

**Board of Public Works & Safety Meeting**  
**Wednesday, January 10, 2018 - 9:30 a.m.**  
**Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

**Call to order:** Mayor Fisel

**Roll Call**

Present: Board Members Tom Janes, Earle Franklin, and Mayor Patty Fisel  
City Attorney Steve Clouse and Clerk-Treasurer Barb Hawn

**Minutes from previous meeting of December 13, 2018**

***Motion to approve: Earle Franklin      Second: Tom Janes      Vote: All Ayes***

**Unfinished Business**

**LD Docsa Pay Application for Retainage**

Wastewater Superintendent Kenny Sprague stated they were still working on one last item which needs to be satisfied but felt we should be able to approve at the next meeting.

***Motion to table the LD Docsa Pay Application for final retainage to the next meeting: Patty Fisel***  
***Second: Tom Janes      Vote: All Ayes***

**New Business**

**Joshua Chupp – CDL License**

Joshua Chupp of the Wastewater Plant earned his CDL license and is eligible for a \$1.00 per hour raise.

***Motion to increase Joshua Chupp's pay \$1.00/hour at the beginning of the next pay period: Tom Janes***  
***Second: Earle Franklin      Vote: All Ayes***

**Triad Professional Services Agreement for 2018**

The agreement for Triad's Professional Engineering services was presented with no changes from 2017.

***Motion to approve the Triad Professional Services Agreement for 2018: Patty Fisel***  
***Second: Earle Franklin      Vote: All Ayes***

**City Attorney Contract for 2018**

City Attorney Steve Clouse presented his contract for 2018 with no changes from 2017.

***Motion to approve the City Attorney contract with Steve Clouse for 2018: Earle Franklin***  
***Second: Tom Janes      Vote: All Ayes***

**INDOT Grant Contract**

A contract from INDOT was received for the Community Crossing Grant project.

***Motion to approve the Community Crossings Grant contract: Tom Janes***  
***Second: Earle Franklin      Vote: All Ayes***

**S & S Directional – Pay Application #1 Water Project**

Pay application #1 from S & S Directional for work and materials on the water project was received with recommendation from Jonathan Moen of Triad for approval. The total amount is \$418,180.39.

***Motion to approve pay application #1 of \$418,180.39 for S & S Directional: Patty Fisel***  
***Second: Earle Franklin      Vote: All Ayes***

**Department Heads and Members of Administration**

**Fire Chief Jeremy Weaver**

- The department received their new ISO Rating and improved from 5 to 4. Congratulations were offered to Chief Weaver.

**Public Safety Director/Police Chief Bryan Shearer**

- Would like permission to go ahead and order the 2018 police vehicle approved in the capital plan and budget. Sergeant Crossley's 2014 Explorer would be traded in for a 2018 F150 pick up with topper and lock. A trade in of \$6,000 has been offered.

***Motion to approve the purchase of the F-150 Ford Truck for the Police Department: Earle Franklin***  
***Second: Tom Janes      Vote: All Ayes***

**Street Superintendent Mike Burdette**

- Thanks to the water and sewage personnel for their help with snow plowing.
- The dump truck that was ordered should be delivered in about two weeks and will go to WA Jones for the conversion package.

**Water Superintendent Jeff Boyle**

- The project is slow going due to the cold weather, but the crew is continuing.
- Met with the company on the installation of the new controls system and take down of the old system.

**Building Inspector/Board Member Earle Franklin**

- The apartment complex is getting closer to move in. They are planning on January 20. They have a person onsite taking applications who will also be the apartment manager. Jeff Boyle commented that the fire service was turned on last Monday.

**Mayor Fisel's Comments**

- Congratulations on the new ISO rating.

**Recess for Executive Session**

*Motion to recess to Executive Session which will begin at 10:00: Earle Franklin*

*Second: Tom Janes*

*Vote: All Ayes*

**Reconvene BOW Meeting**

*Motion to reconvene the Board of Works Meeting: Tom Janes*

*Second: Earle Franklin*

*Vote: All Ayes*

**New Business**

**Water Employee**

The executive session was held to receive information related to applicants for the open water employee position. Applications were reviewed.

*Motion to delay hiring for the water position to allow Jeff Boyle to do further investigations and to not hire from the reviewed applications: Tom Janes*

*Second: Earle Franklin*

*Vote: All Ayes*

**Adjournment**

*Motion to adjourn: Tom Janes*

*Second: Earle Franklin*

  
Barbara Hawn, Clerk Treasurer

  
Patricia Fisel, Mayor