

**Board of Public Works & Safety Meeting**  
**Wednesday, December 12, 2018 – 10:00 a.m.**  
**Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

**Call to order:** Mayor Fisel

**Roll Call**

Present: Board Members Tom Janes, Earle Franklin, and Mayor Patty Fisel  
City Attorney Steve Clouse and Clerk-Treasurer Barb Hawn

**Minutes from previous meeting of**

***Motion to approve: Earle Franklin      Second: Tom Janes      Vote: All Ayes***

**Unfinished Business**

**December 26, 2018 BOW Meeting**

At the previous meeting, the decision to change or cancel the December 26, 2018 BOW meeting was tabled. After discussion, it appears a meeting is not necessary as all business will be handled today.

***Motion to cancel the December 26, 2018 BOW Meeting: Patty Fisel***  
***Second: Earle Franklin      Vote: All Ayes***

**New Business**

**Full Time Fireman Recommendation**

After reviewing the applications from existing employees, Chief Weaver recommended that Joshua Chupp be hired for the new firefighter position to be added in 2019. This will be pending all pre-PERF tests and PERF approval.

***Motion to accept Chief Weaver's recommendation and hire Joshua Chupp as Firefighter: Patty Fisel***  
***Second: Earle Franklin      Vote: All Ayes***

**208 E. Union St. – Request for Utility Bill Adjustment**

Brian Deel of 208 E. Union St. had a leak in his basement. The leak spanned three months of bills. Troy Arnold of the Water Dept. verified the water did not go down the drain. Mr. Deel is requesting an adjustment of the sewage portion of the bill. Deputy Clerk Trish Clark computed the average for the three months and subtracted from the actual charges which was make the adjustment \$1,144.89. Discussion led to the following.

***Motion to allow the adjustment of \$1,144.89 to Brian Deel of 208 E. Union Street: Earle Franklin***  
***Second: Tom Janes      Vote: All Ayes***

**Niblock – Change Order #1 – Third Street Extension**

Change order #1 from Niblock for the Third Street Extension was received and is a contract deduct of \$4,163.23.

***Motion to approve: Patty Fisel      Second: Tom Janes      Vote: All Ayes***

**Niblock – Pay Application #1 – Third Street Extension**

Pay application #1 from Niblock for the Third Street Extension was received in the amount of \$42,725.77. This completes the project and is for payment in full.

***Motion to approve: Tom Janes      Second: Earle Franklin      Vote: All Ayes***

**API Construction – Change Order #1 (Community Crossing Project)**

Change order #1 from API Construction for the Community Crossing Project was received for a total add of \$51,406.95. The sum was primarily for ADA Sidewalk Ramps that had not been included in the original project.

***Motion to approve: Patty Fisel      Second: Tom Janes      Vote: All Ayes***

**API Construction – Pay App #1 (Community Crossing Project)**

Pay application #1 from API Construction for the Community Crossing Project was received in the amount of \$637,823.11. We are holding \$33,569.54 in retainage for unfinished items including striping. We were able to get an agreement from API to increase the warranty from 12 months to 18 months due to the project running behind into cold weather.

***Motion to approve: Tom Janes      Second: Earle Franklin      Vote: All Ayes***

**S & S Directional – Pay Application #9**

Pay application #9 from S & S Directional Boring for the Water Project was received in the amount of \$187,907.58. We are still holding retainage of \$91,132.40.

***Motion to approve: Patty Fisel      Second: Earle Franklin      Vote: All Ayes***

**RE Crosby – Pay Application #10**

Pay application #10 from RE Crosby for the Water Project was received in the amount of \$85,496.82. We are still holding \$22,053.60 in retainage.

***Motion to approve: Patty Fisel      Second: Earle Franklin      Vote: All Ayes***

**Triad – Engineering Service Agreement – 2018 Community Crossing Project**

An engineering service agreement was received from Triad Associates for the 2018 Community Crossing Project (the new project that will take place in 2019) in the lump sum amount of \$107,000.00.

**Motion to approve: Tom Janes**

**Second: Earle Franklin**

**Vote: All Ayes**

**Spillman Agreement**

An interlocal agreement with Noble County for the Spillman Software was received. City Attorney Clouse met with Police Chief Shearer and they are agreeable to the contract. The amounts changed from the original agreement because maintenance through 2025 was added to the contract. The amounts are as follows:

2018	\$30,000	2019	\$40,670	2020	\$40,670
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**Motion to approve: Tom Janes**

**Second: Earle Franklin**

**Vote: All Ayes**

**Department Heads and Members of Administration**

**Street Superintendent Mike Burdette**

- The paving portion of the project is complete. The dirt work and striping will be completed in the spring.
- Continuing to pick up leaves.

**Water Superintendent Jeff Boyle**

- The punch list for the water project just has a few minor things.
- Will have training on December 18.
- There was zero iron in the water on the last testing.

**WWTP Superintendent Kenny Sprague**

- Will need to hire a replacement for Joshua Chupp since he will be moving to the fire department.
- A quote was received from BBC Pump to repair a return pump for the clarifier. The cost of \$2,279.55

**Motion to approve: Patty Fisel**

**Second: Earle Franklin**

**Vote: All Ayes**

**Mayor Patty Fisel**

- Thanks to everyone on the team for all you do.

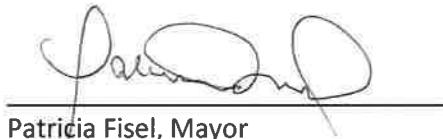
**Adjournment**

**Motion to adjourn: Tom Janes**

**Second: Earle Franklin**



Barbara Hawn, Clerk Treasurer



Patricia Fisel, Mayor