

**Board of Public Works & Safety Meeting**  
**Wednesday, July 26, 2017, 2017 - 1:30 p.m.**  
**Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

**Call to order:** Mayor Fisel

**Roll Call**

Present: Board Members Tom Janes, Earle Franklin, and Mayor Patty Fisel  
City Attorney Steve Clouse and Clerk-Treasurer Barb Hawn

**Minutes from previous meeting of July 12, 2017**

***Motion to approve: Earle Franklin      Second: Tom Janes      Vote: All Ayes***

**New Business**

**Ordinance 905-2017 – Water Rates**

The water rate ordinance was available for review to allow the Board of Works to make recommendation to the Council for approval of the rates.

***Motion to recommend the rates in Ordinance 905-2017 to the Council for adoption: Patty Fisel***  
***Second: Earle Franklin      Vote: All Ayes***

**Police K-9 Vehicle**

The 2013 Police K-9 Vehicle needs costly repairs. The rear air conditioning for the dog is not working properly. Although the mileage of the vehicle is not as high, the hours the vehicle runs is more than a normal police car due to the necessity to run the vehicle when the dog is in the car.

The 2015 GO Bond allows for purchase of a police car. Because this purchase is outside the capital plan, and unplanned, would like permission to use GO Bond funds to purchase the vehicle. The cost before trade is approximately \$38,000 for a 2017 at Burnworth Zollars.

***Motion to approve the purchase of the K-9 Police Vehicle from GO Bond Funds: Patty Fisel***  
***Second: Tom Janes      Vote: All Ayes***

**Defibrillator Quotes**

The capital plan includes purchase of six defibrillators for the city. Three quotes were requested and two were received.

Life Assist	No Quote
Bound Tree	\$12,638.22
Emergency Medical Products	\$10,968.24

Fire Chief Weaver recommended purchasing the units from Emergency Medical Products.

***Motion to approve the defibrillator purchase from Emergency Medical Products: Earle Franklin***  
***Second: Tom Janes      Vote: All Ayes***

**Department Heads and Members of Administration**

**Public Safety Director/Police Chief Bryan Shearer**

- The city's portion of the Spillman Records Management System is now \$55,621, down considerably from the original estimate.

**WWTP Superintendent Kenny Sprague**

- Wastewater employee Dan Shull obtained his Class II WW Operator certification. He is now eligible for a pay increase, \$0.50 for the Class I and \$0.75 for the Class II for a total increase of \$1.25 per hour. The new payroll begins on July 30, 2017.

***Motion to approve a \$1.25 per hour increase to Dan Shull beginning July 30, 2017: Tom Janes***

***Second: Patty Fisel***

***Vote: All Ayes***

- No internal applications for the open operator position were received. We will now open to outside applicants. We will now advertise for the position.
- The company who originally rebuilt the repaired pump have split, making it harder to get parts.

**Water Superintendent Jeff Boyle**

- Three quotes were requested for the chlorine room door but only one was received. Kemp Construction from Nappanee quoted \$2,100 to remove the existing door and install a 3'0 x 7'0 steel walk door.

***Motion to approve Kemp Construction's quote: Patty Fisel***

***Second: Tom Janes***

***Vote: All Ayes***

- Quotes were requested to replace the shut off valve behind Subway on US Highway 6. Derry Electric declined due to work load. Construction Services of Indiana provided a quote of \$4,800.

***Motion to approve Construction Services of Indiana quote of \$4,800: Patty Fisel***

***Second: Earle Franklin***

***Vote: All Ayes***

- Bid opening for the water project is tomorrow at 1:30 pm.

**City Engineer Rick Pharis**

- The Amish horse parking project has begun.
- The alley behind Cavin Street buildings by the river wall project has been paved. The guardrail still need to be installed.
- Union Street is being micro surfaced.

**Building Inspector/Board Member Earle Franklin**

- Second floor inspections at the apartment complex have been completed.
- Working with the police and fire department, the addresses for the apartment complex will be: 200 Water Street with an apartment number. The first number of the apartment number will be the floor and the following numbers the apartment.
- The Plan Commission will be meeting on August 8, 2017 at 7:00 for a Public Hearing for rezoning of the former Creative Woods building to allow outside storage for Forest River.

**Mayor Fisel's Comments**

- Looking at a voluntary annexation and working to get a timeline together.

**Adjournment**

***Motion to adjourn: Patty Fisel***

***Second: Earle Franklin***