

**Board of Public Works & Safety Meeting
Wednesday, February 8, 2016 - 1:30 p.m.
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

Call to order: Mayor Fisel

Roll Call

Present: Board Members Tom Janes, Earle Franklin, and Mayor Patty Fisel
City Attorney Steve Hagen and Clerk-Treasurer Barb Hawn

Minutes from previous meeting of January 25, 2017

Motion to approve: Earle Franklin Second: Tom Janes Vote: All Ayes

New Business

Silgan – Sewage Bill

John Baxter, Plant Manager of Silgan was present to voice concerns over a billing for sewage which was extremely higher than normal. Their normal usage is 100,000 gallons per month and this billing was for 1,000,000 gallons for the month. Wastewater employees had been called to re-read the meters for accuracy. Further investigation uncovered a blockage in their line and their meter was submerged under water. This will cause the meter to run per Baxter, and confirmed by both Water Superintendent Jeff Boyle and Sewage Superintendent Don Skinner. The blockage has since been removed. After further discussion, it was suggested the board take the matter under advisement until after the next meter reading.

***Motion to take the matter under advisement for further research and waive penalties: Tom Janes
Second: Earle Franklin Vote: All Ayes***

Robert Stout – Water Leak

Robert Stout, 609 S. Cavin Street had a water leak. Water department employees were called and verified the water did not go through the sewer – it was on the ground. The average was prepared by the billing clerk and the overage amount is \$204.35, which is requested as a credit.

***Motion to approve a credit of \$204.35 to Robert stout for a water leak: Earle Franklin
Second: Tom Janes Vote: All Ayes***

Umbaugh – Proposal to Re-establish Cumulative Fund

An agreement from Umbaugh to re-establish the Cumulative Capital Development Fund was received. This was discussed at the city financial planning session in the fall.

***Motion to approve the Umbaugh proposal to re-establish the cumulative fund: Tom Janes
Second: Patty Fisel Vote: All Ayes***

Umbaugh – Proposal for Utility Advisory and Accounting Services

A standard agreement from Umbaugh to prepare the city's utility reports was received.

***Motion to approve the Umbaugh proposal for the city's utility reports: Patty Fisel
Second: Earle Franklin Vote: All Ayes***

Fence at WWTP

Two quotes for a fence at the WWTP plant were received. However, after review there were discrepancies in the two and further information is needed.

Motion to table the fence at the WWTP: Patty Fisel Second: Tom Janes Vote: All Ayes

Department Heads and Members of Administration

Public Safety Director/Police Chief Bryan Shearer

- Jeff Thieme will graduate from the academy on February 16.

Fire Chief Jeremy Weaver

- Firefighters did training in the house purchased by the Redevelopment Commission behind City Hall.

Street Superintendent Mike Burdette

- Getting the street sweeper ready for spring.
- Preparing for the anticipated snow today.

WWTP Superintendent Don Skinner

- Staff is working on repairs to the vacor truck.

Water Superintendent Jeff Boyle

- Staff is doing locates and updating maps.
- Working on the water hook ups at the apartment complex.
- A major locate for power lines was done.
- Working with Triad on the water project.

City Engineer Rick Pharis

- The second round of the Crossroads Community grant is expected in summer. This may be an 80-20 (80 State, 20 City) grant instead of 50-50 as in the first round. More information is expected later this spring.

Mayor Fisel’s Comments

- The presentation to the Regional Development Authority for the Strawberry Valley Cultural Trails project will be February 14, 2017 at 2:00 at Sylvan Cellars in Rome City. We will have 15 minutes to present our project. We will emphasize the connectivity to other area trails. Community support at the meeting is encouraged.

Adjournment

Motion to adjourn: Tom Janes

Second: Earle Franklin

Barbara Hawn, Clerk Treasurer

Patricia Fisel, Mayor