

**Ligonier Common Council Meeting  
Monday, August 27, 2012 – Ligonier City Hall  
103 West Third Street – Ligonier, IN – 7:00 pm**

**Pledge of Allegiance to the Flag**

**Call to order by Mayor Fisel – Public Hearing Construction Standards**

**Comments**

City Engineer Rick Pharis addressed the public. The proposed new construction standards for utility projects were discussed and reviewed with department heads. The purpose of the public hearing is for input from contractors and the public before they are adopted and put into ordinance form.

There were no further comments from the public and the hearing was closed by Mayor Fisel.

**Call to order by Mayor Fisel – Common Council Meeting**

**Roll Call**

Present: Council President Ken Schuman, Council members Chris Fought, Becky Gray, Kelly Ware, and Julia Bell  
Mayor Patty Fisel, City Attorney Steve Hagen, and Clerk Treasurer Barb Hawn

Additional Administration Present: Park Director Alan Duncan, Wastewater Superintendent Mark Schultz, Street Superintendent Mike Burdette, Police Chief/Public Safety Director Bryan Shearer, Fire Chief Jeremy Weaver, and City Engineer Rick Pharis

**Minutes from previous meetings of August 13, 2012 and August 20, 2012**

***Motion to approve by: Chris Fought***

***Seconded by: Ken Schuman***

***Vote: All Ayes***

**Citizens Comments - None**

**Unfinished Business**

**1. Amended Salary Ordinance for 2012**

Ordinance 820-2012 amends the current year salary ordinance to allow for the additional pay for the Public Safety Director and changes the pay of the building inspector to an hourly rate.

***Motion to pass ordinance 820-2012 on the first reading by: Ken Schuman***

***Seconded by: Julia Bell***

***Vote: All Ayes***

***Motion to suspend the rules and pass ordinance 820-2012 on the second reading b: Ken Schuman***

***Seconded by: Julia Bell***

***Vote: All Ayes***

***Motion to further suspend the rules and pass ordinance 820-2012 on the third and final reading by:***

***Ken Schuman***

***Seconded by: Julia Bell***

***Vote: All Ayes***

**2. Ordinance 817-2012 (Sewer Use)**

The revised sewer use ordinance was passed on the first two reading at August 13, 2012 meeting.

***Motion to pass ordinance 820-2012 on the third and final reading by: Ken Schuman***

***Seconded by: Chris Fought***

***Vote: All Ayes***

**3. Ordinance 818-2012 (Imposition of Surcharges)**

City Attorney Steve Hagen asked the ordinance be tabled and a public hearing scheduled for the last meeting in September to address the surcharges to be imposed.

***Motion to table ordinance 818-2012 and schedule a public hearing by: Ken Schuman***

***Seconded by: Julia Bell***

***Vote: All Ayes***

**4. Trash Container Discussion – Draft Ordinance 819-2012**

Placement and removal of trash containers by residents was discussed in the previous meeting and discussion continued. City Attorney Steve Hagen prepared a draft ordinance based on a sample from another city. The times for placement were the main issues. After discussion it was determined that 4:00 pm on the day before pick up would be the earliest containers could be set out on the street with removal by 7:00 am on the day after pick up.

***Motion to revise draft ordinance 819-2012 with recommended changes by: Ken Schuman***

***Seconded by: Becky Gray***

***Vote: All Ayes***

*Upon passage of a trash container ordinance, along with being advertised in the paper, it was recommended that a message be placed on the utility billing statements.*

**5. Elected Officials Salaries for 2013**

A comparison of similar size cities from an IACT survey was made available to members of council. After discussion it was determined that although it would still be under the average of similar size cities, a 3% increase consistent with the other city employees would be fair for 2013.

***Motion to increase elected officials salaries by 3% for 2013 by: Ken Schuman***

***Seconded by: Chris Fought***

***Vote: All Ayes***

**New Business**

**1. Council Appointment to the Library Board**

The library recommended that council appoint Constance Davis to the library board. Director Jerry Nesbit indicated that there were no other interested parties at this time.

***Motion to appoint the library recommendation, Constance Davis to the library board by: Chris Fought***

***Seconded by: Becky Gray***

***Vote: All Ayes***

**2. Humane Society – Request for increased 2013 funding**

The Humane Society is requesting a 5% increasing in funding for 2013. After discussion, council asked that the clerk ask the Humane Society how the funding Ligonier provides compares proportionately to the other cities and towns in the county.

***Motion to table the funding increase to a future meeting by: Chris Fought***

***Seconded by: Ken Schuman***

***Vote: All Ayes***

**3. City Redistricting**

City Attorney Steve Hagen has the census data broken down block by block. He suggested that a committee be appointed and report back to council with a recommendation on the redistricting which must be completed by the end of 2012. The city currently has 4 districts and 1 at large. The city could redistrict into 3 districts and 2 at large. The council expressed their preference as 3 districts and 2 at large. Volunteers for the committee are: Chris Fought, Julia Bell, and Mayor Fisel.

**Claim Registers – APV # 37420 through 37491**

***Motion to approve by: Ken Schuman***

***Seconded by: Julia Bell***

***Vote: All Ayes***

**Comments by Members of Council and Administration**

*Police Chief-Public Safety Director:* Bryan Shearer reported that he met with full time and volunteer fire fighters. Communication is good and expectations were conveyed. He has seen a change in attitudes and moral. He is working on 911 dispatch procedures along with Fire Chief Weaver. Bryan recommended that 2013 part-time fire fighter pay be increased to \$12 per hour for primary relief and \$10 per hour for secondary relief to bring them more in line with the part-time police officer's pay. Bryan reported there is an annual grant to help with sidewalk repair available. He will be working with the school to apply for this reimbursable grant next year.

*City Engineer:* Rick Pharis reported that the city hall project has started. Schrock Commercial from Goshen is the contractor and Ken Wright is the project manager. On the north side project, Richmond and Martin streets have been reopened. Mercer will be closed next, then Water and Cavin. They are working with INDOT for the construction at the underpass on SR 5.

*Street Superintendent:* Mike reported they are getting the city ready for the festival. With the new walk to school zone in the city, it was determined for the safety of the kids, a new sidewalk should be installed on Union from Grand to the school. Three quotes have been solicited. The city will pay for the installation.

*Council Member:* Kelly Ware apologized for missing the special joint Council/Library meeting and thanked those who provided her with the updates.

*Council President:* Ken Schuman thanked City Engineer Rick Pharis and API for their cooperation on the north side project and help with the traffic problem at the mill.

*Mayor Patty Fisel:* The mayor reported that residents are receiving letters from Home Serve regarding their utility lines. This letter is not connected to the city; it is an advertisement for outside insurance. AEP has sent information to residents regarding the replacement of electric meters.

Mayor Fisel also commended the community for their support of the Marshmallow Festival. In only six weeks the committee has been able to put everything together to make the festival possible. She thanked committee members and the sponsors and donors for everything. The City supports the festival because it benefits the city, it is fun, it is heritage, and it is tradition.

#### **Adjournment**

***Motion to adjourn by: Ken Schuman***

***Seconded by: Chris Fought***