

**Ligonier Common Council Meeting
Monday, March 22, 2021 · Ligonier City Hall
301 South Cavin Street · Ligonier, IN – 7:00 pm**

Executive Session Prior to Council Meeting

As per the notice given, the Ligonier Common Council met in Executive Session on Monday, March 22, 2021 at 7:00 p.m., in the Council Chambers Conference Room at City Hall, located at 301 South Cavin Street Second Floor, Ligonier Indiana, pursuant to the provisions of IC 5-14-1.5-6.1(b)(2)(D) to discuss the sale of real property. The matter was discussed, and no decisions were made.

Pledge of Allegiance to the Flag

Call to order by Mayor Fisel – Common Council Meeting

Roll Call

Present: Council President Ken Schuman, Council Members Chris Fought, Doretta Wiegand, and Bill Mills
Mayor Patty Fisel, City Attorney Steve Clouse, and Clerk Treasurer Barb Hawn

Absent: Council Member Julia Bell

Minutes from previous meeting of March 8, 2021

Motion to approve: Ken Schuman

Second: Chris Fought

Vote: All Ayes

New Business

Sale of Real Estate

Three offers were received for the City property on Martin Street. The offers were discussed in Executive Session.

Motion to accept the highest bid for the property on Martin Street: Bill Mills

Second: Ken Schuman

Vote: All Ayes

City Attorney Clouse will prepare the purchase agreement and send to the buyer.

Motion to allow the Mayor to sign the purchase agreement: Chris Fought

Second: Ken Schuman

Vote: All Ayes

Baker Tilly – Proposal to Provide Pay and Classification Study

A proposal to provide a pay and classification study and system was received from Baker Tilly, the city's accounting firm. The comprehensive study involves interviewing city personnel extensively and market research to develop a classification system including the following:

1. Job Descriptions
2. Classification Structure
3. Market Survey
4. Compensation schedule
5. Classification manual
6. Financial Impact

Ken Schuman interviewed two current clients of Baker Tilly who used the program for recommendations, and both were very favorable. He shared his results with the council. The plan also includes a process called SAFE that allows the city to use the system for a period of years and keep up with everything.

Motion to approve the plan using CEDIT Funds to cover the cost: Ken Schuman

Second: Chris Fought

Vote: All Ayes

Claim Registers – APV # 62204-62280

Motion to approve: Chris Fought

Second: Doretta Wiegand

Vote: All Ayes

Comments by Members of Council and Administration

Fire Chief Jeremy Weaver

- Progress on the fire station – trusses are up – generator was delivered

Street Superintendent Mike Burdette

- Getting the city cleaned up after winter.
- There have been several people dumping building materials at the compost site. If you see people dumping, please call the police department.

Police Sergeant Brandon Stout

- March first the department started the accreditation process.
- Drone and K-9 used in Cromwell for missing Alzheimer's patient.

WWTP Superintendent Kenny Sprague

- Separation project was finished up on Friday. Asphalt plant should open the second week in April, and they will begin the paving portion of the project.
- Will get the vacator truck out in the next few weeks to start cleaning lines.

Park Director Travis Brimhall

- Last week for soccer sign ups. Coach meetings will be held soon.
- Disc golf league started last week with 55 people participating.
- Four people signed up for the Farmer's Market so far.

IT/Facilities Director Gary Cox

- The new audio-visual equipment will be installed beginning on Wednesday.

Building Administrator Earle Franklin

- Four new houses were started in Park Meadow. Three others are almost finished. Only a few lots left in the first section.
- Paperwork received for the development of the next section.

City Engineer Rick Pharis

- Bids for the Martin Street project will be accepted tomorrow and awarded on Wednesday at the Board of Works meeting. We believe we will get four bids.

Council Member Bill Mills

- More interest in the current Fire Station. We have people who are interested in a project there. We met last week. A way to go before we bring a plan together.

Council Member Chris Fought

- Plan commission will be going over the zoning code to be sure it agrees with the new comprehensive plan. There are a few things that need updated. A committee is reviewing.

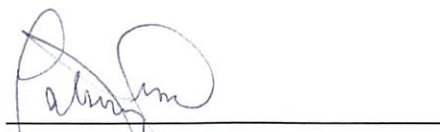
Mayor Fisel's Comments

- Thanked Ken for his work on the Baker Tilly proposal.
- Inquiring about Food Truck licensing. Where can they set up on public property. Asked if the council is interested in pursuing this. City Attorney Clouse will investigate the matter.
- Alley project – need to work to secure signatures before we can get any work started.

Adjournment

Motion to adjourn: Ken Schuman

Second: Chris Fought


Barbara Hawn, Clerk Treasurer
Patricia Fisel, Mayor