

**Ligonier Common Council Meeting  
Monday, May 11, 2020 · Ligonier City Hall  
301 South Cavin Street · Ligonier, IN – 7:00 pm**

**Pledge of Allegiance to the Flag**

**Call to order by Mayor Fisel – Common Council Meeting**

**Roll Call**

Present: Council Members Ken Schuman, Chris Fought, Doretta Wiegand, Julia Bell, and Bill Mills  
Mayor Patty Fisel, City Attorney Steve Clouse, and Clerk Treasurer Barb Hawn

**Minutes from previous meeting of March 23, 2020**

***Motion to approve: Chris Fought      Second: Julia Bell      Vote: All Ayes***

Due to the COVID-19 Health Emergency, the scheduled Common Council Meetings of April 13, 2020 and April 27, 2020 were cancelled.

**New Business**

**Ordinance 939-2020 – Establishing Stormwater Grant Fund No. 636**

The award of the OCRA Grant for the Stormwater Project requires the establishment of a new fund. Ordinance 939-2020 establishes Fund 636 for this purpose.

***Motion to pass Ordinance 939-2020 on the first reading: Ken Schuman  
Second: Chris Fought      Vote: All Ayes***

***Motion to suspend the rules: Ken Schuman  
Second: Chris Fought      Vote: All Ayes***

***Motion to pass Ordinance 939-2020 on the second reading: Ken Schuman  
Second: Chris Fought      Vote: All Ayes***

***Motion to pass Ordinance 939-2020 on the third and final reading: Ken Schuman  
Second: Chris Fought      Vote: All Ayes***

**Resolution 0511-2020 – Transfer Match to Grant Fund**

It is necessary to transfer the OCRA Grant match to the new Stormwater Grant Fund 636. Resolution 0511-2020 allows for the transfer of \$150,000 from Stormwater Operating.

***Motion to pass Resolution 0511-2020 allowing for the transfer of funds: Ken Schuman  
Second: Julia Bell      Vote: All Ayes***

**Ordinance 940-2020 – Finance Charges Amendment to Water Rate Ordinance**

Council voted on March 23, 2020 to suspend the service charges on the April utility bills. We have learned since that it takes an ordinance to properly suspend the charges. An ordinance was prepared to do so.

***Motion to pass Ordinance 940-2020 on the first reading: Chris Fought  
Second: Ken Schuman      Vote: All Ayes***

***Motion to suspend the rules: Chris Fought  
Second: Ken Schuman      Vote: All Ayes***

***Motion to pass Ordinance 940-2020 on the second reading: Chris Fought  
Second: Ken Schuman      Vote: All Ayes***

***Motion to pass Ordinance 940-2020 on the third and final reading: Chris Fought  
Second: Ken Schuman      Vote: All Ayes***

**Ordinance 941-2020 - Finance Charges Amendment to Stormwater Rate Ordinance**

Council voted on March 23, 2020 to suspend the service charges on the April utility bills. We have learned since that it takes an ordinance to properly suspend the charges. An ordinance was prepared to do so.

***Motion to pass Ordinance 941-2020 on the first reading: Chris Fought  
Second: Ken Schuman      Vote: All Ayes***

***Motion to suspend the rules: Chris Fought  
Second: Ken Schuman      Vote: All Ayes***

***Motion to pass Ordinance 941-2020 on the second reading: Chris Fought  
Second: Ken Schuman      Vote: All Ayes***

**Motion to pass Ordinance 941-2020 on the third and final reading:**  
**Second: Ken Schuman** **Vote: All Ayes**

**Ordinance 942-2020 - Finance Charges Amendment to Sewage Rate Ordinance**

Council voted on March 23, 2020 to suspend the service charges on the April utility bills. We have learned since that it takes an ordinance to properly suspend the charges. An ordinance was prepared to do so.

