Board of Public Works & Safety Meeting Wednesday, February 22, 2017 - 1:30 p.m. Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767

Call to order: Mayor Fisel

Roll Call

Present: Board Members Tom Janes, Earle Franklin, and Mayor Patty Fisel

City Attorney Steve Hagen and Clerk-Treasurer Barb Hawn

Minutes from previous meeting of February 8, 2017

Motion to approve: Earle Franklin Second: Tom Janes Vote: All Ayes

Unfinished Business

Silgan Sewage Bill

A problem with the flow meter due to blockage resulted in a bill of \$6,678.45. Their average bill is \$795.49 for the past six months, resulting in an over charge of \$5,882.96. The new readings have normal usage. Board member Earle Franklin did some research which suggests that a flow meter can interpret a blocked discharge pipe as an increase in usage.

Motion to approve a credit of \$5,882.96 to Silgan for the overstated usage: Earle Franklin Second: Tom Janes

Vote: All Ayes

New Business

Herman & Goetz – Generator Contract for 2017

The annual service contract from Herman & Goetz was received. The total amount for all departments is \$3,145.00. Department heads expressed their approval of the service we received from Herman & Goetz.

Motion to approve the Herman & Goetz 2017 generator service contract for \$3,145.00: Patty Fisel Second: Tom Janes Vote: All Ayes

Region 3a - Contract for Water Grant Administration

A contract from Region 3a for administration of the Water Grant in the total amount of \$47,000.00 was available for approval. Payment will be from grant funds.

Motion to approve the Region 3a grant administration contract for \$47,000: Tom Janes Second: Earle Franklin Vote: All Ayes

LD Docsa Pay Application

Pay application #23 from LD Docsa for partial retainage in the amount of \$121,920.30 for the wastewater project was received. Jonathan Moen of Triad recommended payment be approved.

Motion to approve pay application #23 to LD Docsa in the amount of \$121,920.30: Earle Franklin Second: Tom Janes

Vote: All Ayes

Wastewater Announcement

Mayor Fisel announced that she will appoint Kenny Sprague the Superintendent of the Wastewater Treatment Plant when Don Skinner retires in September of this year.

Kenny will begin training with Don right away, and in Don's absence will be the acting manager. The Mayor stated she felt a wage increase is justified to cover the additional duties while in training. Sprague is currently at

\$16.32/hour and Mayor Fisel recommended an increase to \$20.00/hour, stating it is middle ground between current wages and superintendent wages. Further discussion led to the following.

Motion to approve a wage increase to \$20.00/hour for Kenny Sprague effective the beginning of the next payroll: Tom Janes Second: Earle Franklin Vote: All Ayes

Department Heads and Members of Administration

Fire Chief Jeremy Weaver

Staff did additional training at the house owned by the city behind City Hall.

Street Superintendent Mike Burdette

- A reminder was made to residents to get their requests in for the sidewalk program for 2017.
- Have started marking trees for removal. With the mild weather, may be able to start sooner than normal.

WWTP Superintendent Don Skinner

 Addressed a grease trap issue at Taco Bell. Staff will be addressing the grease trap with business owners in their inspections.

Building Administrator/Board Member Earle Franklin

The mild weather has resulted in an increase in building permits.

Board Member Tom Janes

Mr. Janes is a local restaurant owner. He has found a company that services and cleans the grease trap.
 He commented it is costly, but takes care of any problems. The information could be passed to other restaurant owners.

Mayor Fisel's Comments

- The trails project was presented and we will hopefully know if we are funded on March 14. The \$300,000 from the Noble County EDC is on the line pending the \$254,000 requested from the Regional RDA.
- Met with the Noble County Park Board and shared the trails project. They have interest in helping to see that the trails project get completed and may have ways to assist.

Adjournment

Motion to adjourn: Tom Janes Second: Earle Franklin