

**Ligonier Common Council Meeting
Monday, February 28, 2022 · Ligonier City Hall
301 South Cavin Street · Ligonier, IN – 7:00 pm**

Pledge of Allegiance to the Flag

Call to order by Mayor Fisel – Common Council Meeting

Roll Call

Present: Council President Ken Schuman, Council Members Chris Fought, Doretta Wiegand, and Julia Bell
Mayor Patty Fisel, City Attorney Jack Birch, and Clerk Treasurer Barb Hawn
Absent: Council Member Bill Mills

Minutes from previous meeting of February 14, 2022

Motion to approve: Ken Schuman

Second: Chris Fought

Vote: All Ayes

Unfinished Business

Commerce Drive Project – Rick Pharis

At the previous meeting, Rick Pharis spoke about a potential project on Commerce Drive. The utilities and road are currently privately owned. We would like to have them dedicated to the city. The owners need to be contacted and surveys would need to be completed to continue. At the last meeting, it was suggested that the owners would pay for the survey as the city would be paying to have the necessary upgrades made. A description of the project along with costs were distributed to council members.

Rick Pharis said there will be two different projects next year. The first to replace water and sewer lines, tie on to existing service lines. Second will be the street and curbs. Rick Pharis is going to go to the six business owners to see if he can get them to help with the cost of survey.

Motion to proceed with surveys if corporations do not come forward to help with cost: Chris Fought

Second: Ken Schuman

Vote: All Ayes

New Business

Community Foundation Lease Discussion

City Attorney Jack Birch asked for direction from council members on how to proceed with preparation of a lease agreement between the city and the Noble County Community Foundation for the current fire station offices. A summary of 2021 operating expenses was made available for review.

There was discussion regarding how much to charge for use of the building. Chris Fought said although they would do the updating of the offices, we would still need to maintain the building. He suggested the lease payment was set higher for purposes of gaining funds in the beginning to make repairs such as a roof replacement. He suggested \$4,000 to start and look into lowering as time goes by. City Attorney Jack Birch will approach Noble County Community Foundation with the \$4,000 lease payment and discuss any counteroffer after his meeting in the next Council Meeting.

Motion for City Attorney Jack Birch to approach Noble County Community Foundation with a 30 year lease and an initial monthly payment of \$4,000: Chris Fought

Second Ken Schuman

Vote: All Ayes

Acknowledgment of Annual Financial Report

Members acknowledged and signed the cover sheet for the Annual Financial Report prepared and submitted to Gateway by Clerk-Treasurer Barb Hawn. Both Deputy Clerk Robin Galloway and Council President Ken Schuman reviewed the report prior to submission.

Acknowledgment of January Fund and Bank Reconciliation Reports

Council Members acknowledged receipt of the January 2022 Fund and Bank Reconciliation Reports.

Claim Registers – APV #64749-64842

Motion to approve: Julia Bell

Second: Doretta Wiegand

Vote: All Ayes

Comments by Members of Council and Administration

Street Superintendent Mike Burdette

- Equipment has been cleaned up from plowing

Public Safety Director/Police Chief Bryan Shearer

- Extra Duty Solutions is a company who works directly with police officers to set them up for doing extra security at businesses for zero cost to the city and police officers. They take care of the whole process.

Park Director Travis Brimhall

- Sign-up sheets were dropped off at the school for soccer.

City Engineer Rick Pharis

- We received two bids for Community Crossing Paving Project which includes eight Streets. One bid was not acceptable, due the request for time extension to November 2022.
The project includes alleys and hydrants which are not covered by the grant. Niblock was the low bid at \$555,299.50. The portion of the project eligible for Community Crossings funds is \$489,694.50 of which INDOT will pay 75% or \$367,270.88. The city will be responsible for \$188,028.62 of the contract.

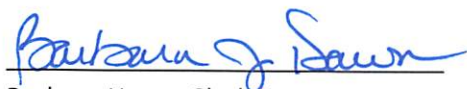
Police Department Annual Report

Police Chief/Public Safety Director Shearer presented a power point of the 2021 Police Department Annual Report.

Adjournment

Motion to adjourn: Chris Fought

Second: Ken Schuman



Barbara Hawn, Clerk Treasurer



Patricia Fisel, Mayor