

**Board of Public Works & Safety Meeting**  
**Wednesday, November 8, 2017 - 9:30 a.m.**  
**Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

**Call to order:** Mayor Fisel

**Roll Call**

Present: Board Members Tom Janes, Earle Franklin, and Mayor Patty Fisel  
City Attorney Steve Clouse and Clerk-Treasurer Barb Hawn

**Minutes from previous meeting of October 24, 2017**

Member Earle Franklin asked that the comments regarding a BZA meeting be changed from variance to “special use request” prior to approval of the minutes.

***Motion to approve with changes: Earle Franklin      Second: Tom Janes      Vote: All Ayes***

**New Business**

**Vactor Truck Repair Quotes**

Two quotes for Vactor Truck repairs were received from Jack Doheny Companies. Wastewater Superintendent Kenny Sprague believes the maintenance and repairs are necessary to keep the Vactor Truck in top operational condition.

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|--|-------------|
| 1. Repairs to Debris Hose, Screen, Valve, Actuator   | \$2,124.52  |
| 2. Repairs to items which are showing wear including Outer Tube Weldment, Dust Box Assembly, Flange Welement, Cyclone Weldment | \$12,032.62 |

***Motion to approve the repairs to the Vactor Truck totaling \$14,157.14: Patty Fisel***  
***Second: Tom Janes      Vote: All Ayes***

**Cashier Window Amplification System Quote**

It is very difficult for the utility clerks to hear the utility customers and vice versa. Amplification systems were investigated, and Bontrager Security Solutions of Cromwell was able to find a system that would meet our needs. The total cost for the system is \$2,795.00.

***Motion to approve the cashier window amplification system at \$2,795.00: Tom Janes***  
***Second: Earle Franklin      Vote: All Ayes***

**LD Docsa – Pay Application #27 (Final Retainage)**

Final retainage pay application for LD Docsa in the amount of \$8,000.00 was received. Wastewater Superintendent Kenny Sprague said there are still a couple of things that need taken care of.

***Motion to table Pay Application #27 to the next meeting: Patty Fisel***  
***Second: Tom Janes      Vote: All Ayes***

**Department Heads and Members of Administration**

**Public Safety Director/Police Chief Bryan Shearer**

- The first Physical Agility Test for all public safety employees will be held tomorrow at Kenney Park.

**Street Superintendent Mike Burdette**

- Working on sidewalks again. We provided three quotes, but the residents have not yet agreed to proceed. There are a few city sidewalks requiring work.
- Working on street light repairs.
- Still picking up leaves until the first week of December.

**Water Superintendent Jeff Boyle**

- Working on meter changeouts.
- The contract for Division II project was signed with S & S. They plan to proceed with installation of valves and meters and do the boring after that.
- Appreciate the great working relationship with the boards and mayor, thank you.
- We are working to keep the holes from the meter digs filled with top dirt. The rain has caused some problems.
- A concrete approach at the foundry building needs to be replaced. A quote for \$2,000 was received from Young Services. Asking for permission to proceed.

***Motion to approve the concrete replacement at the foundry building: Tom Janes***  
***Second: Earle Franklin      Vote: All Ayes***

**WWTP Superintendent Kenny Sprague**

- The vactor truck was out for repairs on Friday. We had a clogged main. We called Kendallville to see if they would assist. After checking, they agreed to send their truck and two employees and considered it mutual aid with no fee. A letter of appreciation will be sent to the City of Kendallville.

**City Engineer Rick Pharis**

- The repairs at the horse and carriage parking are nearly completed with concrete being poured today. This will bring the project to what the original plans called for.

**Building Inspector/Board Member Earle Franklin**

- We have a builder interested in acreage in the newly annexed property for a residential housing development.

**City Attorney Steve Clouse**

- The annexation ordinance was filed with the county on October 25.
- Attending a municipal attorney workshop next week.

**Mayor Fisel’s Comments**

- There have been inquiries from outside on the annexed property. Our interest is to help get the property developed but we do not own the property. It will be a lengthy process but will benefit the whole county.
- Working with INDOT on the entrances into the annexed property. It will be a team effort.
- Have heard the requests for an earlier meeting time for the Board of Works. With the new year coming, it is an appropriate time to think about making a change. We will put on next meeting’s agenda.
- Would like to commend the department heads for handling the flooding due to the heavy rains. Appreciate all your efforts.

**Adjournment**

*Motion to adjourn: Tom Janes*

*Second: Earle Franklin*

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Barbara Hawn, Clerk Treasurer

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Patricia Fisel, Mayor