**Motion to pass Ordinance 942-2020 on the first reading: Chris Fought**  
**Second: Ken Schuman** **Vote: All Ayes**

**Motion to suspend the rules: Chris Fought**  
**Second: Ken Schuman** **Vote: All Ayes**

**Motion to pass Ordinance 942-2020 on the second reading: Chris Fought**  
**Second: Ken Schuman** **Vote: All Ayes**

**Motion to pass Ordinance 942-2020 on the third and final reading: Chris Fought**  
**Second: Ken Schuman** **Vote: All Ayes**

**Second May Council Meeting**

The next council meeting falls on Memorial Day. Council members were asked if they prefer to reschedule the meeting to another day or to cancel the meeting.

**Motion to cancel: Chris Fought** **Second: Ken Schuman** **Vote: All Ayes**

If urgent business comes up, a new meeting will be scheduled.

**CF1 Approvals**

Annual compliance forms (CF-1) for tax abatement which require council approval prior to sending to the county auditor and assessor were received from several companies.

Advanced Metal Etching (Personal Property)

**Motion to approve: Ken Schuman** **Second: Chris Fought** **Vote: All Ayes**

Blackpoint (Real Property)

**Motion to approve: Ken Schuman** **Second: Chris Fought** **Vote: All Ayes**

Carlex (2 Personal Property, 2 Real Property)

**Motion to approve: Ken Schuman** **Second: Chris Fought** **Vote: All Ayes**

L & L Associates (Real Property)

**Motion to approve: Ken Schuman** **Second: Chris Fought** **Vote: All Ayes**

Precision Tank (1 Personal Property, 1 Real Property)

**Motion to approve: Ken Schuman** **Second: Chris Fought** **Vote: All Ayes**

Vibracoustic (1 Personal Property, 1 Real Property)

**Motion to approve: Ken Schuman** **Second: Julia Bell** **Vote: All Ayes**

WTL (Real Property)

**Motion to approve: Ken Schuman** **Second: Bill Mills** **Vote: All Ayes**

J Edwards (Personal Property)

**Motion to table for clarification of numbers – would like explanation: Ken Schuman**  
**Second: Chris Fought** **Vote: All Ayes**

**Claims Registers**

**APV 59562-59704 (4/13/2020)**

This was the register from a cancelled meeting. Bill Mills, as authorized by council, approved the register by email and it was not brought to full council for approval.

**Motion to approve: Chris Fought** **Second: Julia Bell** **Vote: All Ayes**

**APV 59705-59777 (4/27/2020)**

This was the register from a cancelled meeting. Bill Mills, as authorized by council, approved the register by email and it was not brought to full council for approval.

**Motion to approve: Chris Fought** **Second: Julia Bell** **Vote: All Ayes**

**APV 59778-59883 (5/1/2020)**

**Motion to approve: Chris Fought** **Second: Julia Bell** **Vote: All Ayes**

**Fund Report & Bank Reconciliation Acknowledgement**

The March 2020 Fund Reports and Bank Reconciliation reports were distributed to council members who acknowledged receipt of the reports.

**Comments by Members of Council and Administration****Council President Ken Schuman**

- Thanks to all the city people for doing a phenomenal job during the pandemic.

**Clerk-Treasurer Barb Hawn**

- Preliminarily plan to reopen the City Hall/Utility Office on Tuesday, May 26, 2020.

**Mayor Fisel's Comments**


- Thanks to everyone for all they are doing to keep the city going. Everyone has adapted and tried to do everything we are supposed to do.
- The trail from Bridge Street to Martin Street along the Elkhart River was paved today. Working on getting the next stage ready to bid.
- Thanks to Ken for doing the research on the CF1's. Great to see the industry in the city growing. Dan Stuckman's building for the recycling business has started.
- Mr. Coussen, his developers, and engineers are working on plans for a PUD (Planned Unit Development) and will be coming to the city for zoning changes on the property annexed south of US 6.

**Adjournment**

*Motion to adjourn: Chris Fought*

*Second: Julia Bell*

  
Barbara Hawn, Clerk Treasurer

  
Patricia Fisel, Mayor