

Ligonier Common Council Meeting
Monday, December 9, 2024 · Ligonier City Hall
301 South Cavin Street · Ligonier, IN – 7:00 pm

Pledge of Allegiance to the Flag

Call to order by Council President Chris Fought – Public Hearing for Additional Appropriations

The public hearing was properly advertised. As there were no comments from the public, the hearing was closed.

Call to order by Council President Chris Fought – Common Council Meeting

Roll Call

Present: Council President Chris Fought, Council Members Brian Hite, Doretta Wiegand, Matt Kreager, and David Cisney
City Attorney Jack Birch, and Clerk Treasurer Barb Hawn

Absent: Mayor Earle Franklin

Minutes from the previous meeting of November 25, 2024

Motion to approve: David Cisney Second: Matt Kreager Vote: All Ayes

New Business

Ordinance 1016-2024 (Additional Appropriations)

Ordinance 1016 appropriates \$6,000 from the Law Enforcement Continuing Education Fund and \$42,000 from the Park Non-Reverting Fund.

Motion to pass Ordinance 1016-2024 on the first reading: David Cisney

Second: Matt Kreager Vote: All Ayes

Motion to Suspend the Rules: David Cisney Second: Matt Kreager Vote: All Ayes

Motion to pass Ordinance 1016-2024 on the second reading: David Cisney

Second: Matt Kreager Vote: All Ayes

Motion to pass Ordinance 1016-2024 on the third and final reading: David Cisney

Second: Matt Kreager Vote: All Ayes

Encumbrances from 2024 to 2025

Clerk-Treasurer Barb Hawn distributed a list of encumbrances from 2024 to 2025 for funds which were obligated by contract/agreement for projects which were not completed in 2024.

Engineering Services for the

Community Crossings 2024-2 Project	Triad Associates	\$200,000	Fund 2402 – ARP
Street Crack Sealing	Pavement Solutions	\$50,000	Fund 2402 – ARP
City Hall Sidewalk Replacement	Countryscapes	\$34,195	Fund 2209 – CREDIT

Resolution 1209-2024

Resolution 1209-2024 is for Intra-Fund transfer between budgeted appropriations numbers.

Motion to pass Resolution 1209-2024: Matt Kreager Second: David Cisney Vote: All Ayes

Police Department – Accreditation Manager Stipend Request for 2025

Police Chief Bryan Shearer asked the council to consider a \$5,000 stipend (\$1250 per quarter) for the Police Department Accreditation Manager for 2025 citing the additional work and responsibilities required to perform this important duty for the department. The Accreditation Manager has played an important role in getting the department accredited and continues to maintain the department's accreditation standing.

Motion to approve the 2025 Stipend: David Cisney Second: Brian Hite Vote: All Ayes

City 1782 Notice for 2025

Clerk-Treasurer Barb Hawn distributed the 1782 Notice for 2025 to council members. The budget was approved for the requested dollar amounts and the advertised tax rates were lowered due to higher assessed valuations.

Balancing Correction

The Lake City Bank reconciliation has been off by \$20.00 since November 2023 (the bank shows \$20.00 more than the city book). Clerk-Treasurer Barb Hawn has tried on multiple occasions to find the error, by verifying every deposit and every check in the book against the bank statement. She brought the error to the attention of the State Board of Accounts, who also went through reconciliation and was not able to find the error. She asked the council to approve an adjustment in the form of a \$20.00 receipt to the General Fund to bring the books back into balance.

Motion to approve the adjustment: Matt Kreager Second: Brian Hite Vote: All Ayes

Acknowledgement of Receipt of Fund and Bank Reconciliation Reports for November 2024

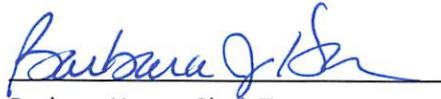
Clerk-Treasurer Barb Hawn distributed the Fund and Bank Reconciliation Reports for November 2024 to members of the council, who acknowledged receipt via the council packet.

Comments by Members of Council and Administration

Street Superintendent Mike Burdette

- The staff made the final leaf pick up of the season today.
- All of the new Christmas lights were put up but some of the poles are not yet working. The electric company will be there on Thursday to get this taken care of.

Adjournment



Barbara Hawn, Clerk Treasurer



Earle Franklin, Mayor