

Parks Board Resolution 2024-15
A Resolution of the Logansport
Parks and Recreation Board to Amend PB Resolution 2009-01,
Which Establishes the Golf Course Petty Cash Checking Account
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WHEREAS, The Logansport Parks & Recreation Board governs the facilities within the Logansport Parks Department as provided by the Logansport City Council Ordinance 97-42;

WHEREAS, Dykeman Park Municipal Golf Course was originally given authorization to sell beer and wine in City Council Ordinance 2008-23, and with a 2-way permit issued most recently on November 18, 2024 by the State of Indiana with permit #RR0925467.

WHEREAS, Indiana Code 7.1-5-10-12 requires retailers to pay for alcoholic beverages using cash or check.

WHEREAS, it has been recommended by the Indiana State Board of Accounts that we maintain a petty cash checking account to allow the Dykeman Park Golf Course to pay for delivery of beer and wine.

WHEREAS, Since the original City Council Ordinance of 2009-07 established a petty cash checking account of \$3,000, the rise in prices and the frequency of product delivery now necessitates Dykeman Park Golf Course have an additional \$3,000 for a total of \$6,000 in petty cash. In addition, the City has hired a Clubhouse Manager, who should have the authorization to sign for these checks.

NOW, THEREFORE BE IT RESOLVED by The Logansport Parks & Recreation Board of the City of Logansport that:

SECTION 1: The Golf Course Manager has maintained a petty cash checking account for the sole purpose of immediately paying invoices to purchase alcoholic beverages for consumption at Dykeman Park Municipal Golf Course.

SECTION 2: The primary signatures on the checking account now include the Golf Course Manager, the Clubhouse Manager & the Parks Administrator.

SECTION 3: The petty cash checking account will now have an additional \$3,000 coming from the Non-Reverting Golf Operating Fund, "Beer & Wine Supplies" Line Item, totaling \$6,000.

SECTION 4: Upon receipt of the invoice from the vendor, a check for the exact amount shall be written to the vendor. For reimbursement, the invoice marked "paid" must be given to the Parks Administrative Assistant for processing. The reimbursement check must be deposited back into the checking account immediately upon receipt.

SECTION 5: It is the responsibility of the Golf Course Manager to maintain the checking account and reconcile the monthly statement. That monthly statement and evidence of its reconciliation are to be provided to the Clerk-Treasurer's office.

SECTION 6: Under no circumstance shall this account be used for any other purpose.

SECTION 7: That this resolution shall be in full force and effect after its passage by the Logansport Parks & Recreation Board and the Common Council of the City of Logansport.

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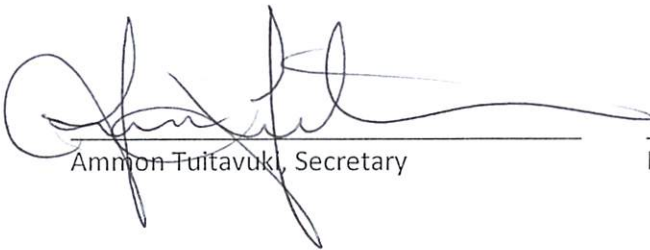
PASSED AND RESOLVED BY THE LOGANSPORT PARKS & RECREATION BOARD this 11th day of
December, 2024 with 5 in favor and 0 opposed.



Dave Smith, President



Jason Crittendon, Vice President



Ammon Tuitavuki, Secretary



Mike McCord, Member &
School Board Representative



Sam Tocco, Member

ATTEST:



Janet E. Fawley, Parks Administrator