

**Board of Public Works & Safety Meeting  
Wednesday, December 14, 2016 - 1:30 p.m.  
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

**Call to order:** Mayor Fisel

**Roll Call**

Present: Board Members Tom Janes, Earle Franklin, and Mayor Patty Fisel  
City Attorney Steve Hagen and Clerk-Treasurer Barb Hawn

**Minutes from previous meeting of November 30, 2016**

***Motion to approve: Earle Franklin      Second: Tom Janes      Vote: All Ayes***

**New Business**

**K Sprague – Class III Certification**

Documentation was received that Kenny Sprague attained his Wastewater Class III license making him eligible for a \$1.00 per hour raise.

***Motion to approve a \$1.00 per hour raise for Kenny Sprague at the start of the next payroll beginning on December 18, 2016: Patty Fisel      Second: Tom Janes      Vote: All Ayes***

**LD Docsa – Change Order #6 – Paving at WWTP**

Change order #6 from LD Docsa is for paving at the Wastewater Plant in the amount of \$6,600.

***Motion to approve LD Docsa Change Order #6 for \$6,600: Tom Janes  
Second: Earle Franklin      Vote: All Ayes***

**LD Docsa – Change Order #7 – Actuator**

Change order #7 from LD Docsa is for an Actuator in the amount of \$30,151.

***Motion to approve LD Docsa Change Order #7 for \$30,151: Patty Fisel  
Second: Tom Janes      Vote: All Ayes***

**LD Docsa – Pay Application #21**

Pay Application #21 from LD Docsa is in the amount of \$44,922.17 and Jonathan Moen recommended approval.

***Motion to approve LD Docsa Pay Application #21 for \$44,922.17: Tom Janes  
Second: Earle Franklin      Vote: All Ayes***

**Triad – Engineering Services Agreement for Water Project**

An engineering services agreement with Triad for the Water Project was available for approval. Total cost of services total \$385,000.

***Motion to approve Triad Engineering Service Agreement for Water Project: Patty Fisel  
Second: Earle Franklin      Vote: All Ayes***

**Rick Pharis – 2017 Engineering Contract**

Triad's 2017 service agreement for City Engineer Rick Pharis was available for approval. The agreement was a slight increase from 2016 fees but is the first increase in eight years.

***Motion to approve Triad Engineering Service Agreement for 2017 City Engineer Rick Pharis: Patty Fisel  
Second: Earle Franklin      Vote: All Ayes***

## **Department Heads and Members of Administration**

### **Street Superintendent Mike Burdette**

- Thanks to the water and wastewater employees for their assistance with snow plowing.

### **Police Chief/Public Safety Director Bryan Shearer**

- Waiting on a date from AEP for the replacement of the concrete poles downtown destroyed in the accident. The trucking company's insurance company will be paying for the replacements.

### **Water Superintendent Jeff Boyle**

- The city was award a grant for the water project.
- New taps for the apartment complex were made.
- There will be some estimating of bills for the month due to the freezing and snow.

### **WWTP Superintendent Don Skinner**

- Kenny Sprague attained his Class III license. All but one person at the plant now have certifications and confident this person will also become licensed.
- Will have quotes at a later date for the lift station monitoring.
- Will hold off on presenting the quotes for the fence until the first of the year.

### **City Engineer Rick Pharis**

- Have enjoyed being part of the city's team for the past nine years. So enjoyable. Amazing people.

### **Building Inspector/Board Member Earle Franklin**

- Projects are progressing as much as possible with the weather.

### **Clerk-Treasurer Barb Hawn**

- Reminder that this is the last meeting of the year as the December 28 meeting has been cancelled.

### **Mayor Fisel's Comments**

- The trail project has another possible funding source.
- Working with Jonathan Moen on the trails project to include connections to city parks and to downtown and the murals, and visitor center.
- IDEM notified the city of an approved air permit for Carlex.
- Merry Christmas and Happy New Year.

### **Adjournment**

*Motion to adjourn: Earle Franklin*

*Second: Tom Janes*