

**Board of Public Works & Safety Meeting  
Wednesday, September 12, 2018 – 10:00 a.m.  
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

**Call to order:** Mayor Fisel

**Roll Call**

Present: Board Members Tom Janes, Earle Franklin, and Mayor Patty Fisel  
City Attorney Steve Clouse and Clerk-Treasurer Barb Hawn

**Minutes from previous meetings:**

**August 22, 2018**

**August 22, 2018 – Executive Session**

**August 27, 2018 – Special Meeting**

**August 31, 2018 – Executive Session**

***Motion to approve: Earle Franklin      Second: Tom Janes      Vote: All Ayes***

**Citizens Comments**

*Ron Stuckman, 14655 S. County Line Road, Syracuse, IN 46767*

Mr. Stuckman spoke with regards to a mowing invoice for his property at 610 Grant Street. He disputed the amount and the work done by city employees to bring the property into compliance with code. Several city staff members were heard from. After much discussion, Mayor Fisel moved to let the bill stand as is, then retracted the motion, with the following.

***Motion to table the matter to the next meeting for further information: Patty Fisel***

***Second: Tom Janes      Vote: All Ayes***

**New Business**

**Water Employee**

Benjamin Glowinski was interviewed by the Board and Water Superintendent Jeff Boyle, who made the recommendation he be hired as a water department operator.

***Motion to hire Benjamin Glowinski pending pre-qualifying testing at \$15.00 per hour: Earle Franklin***

***Second: Tom Janes      Vote: All Ayes***

**CDL Extension Request for Chris Hunter**

Chris Hunter did not pass his CDL test on the first exam within 90 days of employment. There is only one driving school in the area and it is booked. Street Superintendent Mike Burdette asked the board for a 60-day extension.

***Motion to allow a 60-day extension for Chris Hunter to pass his CDL test: Patty Fisel***

***Second: Tom Janes      Vote: All Ayes***

**Gary Cox – IT Services Contract**

A new IT Services Contract was received from Gary Cox. The previous contract for \$12,000 per year has been in effect since 2013. The new contract would allow for a \$3,000 per year increase, to \$15,000.

***Motion to approve the IT Services Contract with Gary Cox: Earle Franklin***

***Second: Tom Janes      Vote: All Ayes***

**RE Crosby – Pay Application #7**

Pay application #7 in the amount of \$10,894 was received from RE Crosby with recommendation for approval by Jonathan Moen of Triad.

***Motion to approve pay application #7 for RE Crosby in the amount of \$10,894: Patty Fisel***

***Second: Earle Franklin      Vote: All Ayes***

**S & S Directional – Pay Application #8**

Pay application #8 in the amount of \$192,765.07 was received from S & S Directional with recommendation for approval by Jonathan Moen of Triad.

***Motion to approve pay application #8 for S & S Directional in the amount of \$192,765.07: Patty Fisel***

***Second: Earle Franklin      Vote: All Ayes***

**RE Crosby – Change Order #4**

Paperwork was not received, but City Engineer Rick Pharis mentioned a change order was forthcoming from RE Crosby for an extension to November 11, 2018.

***Motion to table change order #4 for RE Crosby to a later date: Patty Fisel***

***Second: Tom Janes      Vote: All Ayes***

#### **508 Summit Street – Credit Request for Sewage**

The resident at 508 Summit Street has been charged sewage from June 2013 when they moved into the residence through June 2018 when it was discovered and verified that they did not have a sewage connection. The charges were figured and total charged was \$1,716.39 for that time. Permission to issue credit to the resident was requested.

***Motion to approve the sewage credit in the amount of \$1,716.39 to 508 Summit Street: Earle Franklin***

***Second: Tom Janes***

***Vote: All Ayes***

#### **Department Heads and Members of Administration**

##### **Public Safety Director/Police Chief Bryan Shearer**

- On behalf of the Fire Dept, three quotes were requested for a fit test machine which was approved in the capital plan. Only one quote was received as this is specialty equipment sold regionally. TSI quoted \$11,625.65.

***Motion to approve the purchase of the fit test machine: Patty Fisel***

***Second: Tom Janes***

***Vote: All Ayes***

- Brandon Stout attended a 911 Memorial and picked up a pear tree for each the Police and Fire department grown from seedlings of a pear tree at Ground Zero. Each came with a medallion coin of authentication. Countryscapes will be planting the trees for us.
- Public Safety Day is October 20 at Fashion Farm. Other city departments will also be participating this year with “Touch the Truck”.

##### **Street Superintendent Mike Burdette**

- API has been working on the sidewalk ADA ramps, and curbing on Second Street for the Community Crossings paving project.
- Currently working on the Library’s sidewalks on the 50-50 program.
- Starting to get the trucks ready for winter.

##### **Water Superintendent Jeff Boyle**

- Jeff expressed that he is unhappy with RE Crosby’s request for an extension of the project and does not want to allow the additional days.

##### **WWTP Superintendent Kenny Sprague**

- Guardian Lift Station is having issues. The panel is rusting. It is currently working but have had electric company come for repairs. They are also going to quote a new panel.

##### **City Engineer Rick Pharis**

- S & S will have a change order which will bring the cost of the contract down. Hope to have it ready for the next meeting.

##### **Building Inspector/Board Member Earle Franklin**

- Attended a Pigeon Street Bridge meeting. It is still on schedule. They will start the concrete work at the end of the month.

##### **Board Member Tom Janes**

- Asked about the compost for a resident – will the site be large enough when we start to get leaves and is there anything that can be done about the smell of dead grass. Mike Burdette commented that the grinders will be coming in next week to grind the wood, making more room and that there is going to be some smell from the grass.

#### **Adjournment**

***Motion to adjourn: Patty Fisel***

***Second: Earle Franklin***

  
Barbara Hawn, Clerk Treasurer  
Patricia Fisel, Mayor