

**Ligonier Common Council Meeting
Monday, April 11, 2016 · Ligonier City Hall
301 South Cavin Street · Ligonier, IN – 7:00 pm**

Pledge of Allegiance to the Flag

Call to order by Mayor Fisel – Public Hearing for Additional Appropriations

Hearing was held to add \$20,000 in additional appropriations to CEDIT for professional services, for the comprehensive city capital plan. As no comments from the public were received, the Mayor closed the public hearing.

Call to order by Mayor Fisel – City Council Meeting

Roll Call

Present: Council President Ken Schuman, Council Members Becky Gray, Kelly Ware, and Julia Bell
Mayor Patty Fisel, City Attorney Steve Hagen, and Clerk Treasurer Barb Hawn
Absent: Council Members Chris Fought,

Minutes from previous meeting of March 28, 2016

Motion to approve: Ken Schuman Second: Julia Bell Vote: All Ayes

Unfinished Business

CEMP Basic Plan

A letter of agreement for the CEMP Basic Plan with Noble County was received. Mick Newton had given a presentation at the last council meeting and asked that council approve the plan and sign the agreement.

***Motion to approve the CEMP Basic Plan and sign the Letter of Agreement: Ken Schuman
Second: Becky Gray Vote: All Ayes***

New Business

Ordinance 878-2016 (Additional Appropriations – CEDIT)

Ordinance 878-2015 approving \$20,000 in additional appropriations from CEDIT was presented for approval.

***Motion to pass Ordinance 878-216 on the first reading: Ken Schuman
Second: Julia Bell Vote: All Ayes***

***Motion to suspend the rules and pass Ordinance 878-2016 on the second reading: Ken Schuman
Second: Kelly Ware Vote: All Ayes***

***Motion to further suspend the rules and pass Ordinance 878-2016 on the third and final reading: Ken Schuman
Second: Becky Gray Vote: All Ayes***

Amended CEDIT Plan for 2016-2017

An amended CEDIT Plan with the additional \$20,000 for the Professional Services was presented for approval.

***Motion to approve the amended CEDIT Plan for 2016-2017: Ken Schuman
Second: Julia Bell Vote: All Ayes***

Ordinance 879-2016 (Adopting the Codified Ordinance Supplement)

Ordinance 879-2016 adopting the 2015 Codified Ordinance Supplement was available for approval.

***Motion to pass Ordinance 879-2016 on the first reading: Ken Schuman
Second: Julia Bell Vote: All Ayes***

CF-1 – Jeld-Wen

Ken Schuman commented that actual numbers far exceed projections and therefore offered the following.

***Motion to approve CF-1 for Jeld-Wen – personal property: Ken Schuman
Second: Julia Bell Vote: All Ayes***

CF-1 – Kropf Family (Creative Woods)

Based on the payroll numbers exceeding projections, the following was offered.

Motion to approve CF-1 for Kropf Family – real property: Ken Schuman

Second: Julia Bell

Vote: All Ayes

CF-1 – Patrick Industries (Creative Woods)

Based on the payroll numbers exceeding projections, the following was offered.

Motion to approve CF-1 for Patrick Industries – personal property: Ken Schuman

Second: Julia Bell

Vote: All Ayes

Website Discussion

Department heads and council members were asked to review the content on the city's website for updates and/or corrections and submit in writing to Barb Hawn.

The paragraph from Renee Gabet of Annie Oakley to add to the "Things To Do" page has not yet been received.

Claim Registers – APV 47986-48178

Motion to approve: Becky Gray

Second: Kelly Ware

Vote: All Ayes

Comments by Members of Council and Administration

Park Director Alan Duncan

- Thanks to the Easter Egg Hunt sponsors for their contributions. Over 6000 eggs were hidden and an estimated 1200-1400 people were in the park for the hunt.
- Youth soccer starts this weekend. Over 200 kids are signed up.

Street Superintendent Mike Burdette

- Eight dead trees taken down this year.
- Requesting quotes for sidewalk repairs on Main Street.

Public Safety Director/Police Chief Bryan Shearer

- On behalf of the fire department, their picture fundraiser will kick off with a door to door campaign. Jeremy will forward information regarding the solicitors to the clerk's office.
- Dr. Van Dyne of WNSC contacted the county and city regarding the resource officer pay. The school paid \$32,508.20 for the 2015-2016 school year (one half of salary and benefits). They would like both the city and county to commit to a 5-year contract at \$34,500 per year. Discussion led to the following.

Motion to approve \$34,500 for the 2016-2017 school year and visit the contract annually: Ken Schuman

Second: Kelly Ware

Vote: All Ayes

- The house number ordinance that passed last year requires house numbers on the actual house. The green signs made by the Fire Department can be used in the yard or by a mail box as well. The ordinance was passed for the safety of residents when emergency and city department personnel need to find their home.

Water Superintendent Jeff Boyle

- The new roof is on the former foundry building. Very happy with the results.

WWTP Superintendent Don Skinner

- New pumps will be completed by the end of the week.
- A construction update meeting will be held on Thursday.

City Engineer Rick Pharis

- Glad to be back.

Council Member Becky Gray

- Thanks to Bryan for clearing up the sign number ordinance.

Mayor Fisel's Comments

- Department Head meeting will be at 10 am tomorrow morning.
- Norfolk and Southern will be sending lease documents for Depot Street. The cost is expected to be \$2500 per year. This brick street does not belong to the city. The county will need to pave over the street when the Pigeon Street Bridge is reconstructed in 2018. There was further discussion of the issue which will be looked into.
- Herman and Kittle have selected their engineers and architects and will be moving forward with the apartment complex soon.
- Sidewalks were addressed. Mike Burdette would like to use \$25,000 from his budgeted funds for streets in 2016 to put some new sidewalks in on Main Street, at the city's expense. Ordinance specifies that sidewalk maintenance is the homeowner's responsibility. In the past, sidewalks have been improvement through assessments to the residents. A 50-50 program similar to the façade grant program was discussed. The issue for this would be where to fund this from in the future. The city is currently undergoing a comprehensive capital plan through Umbaugh and Mike did request that funding be added to the preliminary plan. We will meet with Umbaugh representatives later this spring with the plan. Council will therefore make a decision at a later date.

Adjournment

Motion to adjourn: Ken Schuman

Second: Julia Bell