

**Ligonier Common Council Meeting  
Monday, February 8, 2016 · Ligonier City Hall  
301 South Cavin Street · Ligonier, IN – 7:00 pm**

**Pledge of Allegiance to the Flag**

**Call to order by Mayor Fisel**

**Roll Call**

Present: Council President Ken Schuman, Council Members Chris Fought, and Julia Bell  
Mayor Patty Fisel, City Attorney Steve Hagen, and Clerk Treasurer Barb Hawn  
Absent: Council Members Kelly Ware and Becky Gray

**Minutes from previous meeting of January 25, 2016**

***Motion to approve: Chris Fought      Second: Julia Bell      Vote: All Ayes***

**Unfinished Business**

**Umbaugh Comprehensive City Financial Plan**

Eric Walsh of Umbaugh was present to discuss a proposal for Umbaugh to prepare a comprehensive city financial planning to assist with planning for capital expenses. The plan would incorporate past years actual finances and plan for five years out. He provided an example of another city's plan to show the detail that would be developed. The plan will take approximately four months to process. A "retreat" with city officials and departments could be held on a Saturday to go over the initial plan prior to finalizing the plan. The plan will help to identify funding gaps and come up with a plan to address them. The cost of the plan is \$20,000 with annual updates at \$6,500.

Ken Schuman asked that language regarding termination be changed from reasonable time to a specific time frame. It was decided to change to 10 days. Eric will provide an updated agreement. Fees will be paid from the CEDIT fund.

***Motion to proceed with the comprehensive city financial plan with termination wording changed from reasonable advance written notice to 10 days: Ken Schuman  
Second: Chris Fought      Vote: All Ayes***

**New Business**

**Ordinance 877-2016 (Deleting Certain Sections of the Ligonier City Code)**

Ordinance 877-2016 deletes certain sections of the Ligonier City Code which conflict with ordinance 862-2015 which adopted a new comprehensive flood plain.

***Motion to pass ordinance 877-2016 on the first reading: Chris Fought  
Second: Ken Schuman      Vote: All Ayes***

***Motion to suspend the rules and pass ordinance 877-2016 on the second reading: Chris Fought  
Second: Ken Schuman      Vote: All Ayes***

**Claim Registers – APV #47523-47663**

***Motion to approve: Ken Schuman      Second: Julia Bell      Vote: All Ayes***

**Comments by Members of Council and Administration**

**Fire Chief Jeremy Weaver**

- An annual report for the fire department was distributed. Included was a recap of the runs for 2015 compared to 2014 and 2013. Council Member Chris Fought commended the fire department for their community involvement and thank them for cleaning city sidewalks.

**Street Superintendent Mike Burdette**

- The department is ready for the snow we are expecting tonight.

**Public Safety Director/Police Chief Bryan Shearer**

- The two new police road cars are now in service.
- Recommended a 4 way stop at Third and Martin Streets due to high speed on Martin Street. Also recommended angle parking be partially removed on Main Street in the 200, 300, and part of the 400 block on the west side. Asked council members to take a look and for action to be taken at a future meeting.

**Water Superintendent Jeff Boyle**

- There have been 6 broken water lines since winter started, including one this past weekend. This can cause rust in the water.

**WWTP Superintendent Don Skinner**

- The storm sewer portion of the project is complete. API is done until they asphalt Lincolnway and the complete lift station portion of the project.
- Staff did a great job taking care of a problem at the plant on Friday.

**Building Administrator Earle Franklin**

- Working with code enforcement on a vacant house which is unsafe. There are open doors and windows and animals and kids have been inside the house. The owners do not live in the area. The house will be secured.
- Regarding the National Wildlife request to change wording in the ordinance for milkweed, our current wording includes all weeds and rank vegetation. It is Earle's opinion the ordinance should be left as is.

**Clerk-Treasurer Barb Hawn**

- The annual city financial report was filed on Gateway today. It will be published in the Advance-Leader in this Thursday's edition.

**Mayor Fisel's Comments**

- IDEM sent notice of an application for confined feeding from Marvin Troyer at 4323 W 1100 N.
- All In Block Party meeting on February 11 for the June event
- Meeting with Zach Smith regarding the Pigeon Street Bridge February 12 at 10:00
- IACT Legislative Day in Indy – the Mayor and Police Chief will be attending on February 17
- Trail project meeting with Bob Marshall at City Hall February 18 at 4:45
- State of the City Address will be Monday, February 22 at 6:30 at City Hall, just prior to the council meeting.
- Herman and Kittle will know on February 25 if they received the tax credits for the apartment complex. If so, the sale of the property will be finalized. They anticipate it taking approximate a year to get everything in place with construction in 2017.

**Adjournment**

***Motion to adjourn: Ken Schuman***

***Second: Chris Fought***