

Ligonier Common Council Meeting
Monday, December 08, 2025 · Ligonier City Hall
301 South Cavin Street · Ligonier, IN – 7:00 pm

Pledge of Allegiance to the Flag

The meeting opened with the Pledge of Allegiance to the Flag.

Call to Order Public Hearing for Additional Appropriations

Mayor Earle Franklin called the public hearing to order. The purpose of the hearing is additional appropriations for the Opioid Unrestricted Fund. As there were no comments from the public, the hearing was closed.

Call to Order

Mayor Earle Franklin called the meeting to order.

Roll Call

Present: Council President Chris Fought, Council Members Brian Hite, Doretta Wiegand, Matt Kreager, and David Cisney

Also Present: Mayor Earle Franklin, City Attorney Laura Kaufman, and Clerk Treasurer Barb Hawn

Minutes from the meeting of November 24, 2025

Motion to approve: David Cisney

Second: Doretta Wiegand

Vote: All Ayes

New Business

Elkhart Township Fire Contract Renewal

The township will be meeting with their fire departments they have contracts with next week.

Motion to table until next meeting: Chris Fought

Second: David Cisney

Vote: All Ayes

Ordinance 1036-2025 – Additional Appropriations

The ordinance allows additional appropriations in the amount of \$17,000 from the Opioid Unrestricted Fund 2256.

Motion to pass Ordinance 1036-2025 on the first reading: David Cisney

Second: Chris Fought

Vote: All Ayes

Motion to suspend the rules: David Cisney

Second: Chris Fought

Vote: All Ayes

Motion to pass Ordinance 1036-2025 on the second reading: David Cisney

Second: Chris Fought

Vote: All Ayes

Motion to pass Ordinance 1036-2025 on the third and final reading: David Cisney

Second: Chris Fought

Vote: All Ayes

Ordinance 1037-2025 (Revised Trash Ordinance)

The ordinance sets for the provisions for trash service to the city residents.

Motion to pass Ordinance 1037-2025 on the first reading: David Cisney

Second: Chris Fought

Vote: All Ayes

Motion to suspend the rules: David Cisney

Second: Chris Fought

Vote: All Ayes

Motion to pass Ordinance 1037-2025 on the second reading: David Cisney

Second: Chris Fought

Vote: All Ayes

Motion to pass Ordinance 1037-2025 on the third and final reading: David Cisney

Second: Chris Fought

Vote: All Ayes

Boyce Cloud Proposal for Updated Municipal Software

Clerk-Treasurer Barb Hawn provided a Boyce Cloud agreement to the Council for consideration. She noted the recent software demo highlighted the enhanced features and streamlined services it would provide—not only for city employees, but also for city residents, who would be able to view their account information, water usage, and bills online.

The annual fee for the software would be \$44,630, with additional one-time costs for project management, product configuration, implementation, and training. All costs would be split three ways: General, Water, and Sewage.

She stated that she believes this is the right time to move forward, as the system will offer modern, user-friendly software for both staff and residents. The total cost for initial setup, installation, and the first-year fee would not exceed \$78,705.

If the City signs the agreement now, installation is expected in August 2026. The migration fee of \$42,500 will be waived if the agreement is signed at this time. Since the City's current software will eventually be discontinued, the Clerk-Treasurer noted that the transition will be required in the future. After consulting with the City's financial advisor, she stated that he recommended moving forward now, while the migration fee is waived and before the cost potentially increases. He also felt the fees could be incorporated into the budget.

Motion to approve: David Cisney

Second: Chris Fought

Vote: All Ayes

Acknowledgement of 2026 Ligonier TIF Spending Plan

Council members acknowledged receipt of the Redevelopment Commission's 2026 Ligonier TIF Spending Plan.

Claim Registers – APV #s 74729-74831

Motion to approve: David Cisney

Second: Chris Fought

Vote: All Ayes

Comments by Members of Council and Administration

Public Safety Director/Police Chief Bryan Shearer

- Car update: One of the police vehicles was totaled. Will be going to the Board of Works on Wednesday to purchase the replacement. We will receive about \$27,000 from insurance and an additional \$26,6000 is needed to replace the new car. We do have funding available.

Street Superintendent Mike Burdette

- Thanked the departments that assisted during the recent snowstorms.

Council Member Matt Kreager

- Appreciated the effort during the snowstorms
-

Council Member Brian Hite

- Echoed Matt Kreager's comment.

Council President Chris Fought

- Noted that the Christmas décor look nice.

Council Member Doretta Wiegand

- Thank you for the efforts with the snowstorms.

Mayor Earle Franklin

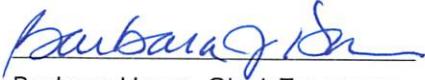
- Thanked Mike Burdette and the crews for handling the snow.
- Reported on the Mayor's Conference in Indianapolis: SB1 is still a major topic, with hopes for additional changes this session. Also noted discussions regarding LIT changes.

Adjournment

Motion to adjourn: Matt Kreager

Second: Brian Hite

Vote: All Ayes



Barbara Hawn, Clerk Treasurer



Earle Franklin, Mayor