

**Ligonier Common Council Meeting
Tuesday, May 29, 2018 · Ligonier City Hall
301 South Cavin Street · Ligonier, IN – 7:00 pm**

Pledge of Allegiance to the Flag

Call to order by Mayor Fisel

Roll Call

Present: Council President Ken Schuman, Council Members Chris Fought, Kelly Ware, and Julia Bell
Mayor Patty Fisel, City Attorney Steve Clouse, and Clerk Treasurer Barb Hawn
Absent: Council Member Becky Gray

Minutes from previous meeting of May 14, 2018

Motion to approve: Julia Bell

Second: Kelly Ware

Vote: All Ayes

Unfinished Business

Mayors and Commissioners Caucus of Northeast Indiana

The group is working to legally establish the organization and strengthen their collaboration and advance the good of the Northeast Indiana Regional Partnership. They are requesting annual membership dues of \$1,500 to assist with their goals. Discussion led to the following.

Motion to approve the payment of dues for a year and consider renewing at the end of the year: Ken Schuman

Second: Julia Bell

Vote: All Ayes

New Business

New Focus HR – Proposal for Job Descriptions

A proposal from New Focus HR was received to update the job descriptions and organizational chart for the city. Police and fire would not be included in the project since their descriptions are part of their SOP's (Standard Operating Procedures). The cost is \$150 per job description and \$800 for the organizational chart update.

Motion to approve the New Focus HR proposal: Ken Schuman

Second: Julia Bell

Vote: All Ayes

Claim Registers – APV # 54194-54270

Motion to approve: Chris Fought

Second: Julia Bell

Vote: All Ayes

Comments by Members of Council and Administration

Street Superintendent Mike Burdette

- Chris Hunter is the new street department employee and started today.

Public Safety Director/Police Chief Bryan Shearer

- Ethan Kiser will graduate from the Law Enforcement Academy on Thursday.

Water Superintendent Jeff Boyle

- The project at the plant is waiting on material which is expected within three weeks.
- Other part of the project is moving along well. Some of the clean up has started. Expected completion is the end of June.

Clerk-Treasurer Barb Hawn

- Advised the board she would not be at the next meeting due to the annual ILMCT (Indiana League of Municipal Clerks and Treasurers) Conference.

Mayor Fisel's Comments

- We are currently providing a \$5,000 contribution to the Noble County EDC (Economic Development Corporation) from CEDIT funds (formerly our contribution was \$10,000). The Mayor feels \$5,000 is a fair contribution and is asking the board to approve \$5,000 for 2019.

Motion to approve a \$5,000 contribution to the Noble County EDC for 2019 from CEDIT: Ken Schuman

Second: Chris Fought

Vote: All Ayes

- Attended a regional housing meeting. Developers are now looking to have 60 foot lots to allow for three homes per acre instead of two. Working with Kenneth Hughes of Noble County to update our ordinance to allow for this change so that we can see development in the newly annexed property.

Adjournment

Motion to adjourn: Ken Schuman

Second: Chris Fought


Barbara Hawn, Clerk Treasurer


Patricia Fisel, Mayor