

Ligonier Common Council Meeting
Monday, April 27, 2026 · Ligonier City Hall
301 South Cavin Street · Ligonier, IN – 7:00 pm

Pledge of Allegiance to the Flag

The meeting opened with the Pledge of Allegiance to the Flag.

Call to Order

Mayor Earle Franklin called the meeting to order.

Roll Call

Present: Council President Chris Fought, Council Members Brian Hite, Doretta Wiegand, Matt Kreager, and David Cisney

Also Present: City Attorney Laura Kaufman, and Clerk Treasurer Barb Hawn

Absent: Mayor Earle Franklin

Minutes from the meeting of April 13, 2026

Motion to approve: David Cisney

Second: Matt Kreager

Vote: All Ayes

New Business

CF-1 Real Property – Riverside Villa Apartments

Riverside Villa Apartments provided their CF-1 Real Property compliance form for review and approval.

Motion to approve: Matt Kreager

Second: Brian Hite

Vote: All Ayes

Proposed Department Head Purchasing Policy

The city currently operates under purchasing-related ordinances dating back to 1998. While these ordinances remain in effect, there is no clearly defined, modern policy establishing purchasing authority thresholds for department heads.

Historically, purchases over \$1,000 have been brought before the Board of Public Works and Safety for approval, even when included in an approved budget. This practice appears to be informal and not codified in ordinance. The \$1,000 threshold is no longer practical given current costs and creates unnecessary administrative burden for routine operational purchases.

Clerk-Treasurer Barb Hawn provided an updated proposal in draft form, along with a few examples from other communities. The new policy would allow a higher purchase amount while still being compliant with all rules regulating to purchases. Discussion led to the following motion

Motion to move forward, increase threshold to at least \$2,500 and have City Attorney Kaufman draft a policy and ordinance: Matt Kreager

Second: Brian Hite

Vote: All Ayes

Office Closures for Training and Implementation of New Software

Clerk-Treasurer Barb Hawn provided dates that will be necessary to close the City Hall/Utility Office for training and implementation of the new BS&A Cloud software. Notices will be posted and provided to city residents.

- Tuesday, June 9, 2026 — Closed from 12:00 PM to 4:30 PM
- Tuesday, July 7, 2026 through Thursday, July 9, 2026 Closed All Three Days
- Wednesday, July 22, 2026 through Friday, July 24, 2026 Closed All Three Days

Claim Registers – APV #s 75202-75788

Motion to approve: David Cisney

Second: Doretta Wiegand

Vote: All Ayes

Comments by Members of Council and Administration

Street Superintendent Mike Burdette

- We have a new contractor, In-Line Concrete, for the 2026 50-50 Sidewalk Program. The cost is \$10.00/sq ft this year. We have two residents who have already applied and paid their portion. Work will begin next week.

Council Member David Cisney

- Council Member Cisney expressed frustration regarding ongoing vandalism at the Kenney Park restrooms. Cameras have not yet been installed. Additional police patrols were conducted from February 1 through April 26. He expressed concern regarding delays and lack of monitoring.

Clerk-Treasurer Barb Hawn

- Asked the council for permission to proceed with an RFQ (Request for Qualifications) for the BOT (Build/Operate/Transfer) program, which would include several projects, primarily funded with TIF funds and/or a mix of TIF and city funds.

Motion to approve: David Cisney

Second: Matt Kreager

Vote: All Ayes

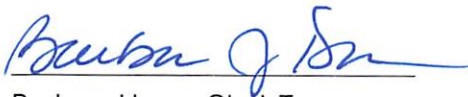
- A brief recap was provided on an AIM webinar regarding MUST (Municipal Unit Strategic Taskforces) legislation and preparation for countywide LIT discussions. The current legislation indicates new LIT distributions must be adopted in 2028 for implementation in 2029. City representatives plan to attend an upcoming County Council meeting to inquire about the county's potential initiation of MUST under HEA 1210. Additional materials from AIM will be shared with Council when available.

Adjournment

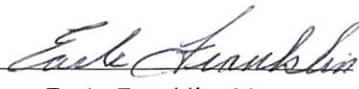
Motion to adjourn: David Cisney

Second: Matt Kreager

Vote: All Ayes



Barbara Hawn, Clerk Treasurer



Earle Franklin, Mayor