.87	▲ 21.96%
35E	Lindberg Express	27,800	6,616.00	546.82	4.20	■ 0.18%	50.84	■ -0.93%
<b>Sub Total:</b>		<b>57,306</b>	<b>15,942.81</b>	<b>1,165.48</b>	<b>3.59</b>	■ <b>7.81%</b>	<b>49.17</b>	■ <b>6.59%</b>
<b>MB Total:</b>		<b>359,047</b>	<b>131,815</b>	<b>10,532</b>	<b>2.72</b>	■ <b>-5.97%</b>	<b>34.09</b>	■ <b>-3.97%</b>
DR	Microtransit	121	663	105	0.18	N/A	1.15	N/A
DR	Paratransit	2,948	14,418	1,128	0.20	N/A	2.61	N/A
<b>Demand Response Total:</b>		<b>2,948</b>	<b>14,418</b>	<b>1,128</b>	<b>0.20</b>	■ <b>1.61%</b>	<b>2.61</b>	■ <b>-0.95%</b>
VP	Vanpool							
<b>Vanpool Total:</b>								
<b>Grand Total:</b>		<b>361,995</b>	<b>146,233</b>	<b>11,660</b>	<b>2.48</b>	■ <b>-6.64%</b>	<b>31.05</b>	■ <b>-5.03%</b>

November 2024

Route	RouteName	Passengers
1A	Market Square	22,084
1B	Salisbury	33,041
2A	Schuyler Ave	3,619
2B	Union St	4,403
3	Lafayette Square	11,570
4A	Tippecanoe Mall	10,784
4B	Purdue West	49,657
5	Happy Hollow	17,292
6A	Fourth St	15,398
6B	South 9th	4,689
7	South St	16,644
8	Sagamore West	10,058
9	Park East	1,748
10	Northwestern	24,218
23	Connector	17,697
Others	Others	N/A

**Sub Total: 242,902**

13C	Silver Loop	31,667
14C	Black Loop	650
15C	Tower Acres	22,597
16C	Bronze Loop	3,925

**Sub Total: 58,839**

21E	Lark & Alight Express	21,566
24E	Redpoint Express	7,940
35E	Lindberg Express	27,800

**Sub Total: 57,306**

**MB Total: 359,047**

DR	Microtransit	121
DR	Paratransit	2,948

**Demand Response Total: 2,948**

VP	Vanpool	
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**Vanpool Total: -**

**Grand Total: 361,995**

November 2023

	RouteName	Passengers
1A	Market Square	19,605
1B	Salisbury	36,231
2A	Schuyler Ave	7,064
2B	Union St	5,893
3	Lafayette Square	12,055
4A	Tippecanoe Mall	12,553
4B	Purdue West	83,242
5	Happy Hollow	17,270
6A	Fourth St	14,631
6B	South 9th	4,280
7	South St	16,296
8	Klondike Express	10,717
9	Park East	2,570
10	Northwestern	26,254
23	Connector	21,935
Others	Others	760

**Sub Total: 291,356**

13	Silver Loop	40,174
14	Black Loop	1,211
15	Tower Acres	29,904
20	South Campus Loop	1,063
28	Gold Loop	17,698

**Sub Total: 90,050**

21A	Lark & Alight	20,595
24	Redpoint	7,153
35	Lindberg Express	31,160

**Sub Total: 58,908**

**MB Total: 440,314**

DR	ACCESS/FLEX	3,060
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**Demand Response Total: 3,060**

**Grand Total: 443,374**

# OPERATIONS REPORT

Nov-24

	2024 MONTH	2023 MONTH	2024 YTD	2023 YTD
MILES	146,233	167,210	1,518,583	1,525,366
PAID HOURS	24,891	17,621	195,693	174,906

	2024	2023	YTD 2024	YTD 2023	% DIFF MO	% DIFF YTD
ACCIDENTS	4	3	37	46	33.33%	-19.57%
PER 100,000 MILES	2.74	1.79	2.44	3.02	52.46%	-19.21%
PREVENTABLE	4	2	26	26	100.00%	0.00%
PER 100,000 MILES	2.74	1.20	1.71	1.70	128.69%	0.45%
NON-PREVENTABLE	0	1	11	20	-100.00%	-45.00%
PER 100,000 MILES	0.00	0.60	0.72	1.31	-100.00%	-44.75%
OVERTIME IN HOURS	5,246	3,551	28,304	29,930	47.74%	-5.43%
% OF OVERTIME HOURS	21.1%	20.2%	14.5%	17.1%	4.59%	-15.48%
SAFETY MEETINGS	1	1	11	11		

