

**Board of Public Works & Safety Meeting  
Wednesday, October 24, 2018 – 10:00 a.m.  
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

**Call to order:** Mayor Fisel

**Roll Call**

Present: Board Members Tom Janes, Earle Franklin, and Mayor Patty Fisel and Clerk-Treasurer Barb Hawn

Absent: City Attorney Steve Clouse

**Minutes from previous meeting of October 10, 2018**

***Motion to approve: Earle Franklin***

***Second: Tom Janes***

***Vote: All Ayes***

**New Business**

**Kendra Burns – CDL License**

Kendra Burns passed her CDL test on her first attempt and received her CDL license. She is eligible for a \$1.00 per hour pay increase.

***Motion to approve a \$1.00 per hour pay increase for Kendra Burns effective with the pay period beginning October 21, 2018: Tom Janes***

***Second: Earle Franklin***

***Vote: All Ayes***

**Patricia Clark – CMC Designation**

Patricia Clark received her CMC Designation from IIMC. She is eligible for a \$.75 per hour pay increase.

***Motion to approve a \$.75 per hour pay increase for Patricia Clark effective with the pay period beginning October 21, 2018: Earle Franklin***

***Second: Tom Janes***

***Vote: All Ayes***

**Department Heads and Members of Administration**

**Public Safety Director/Police Chief Bryan Shearer**

- Have not yet heard back from insurance regarding the wrecked police car. There is frame damage and expecting it to be totaled.

**Fire Chief Jeremy Weaver**

- An internal posting for the additional firefighter position will be from October 29 through November 5. After review, a conditional offer will be made pending PERF testing and approval.

**Street Superintendent Mike Burdette**

- Niblock has started on the road extension to the compost.
- API has begun work on Lincolnway.
- The department has begun leaf pick up.

**WWTP Superintendent Kenny Sprague**

- Waiting on quotes for the control panel at the Guardian Lift Station.
- Niblock is preparing for the parking lot paving at the WWTP.

**Building Inspector/Board Member Earle Franklin**

- Attended the Pigeon Street Bridge meeting. They are on schedule and expect completion on November 25. The deck has been poured and they will start on sidewalks tomorrow. They will also repair the damage to Pigeon Street caused from the closure.
- The temporary asphalt will be removed from Depot Street due to an agreement with the state and SHPO regarding the historic brick street. The county's state grant relies on the asphalt being removed.

**Clerk-Treasurer Barb Hawn**

- City Hall offices will be closed on November 1 for staff training, November 12 for Veterans Day, November 22-23 for Thanksgiving.
- Requested that the November 14, 2018 BOW meeting be moved to 10:30 am to allow additional time for the Redevelopment Commission's Annual Meeting and report to overlapping taxing entities.

***Motion to change the November 14, 2018 Board of Works meeting time to 10:30 am: Earle Franklin***

***Second: Tom Janes***

***Vote: All Ayes***

**Mayor Patty Fisel**

- The OCRA site visit for the stormwater grant will be October 23, 2018.
- Will contact SHPO regarding the asphalt on Depot Street.
- The Jewish Temple has again put up for sale.

**Adjournment**

***Motion to adjourn: Earle Franklin***

***Second: Tom Janes***



Barbara Hawn, Clerk Treasurer



Patricia Fisel, Mayor