

**Board of Public Works & Safety Meeting
Wednesday, February 14, 2018 - 9:30 a.m.
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

Call to order: Mayor Fisel

Roll Call

Present: Board Members Tom Janes, Earle Franklin, and Mayor Patty Fisel
City Attorney Steve Clouse and Clerk-Treasurer Barb Hawn

Minutes from previous meeting of January 24, 2018

Motion to approve: Earle Franklin Second: Tom Janes Vote: All Ayes

New Business

Generator Service Agreement

Two proposals for generator preventative maintenance and repair were presented.

Reliable Generator & Electric LLC Proposal

\$2,305.00 for preventative maintenance. Don Ralph was present at the meeting. He started this business last year. He was a technician with Herrman & Goetz for six years. City Attorney Clouse confirmed he does not have a non-compete agreement.

Herrman & Goetz Inc. Proposal

\$3,145 for preventative maintenance. They are the installers of the generators in most of the facilities and have had the service contract for several years.

The board asked the department heads for input. All are currently happy with Herrman & Goetz and cautious about making a change currently. After the review by the city attorney, the document from Herrman & Goetz states automatic agreement renewal unless 30-day cancellation is received. However, the agreement did not indicate specific dates.

Motion to continue with Herrman & Goetz, and verify the agreement anniversary: Earle Franklin

Second: Tom Janes Vote: All Ayes

S & S Directional Boring – Pay Application #2

Pay application #2 from S & S Directional Boring in the amount of \$183,590 was received. Payment approval was recommended by Jonathan Moen of Triad.

Motion to approve Pay Application #2 for S & S Directional Boring for \$183,590: Patty Fisel

Second: Tom Janes Vote: All Ayes

Robert E. Crosby Inc. – Change Order #1

Change order #1 from Robert E. Crosby Inc. which adds \$11,054 to the contract and increases the time by seven days due to unforeseen expenses with the rehab of Well 2. Jonathan Moen of Triad recommended approval.

Motion to approve Change Order #1 for RE Crosby adding \$11,054: Earle Franklin

Second: Patty Fisel Vote: All Ayes

Robert E. Crosby Inc. – Pay Application #1

Pay application #1 from Robert E. Crosby Inc. in the amount of \$53,550 was received. Payment approval was recommended by Jonathan Moen of Triad.

Motion to approve Pay Application #1 for RE Crosby in the amount of \$53,550: Patty Fisel

Second: Tom Janes Vote: All Ayes

BBC Pump – Change Order #1

Change order #1 from BBC Pump which deducts \$1,626.80 from the contract was received. Jonathan Moen of Triad recommended approval.

Motion to approve Change Order #1 for BBC Pump deducting \$1,626.80: Patty Fisel

Second: Earle Franklin Vote: All Ayes

BBC Pump – Pay Application #2

Pay Application #2 from BBC Pump in the amount of \$2,816.90 was received. Payment approval was recommended by Jonathan of Triad.

Motion to approve Pay Application #2 for BBC Pump in the amount of \$2,816.90: Tom Janes
Second: Earle Franklin ***Vote: All Ayes***

Dump Truck – Cummins L9 Engine Extended Warranty

A quote for extended warranty on the engine for the new dump truck was received from Norris Truck. The cost for a five-year extended warranty is \$2,850. Mike Burdette recommended purchasing the warranty.

Motion to approve the purchase of the extended warranty: Patty Fisel
Second: Earle Franklin ***Vote: All Ayes***

Department Heads and Members of Administration**Fire Chief Jeremy Weaver**

- Chief Weaver distributed a copy of the fire department's 2017 report.
- Requested to add the following two people to the volunteer roster: Brandon Moser, Grant Moser

Motion to approve the addition of Brandon Moser and Grant Moser to the volunteers: Patty Fisel
Second: Tom Janes ***Vote: All Ayes***

Street Superintendent Mike Burdette

- Thanks to the other departments for their assistance with the snow plowing.
- Were able to fix the power washer for \$300. Will put the purchase of a new one in 2019 the budget.

Water Superintendent Jeff Boyle

- Project is moving along. They are digging downtown to push pipe under Cavin Street. We will be expecting a deduct for one less dig than anticipated.
- Crosby has put valves on the new filter.
- The Peerless pumps have been pulled.
- Problems with the controls. A temporary fix has been put in place.
- Recommend to the board that we hire a West Noble student to work on the ICT program – afternoons. Daniel Hernandez was interviewed. Good work ethic from references. Would like to hire starting with the new school trimester on 2/22/18.

Motion to hire Daniel Hernandez at \$12.00 per hour pending normal pre-employment screening and to start after 2/22/18: Patty Fisel ***Second: Tom Janes*** ***Vote: All Ayes***

Building Inspector/Board Member Earle Franklin

- Thanks to the street department for the good job with snow plowing.
- Commended the fire department for their fast response times.
- Letters are going out to offenders with zoning violations such as living in unauthorized buildings.
- The ERS building outside of town is moving along.
- Applications for 33 tenants at the new apartment complex have been approved.

Clerk-Treasurer Barb Hawn


- The annual financial report was filed in gateway this week. All the March 1, 2018 deadline reports are completed.

Mayor Fisel's Comments

- Ideal Homes is interested in development in Ligonier and is negotiating with a land owner. Will be going to Churubusco to visit one of their communities.
- Granite Ridge is also interested in property. The City does not own the annexed property, but our role is to facilitate and work with the prospective builders.
- The owner of the annexed land and I & M have made an agreement for the power lines. Hope to begin developing soon.

Adjournment

Motion to adjourn: Tom Janes ***Second: Earle Franklin***


Barbara Hawn, Clerk Treasurer
Patricia Fisel, Mayor