

Board of Public Works & Safety Meeting
Wednesday, August 22, 2018 – 10:00 a.m.
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767

Call to order: Mayor Fisel

Roll Call

Present: Board Members Tom Earle Franklin and Mayor Patty Fisel
City Attorney Steve Clouse and Clerk-Treasurer Barb Hawn
Absent: Board Member Tom Janes

Minutes from previous meeting of August 8, 2018

Motion to approve: Earle Franklin Second: Patty Fisel Vote: All Ayes

Unfinished Business

Employee FMLA

FMLA of 12 weeks as required by law was given to an employee. The board previously granted a four-week extension for a total of 16 weeks FMLA with full benefits. Employee was asking for a further extension. Employee was invited to executive session in person or by phone but did not attend. The city attorney's opinion is that we did legally beyond what was necessary. The hardship on the department was considered when reviewing the request.

Motion to deny a further extension of the FMLA: Patty Fisel
Second: Earle Franklin Vote: All Ayes

Third Street Extension

The request for additional appropriations will go to the council on Monday, August 27, 2018. It was suggested that a special board of works meeting be held following the council meeting to consider awarding the bid for the Third Street Extension.

Motion to schedule a special Board of Works meeting on Monday, August 27, 2018: Patty Fisel
Second: Earle Franklin Vote: All Ayes

New Business

James McDonald – Class II Operator Pay Request

Wastewater Superintendent Kenny Sprague informed the board that James McDonald passed his Class II Operator test. He requested a seventy-five cents per hour increase per the salary ordinance.

Motion to approve a seventy-five cents per hour increase beginning August 26, 2018 for James McDonald for obtaining Class II Wastewater Operator Licensing: Earle Franklin
Second: Patty Fisel Vote: All Ayes

Sludge Removal Quotes

Three quotes were received for sludge removal:

1. Advanced \$692 per load
2. Republic \$1185 per load
3. Merrell \$845.40 per load

Wastewater Superintendent Kenny Sprague recommended going with Advanced. A contract as available for approval. The Board requested that City Attorney Steve Clouse review the contract.

Motion to award the sludge removal to Advanced and authorize Kenny Sprague to sign the contract after review by City Attorney Steve Clouse: Patty Fisel
Second: Earle Franklin Vote: All Ayes

Department Heads and Members of Administration

Street Superintendent Mike Burdette

- API is working on the ADA ramps for the paving program project.

Water Superintendent Jeff Boyle

- S & S is about done with the project. A few items are left on the punch list.
- Met with Crosby yesterday for a progress check. They may not be completed until October.
- The plant is running with a few minor issues to still be resolved.

WWTP Superintendent Kenny Sprague

- New employee Kendra Burns is doing well and fits in well with the other employees.

City Engineer Rick Pharis

- Looked at the Summit Street issue with Jonathan. It will require an IDAM permit to run sewer to the three houses on Summit Street.

Clerk-Treasurer Barb Hawn

- Citywide garage sales are September 7 and 8.
- Community Clean Up is September 15.
- Budget public hearing is September 24 and adoption on October 22.

Mayor Fisel's Comments

- The housing study was released today by the Noble County EDC. We have the date and info available.
- Changes for zoning ordinance will be presented to the council for review. Lot size will be one of the major changes being requested to meet the market.
- Noble County EDC is doing a wage survey for the county.

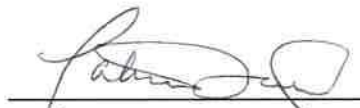
Adjournment

Motion to adjourn: Earle Franklin

Second: Patty Fisel



Barbara Hawn, Clerk Treasurer



Patricia Fisel, Mayor