

Ligonier Common Council Meeting
Monday, July 22, 2024 · Ligonier City Hall
301 South Cavin Street · Ligonier, IN – 7:00 pm

Pledge of Allegiance to the Flag

Call to order by Mayor Earle Franklin

Roll Call

Present: Council Members Brian Hite, Doretta Wiegand, Matt Kreager, and David Cisney
Mayor Earle Franklin, City Attorney Jack Birch, and Clerk Treasurer Barb Hawn
Absent: Council President Chris Fought

Minutes from previous meeting of July 8, 2024

Motion to approve: David Cisney Second: Matt Kreager Vote: All Ayes

New Business

Kevin Moore – Noble County Community Church – Road Closure Request

Pastor Moore of Noble County Community Church was present to ask the council's permission to close 7:00 am to 2:00 pm on Sunday, August 11, 2024 from Third Street from Station Street to Main Street for an event the church is putting together.

Motion to approve: David Cisney Second: Doretta Wiegand Vote: All Ayes

Utilities – Personnel

Mayor Franklin discussed the open position for a Wastewater Treatment Plant Superintendent and the process of finding a replacement. In looking to the future of the city utilities, he asked the council for permission to appoint a combination WWTP Superintendent/Utilities Director who would be responsible for the running of the WWTP and oversight of the Water Department. He asked for approval of an annual salary for the WWTP Superintendent/Utilities Director position to be \$72,000.

Motion to create a position of WWTP Superintendent/Utilities Director at an annual salary of \$72,000: Brian Hite Second: David Cisney Vote: All Ayes

Fund and Bank Reconciliation Reports for June 2024

Clerk-Treasurer Barb Hawn distributed the Fund and Bank Reconciliation Reports for June 2024 to members of council for their review.

Claim Registers – APV # 71179-71263

Motion to approve: David Cisney Second: Doretta Wiegand Vote: All Ayes

Comments by Members of Council and Administration

Street Superintendent Mike Burdette

- Thanks to the other departments for helping with the storm clean up.

Public Safety Director/Police Chief Bryan Shearer

- Dan DeLong, Andrew Skaggs, and Joshua Snyder PERF tests have been forwarded to PERF medical for review.

WWTP Kenny Sprague

- During the power outage the generator had to run about 7 hours at the plant and 12 hours at the lift station.
- The framing and rafters are up at the plant for the expansion project.

Park Director John Parrish

- We have been cleaning up from the storm damage. We had about five trees come down or partially down. The Kenney Park sign had minor damage and was repaired. Thanks to Countryscapes for their help with cleaning the Jennie Thompson gardens.
- The tiling at Woodlawn Park is working well.
- Flag Football starts in about a month.
- A water fountain/bottle filler/dog dish filler was donated and will be installed at Kenney Park.

Council Member Matt Kreager

- Got an email regarding an additional delay on the lights for inside the fountain. Will keep you posted.

Council Member David Cisney

- Thanks to everyone who helped with the cleanup from the storms.

Council Member Brian Hite

- Thank you to the street department for their help with tree cleanup on Second Street.

Council Member Doretta Wiegand

- Inquired about who to contact regarding reports of horses on the trails. Bryan Shearer stated to have them call the police department.

Clerk-Treasurer Barb Hawn

- Working with Baker Tilly on a revision of this year's capital expenses. The ARP Funds must be spent by the end of this year unless a commitment for use of the funds is made by the end of this year. We recently learned that commitment must be a signed contract, it cannot just be a part of the budget. We are rearranging the funding sources to spend everything this year. Will bring a revision to council when completed.
- The public hearing for the 2025 budget will be September 9, 2024 and the adoption will be October 14, 2024. Important meetings to attend.
- Employees completed the open enrollment in the AIM Medical Trust. We had more employees sign up for the HSA than we initially thought might. This should result in annual insurance savings, even with the city contribution to each employee's HSA. Will be preparing a revised salary ordinance for 2024 to include the contribution.

Mayor Earle Franklin

- Spoke with a leasing company regarding our fleet of vehicles. Possibility of savings for the city. We need to get them information for them to come back with a proposal.

Adjournment*Motion to adjourn: David Cisney**Second: Matt Kreager**Vote: All Ayes*
Barbara Hawn, Clerk Treasurer
Earle Franklin, Mayor