

**Ligonier Common Council Meeting
Monday, August 25, 2014 – Ligonier City Hall
301 South Cavin Street – Ligonier, IN – 7:00 pm**

Pledge of Allegiance to the Flag

Call to order by Mayor Fisel

Roll Call

Present: Council President Ken Schuman, Council Members Chris Fought, Kelly Ware, and Julia Bell
Mayor Patty Fisel, City Attorney Steve Hagen, and Clerk Treasurer Barb Hawn
Absent: Council Member Becky Gray

Minutes from previous meeting of August 11, 2014

Motion to approve: Chris Fought Second: Ken Schuman Vote: All Ayes

New Business

▪ **Ordinance 852-2014 – Amended Policy Book**

Changes were made to update based on HR law changes. Other minor changes were made including allowing an employee who has used all benefit pay for the year the ability to use up to three days from their sick bank if they are sick, with a doctor's note, without being on FMLA. The amended policy book is effective 8/1/2014.

Motion to pass ordinance 852-2014 on the first reading: Ken Schuman

Second: Julia Bell Vote: All Ayes

Motion to suspend the rules and pass ordinance 852-2014 on the second reading: Ken Schuman

Second: Chris Fought Vote: All Ayes

Motion to further suspend the rules and pass ordinance 852-2014 on the third and final reading: Ken Schuman

Second: Chris Fought Vote: All Ayes

▪ **Ordinance 853-2014 – Salary for 2015**

Council previously approved a two percent pay increase for 2015. This was put into ordinance 853-2014 for the 2015 salaries.

Motion to pass ordinance 853-2014 on the first reading: Chris Fought

Second: Ken Schuman Vote: All Ayes

The ordinance will take two additional readings to pass.

▪ **Elected Officials Salary for 2015**

Because the 27th bi-weekly does affect the mayor and clerk-treasurer salaries, both Mayor Fisel and C-T Barb Hawn respectfully requested that their pay rate not be increased for 2015.

It has been customary for the BOW and Council Members pay to be the same. BOW members received the 2% increase in the salary ordinance. Since their pay is quarterly, the 27th bi-weekly does not affect the annual pay. Recommendation was made to increase the Council pay by 2% to match the BOW.

Motion to increase the city council member pay by 2% for 2015: Ken Schuman

Second: Chris Fought Vote: All Ayes

The elected officials' salary ordinance will be available at the next meeting.

Claim Registers – APV # 43181-43263

Motion to approve: Ken Schuman

Second: Kelly Ware

Vote: All Ayes

Comments by Members of Council and Administration

Park Director Alan Duncan

- The park personnel are preparing for the Marshmallow Festival. The marshmallow roast and fireworks will again take place at Kenney Park

Public Safety Director/Police Chief Bryan Shearer

- The department has been busy preparing for the big weekend
- Everett Newman is retiring from the prosecutor's office after 28 years of service. The department would like to honor him at the October 13 meeting.

WWTP Superintendent Don Skinner

- The pre-treatment and sampling programs are again under way
- Working with an industry on phosphorus removal
- Replacing pipe and manholes
- Vactor crew is running the lines and are on a schedule of approximately 4000 feet per week
- Getting a good feel for the collection system

City Engineer Rick Pharis

- The demo of the garment building is almost completed. Beer and Slabaugh and doing a great job

Council Member Kelly Ware

- Thanks to Don and the WWTP crew for taking care of the manhole near her home

Clerk-Treasurer Barb Hawn

- The full budget as well as the July bank reconciliation and fund reports were emailed to council members and they acknowledged receipt
- The budget workshop went well. The advertisement has been published. The public hearing is September 22 and adoption is set for October 13.

Mayor Fisel's Comments

- Two of the bronze statues are being installed at the fire station and will have a water feature. Thanks again to the anonymous donor of the statues and thanks to those helping with the project.
- INDOT has been notified regarding the condition of State Road 5 at the Triangle and at Casey's/McDonalds. A request has also been made for signage for the turn lane.
- A letter was received from the Governor's office regarding the FEMA grant for the snow emergency January 5-7, 2014. The claim filed by the city in the amount of \$22,597.39 is in the final processing stages. Thanks to Mick Newton for initiating the grant.
- Thanks to department heads for their help in updating the policy book
- Thanks to Barb for the work on the budget

Adjournment

Motion to adjourn: Ken Schuman

Second: Chris Fought