

**Board of Public Works & Safety  
and Park Authority Meeting  
Wednesday, August 24, 2022 – 10:00 a.m.  
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

**Call to order:** Mayor Fisel

**Roll Call**

Present: Board Members Earle Franklin and Tom Janes  
City Attorney Jack Birch and Clerk-Treasurer Barb Hawn  
Absent: Mayor Patty Fisel

**Minutes from previous meeting of August 10, 2022**

***Motion to approve: Earle Franklin      Second: Tom Janes      Vote: All Ayes***

**New Business**

**WWTP – Vactor Truck Repair and Ratification of Mayor’s Decision**

The transmission went out on the Vactor Truck. We have ordered a new truck, but it will not be delivered until March and cannot go that long without one. The quote to replace the transmission is \$18,639.67. Superintendent Kenny Sprague spoke with Mayor Fisel regarding the issue, and she made the decision to proceed on an emergency basis and is asking the board to ratify the decision.

***Motion to ratify: Tom Janes      Second: Earle Franklin      Vote: All Ayes***

**WWTP – Employee Pay Increase Requests**

Tim Howard and Colin Gordon have both completed 90 days employment. Superintendent Kenny Sprague asked the board to increase pay for each employee by 50 cents per hour based on performance. The increase would go into effect at the beginning of the next payroll following the meeting.

***Motion to approve: Earle Franklin      Second: Tom Janes      Vote: All Ayes***

**WWTP – CDL Extension due to New Training Requirements**

New training requirements to obtain a CDL have been implemented. Superintendent Kenny Sprague asked for an extension of the 90-day requirement for Colin Gordon to obtain his CDL.

***Motion to approve: Tom Janes      Second: Earle Franklin      Vote: All Ayes***

**Department Heads and Members of Administration**

**Public Safety Director/Police Chief Bryan Shearer**

- Will start the process to purchase the new vehicles in the 2023 budget now.

**Fire Chief Jeremy Weaver**

- Kent Moser is retiring from the Volunteer Firefighters after 39 years of service. A celebration will be held at the fire station on Friday 8/26 from 6-8.

**Street Superintendent Mike Burdette**

- Niblock is working on the paving project. We had an unforeseen issue on Wright Street with old concrete. Will have
- The intersection of Carol Drive and Union Street is now a four way stop as per the council decision on Monday.

**Water Superintendent Jeff Boyle**

- The crew has been working on the south water tower as of Monday. Handrails on the top were installed for the safety of the workers. New manholes in a proper size will be installed. They will blast inside and out within next two weeks. The bottom of the tower will be painted dark blue and top white. The city logo will be painted on both sides.
- Starting to have supply issues with meters.

**Park Director Travis Brimhall**

- Flag football sign ups end this week – still need kids so we may extend the deadline.
- About 76 people were signed up in the new Monday disc golf league.
- Plan to try a Track or Treat for Halloween in Kenney Park on the city’s Trick or Treat night.
- Just got the keys to the nursery school building today. Will get the doors rekeyed.

**Building Inspector/Board Member Earle Franklin**

- Attended a couple of meetings. One was to better promote our assets in Ligonier, such as downtown building availability and the park system. They were taking a new approach and ideas. There were people from various other county locations. Heard about how pleased they are with Travis and what he is doing with the park system. Appreciate what he does.


- Second meeting was regarding housing, and the need for different type of housing – apartments, town houses. They are looking at a coalition with surrounding towns using a company that would help us promote the development of housing in our communities. A few more seminars will be set up.

**Adjournment**

*Motion to adjourn: Earle Franklin*

*Second: Tom Janes*

  
Barbara Hawn, Clerk Treasurer

  
Patricia Fisel, Mayor