

**Board of Public Works & Safety  
and Park Authority Meeting**  
Wednesday, April 27, 2022 – 10:00 a.m.  
Ligonier City Hall • 301 S. Cavin St. • Ligonier, IN 46767

**Call to order:** Board Member Tom Janes

**Roll Call**

Present: Board Members Earle Franklin and Tom Janes, City Attorney Jack Birch and Clerk-Treasurer Barb Hawn  
Absent: Mayor Patty Fisel

**Minutes from previous meeting of April 13, 2022**

*Motion to approve: Earle Franklin      Second: Tom Janes      Vote: All Ayes*

**New Business**

**Old Utility Balance Write Off Request**

The Utility Office prepared a list of four accounts that have old balances due on the account. Three were renters who moved and left the bill. The owner sold the property leaving the water unpaid, and prior to the timeline to lien the sewage portion. The fourth was a property in which the owner died leaving unpaid water services which we cannot lien. The sewage portion was collected through lien. The total amount is \$578.35.

*Motion to approve: Tom Janes      Second: Earle Franklin      Vote: All Ayes*

**Wastewater Treatment Plant Staffing**

Superintendent Kenny Sprague advised the board of the resignation of Patricia Clark effective May 20, 2022. This leaves two openings at the plant since he had not yet filled the open position due to an employee death. He will move a current employee into the Lab Position. Two people have applied for the open positions. He interviewed both and they toured the plant. He believes they will both be a good fit. He asked for permission to hire Timothy Howard at \$16.50 per hour since he already has a CDL and Colin Gordon at \$15.50 per hour, both pending background check and drug testing. He would also like to revisit the wages for both in 90 days.

*Motion to approve: Tom Janes      Second: Earle Franklin      Vote: All Ayes*

**Department Heads and Members of Administration**

**Fire Chief Jeremy Weaver**

- Moved into the new fire station on April 18 and are working to clean out the old fire station.

**Street Superintendent Mike Burdette**

- Busy with mowing.

**Park Director Travis Brimhall**

- Farmer's Market will open this Saturday and run through October.
- Next week is the final week of the spring disc golf league. The Fire Dept. will be selling pork burgers.

**Water Superintendent Jeff Boyle**

- Making a water tap today at the Herschberger Properties, a new company in the industrial park.

**WWTP Superintendent Kenny Sprague**

- Will be good to have a full staff again.

**City Engineer Rick Pharis**

- Commerce Drive – using a drone to map everything in there for the surveys.
- Niblock has begun the initial work for the community crossing paving project

**Building Inspector/Board Member Earle Franklin**

- There are nine new homes in progress in Park Meadow.

**Clerk-Treasurer Barb Hawn**

- Board Member Tom Janes will be out of town on May 11. We will not have a quorum for the meeting.

There was discussion regarding cancellation and/or scheduling the meeting which led to the following:

*Motion to hold one Board of Works-Park Authority meeting in May on May 18, 2022, cancelling both the meetings of May 11 and May 25: Earle Franklin      Second: Tom Janes      Vote: All Ayes*

**Adjournment**

*Motion to adjourn: Earle Franklin      Second: Tom Janes*

  
Barbara Hawn, Clerk Treasurer

  
Patricia Fisel, Mayor