NO PAY HOURS: 1348.44

**ROADCALLS  
2024**

	Nov-24	Nov-23	% DIFF
MECHANICAL	5	0	#DIV/0!
OTHER	0	0	#DIV/0!
DELAYS	0	0	#DIV/0!
TOTAL-MONTH	5	2	▲ 125.00%
TOTAL-YTD	43	42	▼ 2.44%

BUS#	LOCATION	PROBLEM	TIME	DATE	MECH OR OTHER
1804		Water Pump		11/15/2024	M
4012		Heater Hose		11/17/2024	M
5004		Water Pump		11/18/2024	M
4007		Hyd. Hose		11/18/2024	M
4004		Rocker Arm		11/19/2024	M

DIESEL COST COMPARISON FOR 2023 (CURRENT YEAR VS LAST YEAR)						
Month	Total Gallons 2024	Total Gallons 2023	% Difference	Avg Cost Gallon 2024	Avg Cost Gallon 2023	Different per Gallon
JAN	4,613	3,631	▲ 27.04%	\$2.4600	\$3.0300	▼ -\$0.5700
FEB	5,749	5,094	▼ 12.86%	\$2.8200	\$2.9800	▼ -\$0.1600
MAR	3,415	459	▲ 644.01%	\$2.7600	\$2.9800	▼ -\$0.2200
APR	5,736	4,682	▲ 22.51%	\$2.8840	\$2.7600	▼ \$0.1240
MAY	2,492	2,918	▼ -14.60%	\$2.8840	\$2.7600	▼ \$0.1240
JUN	2,492	2,918	▼ -14.60%	\$2.8840	\$2.7600	▼ \$0.1240
JUL	2,704	2,157	▲ 25.36%	\$2.3100	\$2.7600	▼ -\$0.4500
AUG	4,060	2,777	▲ 46.20%	\$2.3300	\$2.7600	▼ -\$0.4300
SEP	4,083	4,493	▼ -9.13%	\$2.3800	\$3.0200	▼ -\$0.6400
OCT	4,369	3,745	▲ 16.66%	\$2.3800	\$3.0200	▼ -\$0.6400
NOV	2,721	3,248	▼ -16.23%	\$2.3800	\$2.5900	▼ -\$0.2100
DEC			#DIV/0!			▼ \$0.0000
TOTAL	42,434	36,122	▲ 17.47%	\$28.4720	\$31.4200	▼ -\$2.9480

CNG ACCESS BUSES			
Month	Total DGE Used 2024	Total DGE Used 2023	% Difference
JAN	980	1,200	▼ -18.3333%
FEB	1,167	1,265	▼ -7.7470%
MAR	1,738	2,311	▼ -24.7945%
APR	1,928	2,211	▼ -12.7996%
MAY	1,754	2,342	▼ -25.1067%
JUN	1,552	2,507	▼ -38.0933%
JUL	1,711	2,230	▼ -23.2735%
AUG	1,987	2,861	▼ -30.5488%
SEP	2,249	1,114	▲ 101.8851%
OCT	2,177	2,271	▼ -4.1391%
NOV	1,809	1,740	▼ 3.9655%
DEC			#DIV/0!
TOTAL	19,052	22,052	▼ -13.6042%

CNG Fixed Routes			
Month	Total DGE Used 2024	Total DGE Used 2023	% Difference
JAN	36,520	39,029	▼ -6.4286%
FEB	40,356	36,839	▲ 9.5469%
MAR	38,553	37,727	▼ 2.1894%
APR	39,537	39,888	▼ -0.8800%
MAY	33,336	34,780	▼ -4.1518%
JUN	32,867	28,740	▲ 14.3598%
JUL	30,754	28,201	▲ 9.0529%
AUG	36,767	39,158	▼ -6.1060%
SEP	39,928	30,114	▲ 32.5895%
OCT	40,003	40,268	▼ -0.6581%
NOV	35,840	37,448	▼ -4.2940%
DEC			#DIV/0!
TOTAL	404,461	392,192	▼ 3.1283%