

**Ligonier Common Council Meeting
Monday, November 28, 2016 · Ligonier City Hall
301 South Cavin Street · Ligonier, IN – 7:00 pm**

Pledge of Allegiance to the Flag

Call to order by Mayor Fisel

Roll Call

Present: Council President Ken Schuman, Council Members Kelly Ware, and Julia Bell
Mayor Patty Fisel, City Attorney Steve Hagen, and Clerk Treasurer Barb Hawn
Absent: Council Members Chris Fought and Becky Gray

Minutes from previous meeting of November 14, 2016

Motion to approve: Ken Schuman Second: Julia Bell Vote: All Ayes

New Business

Revised 2016-2017 CEDIT Plan

It was necessary to revise the 2016-2017 CEDIT Plan to coincide with the recently approved capital plan for 2016.

Motion to approve: Ken Schuman Second: Kelly Ware Vote: All Ayes

Nepotism Forms

Elected officials are required to submit annual nepotism forms. Forms were distributed and must be returned prior to the end of the year.

Proclamation – Indiana Statehood and Bicentennial

Mayor Fisel issued a proclamation declaring December 11, 2016 as Indiana Statehood Day and Bicentennial.

Claim Registers – APV # 49914-49988

Motion to approve: Ken Schuman Second: Julia Bell Vote: All Ayes

Comments by Members of Council and Administration

Fire Chief Jeremy Weaver

- Breakfast with Santa is this Saturday at the Fire Station.

Park Director Alan Duncan

- The Park Board voted to raise the Rec Center fees about 15% beginning the first of the year.

Street Superintendent Mike Burdette

- Leaves are still being picked up.
- Christmas Decorations will go up tomorrow weather permitting.
- The ash tree near the fountain was taken down.

WWTP Superintendent Don Skinner

- Wrapping up the project before winter – only a few minor things to complete.

Building Administrator Earle Franklin

- Progressing on the commercial construction projects in the city.

City Engineer Rick Pharis

- The sea wall project will begin soon. AEP has the alley arms up but the wires still need to be moved. JCI will be in this week to start clearing.
- The Water Grant announcement is set for December 1.

Clerk-Treasurer Barb Hawn

- Fund reports and bank reconciliation reports were included in the council packet. Members confirmed receipt.

Mayor Fisel's Comments

- The Mayor's Roundtable Christmas Party is December 15 in Columbia City. Cost to attend is \$25. If anyone is interest, please let the Mayor know.
- Senator Sue Glick was at the groundbreaking ceremony for the apartment complex. The closed railroad crossing was discussed. This creates a problem for emergency vehicles. Mayor Fisel will provide information and maps to Senator Glick and she will attempt to help us contact the railroad to pursue reopening.

Adjournment

Motion to adjourn: Ken Schuman Second: Julia Bell

After adjournment, members of council and administration watched the State Board of Accounts Internal Controls video which is required of those in control of funds. The city will require all full time employees to watch the video before the end of the year and sign the necessary forms stating they have done so.