

**Board of Public Works & Safety Meeting
Wednesday, January 25, 2017 - 1:30 p.m.
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

Call to order by: Mayor Fisel

Roll Call

Present: Board Members Earle Franklin, Tom Janes and Mayor Patty Fisel

City Attorney Steve Hagen and Deputy Clerk Robin Galloway

Absent: Clerk-Treasurer Barb Hawn

Minutes from previous meeting of January 11, 2017

Motion to approve: Tom Janes

Second: Earle Franklin

Vote: All Ayes

New Business

LD Docsa - Pay Application #22

Pay application#22 from LD Docsa in the amount of \$10,604.70 was presented for approval. Jonathan Moen of Triad recommended the board approve.

Motion to approve Pay Application #22 for LD Docsa: Earle Franklin

Second: Tom Janes

Vote: All Ayes

Consulting Proposal - Fire Dept SOP

The fire department SOP's are out of date and need to be revised. HR Unlimited quoted \$7,250.00 to review and update. The proposal estimates approximately 200 hours total. One half is due upon receipt of first draft with the balance due with the final version.

Motion to approve HR Unlimited Consulting Proposal for Fire Dept SOP: Patty Fisel

Second: Tom Janes

Vote: All Ayes

Police Dept - New Car

Gary Cox presented a quote for the new police car of \$28,919.53. This is the state bid price. The car is in the capital plan which City Council approved. The quote includes internal lights and a portion of exterior lights.

Motion to approve the new police car purchase: Patty Fisel

Second: Earle Franklin

Vote: All Ayes

WWTP - Quote Rotork Motor Actuator

The Rotork Motor Actuator was considered on original project but due to other project costs was not able to be done. It is now necessary to replace due to needed for maintenance issues. BL Anderson is the only distributor and quote is \$8,160.00.

Motion to accept Rotork Motor Actuator quote from BL Anderson at \$8,160.00: Patty Fisel

Second: Tom Janes

Vote: All Ayes

WWTP - Quotes - Vactor Repair

Quotes for Vactor repair were received: Jetter Depot \$1,780.00 and Jack Doheny \$2,830.00. Don Skinner recommended the low quote from Jetter Depot be accepted.

Motion to approve the vactor repair quote from Jetter Depot at \$1,780.00: Tom Janes

Second: Patty Fisel

Vote: All Ayes

Department Heads and Members of Administration

Fire Chief Jeremy Weaver

- Distributed the Fire Department annual report and was stated he was available to answer questions.

Street Superintendent Mike Burdette

- Thanks to Tim Buchanan for his help with repairs.
- The staff has been cleaning the building and the streets.

WWTP Superintendent Don Skinner

- Working on vactor and changing screens.

Water Superintendent Jeff Boyle

- Triad crew in town and they are working with Jonathan.
- Getting ready for bids in April.
- Thanked Rick Pharis for attending the grant awards in Indianapolis. Rick will represent Ligonier since Patty, Jeff and Jonathan are unavailable.

City Engineer Rick Pharis

- Seawall contractor was pulled off the project due to weather. They will resume around March 1st.

Building Inspector/Board Member Earle Franklin

- Did the final inspection on Director's Showcase.
- Talked to Dean at the new Riverside apartments. Rain is holding them back a little bit.

Mayor Fisel's Comments

- There have been some issues with the trash dumpsters in the back alley behind the buildings on the east side of Cavin Street by the river. Discussion on putting in a concrete pad back by Masons.

Adjournment

Motion to adjourn: Earle Franklin

Second: Tom Janes

Vote: All Ayes