

**Board of Public Works & Safety Meeting  
Wednesday, October 26, 2016 - 1:30 p.m.  
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

**Call to order by:** Mayor Fisel

**Roll Call**

Present: Board Members Tom Janes and Mayor Patty Fisel  
City Attorney Steve Hagen and Clerk-Treasurer Barb Hawn  
Arriving Late: Board Member Earle Franklin

**Minutes from previous meeting of October 14, 2016**

***Motion to approve: Earle Franklin      Second: Tom Janes      Vote: All Ayes***

**New Business**

**API Construction – Change Order #6**

Change order #6 was received from API Construction. This was a deduction of \$19,344.55 as the initial bid included more pipe than was actually needed.

***Motion to approve: Tom Janes      Second: Patty Fisel      Vote: All Ayes***

**API Construction – Pay Application for Partial Retainage**

API Construction submitted a pay application for partial retainage of \$86,989. The total retainage is \$96,689. We will continue to hold \$10,000 until we are sure the grass at Pettit Park has been restored to the preconstruction quality.

***Motion to approve: Tom Janes      Second: Earle Franklin      Vote: All Ayes***

**Paving Program Quotes**

Quotes for the paving program were solicited because initially API did not believe they would be able to complete the project before winter. Their original quote within the project was \$25,975. The only additional quote received was from Niblock at \$33,200. After checking with API, they now feel they are able to complete in the time requested.

***Motion to award the paving program to API Construction at \$25,975: Patty Fisel  
Second: Tom Janes      Vote: All Ayes***

**Sewage Adjustment Request – Juan Lopez**

Mr. Lopez had a leak in an underground pipe at his residence on North Main Street. Water Department staff verified the water did not go into the city sewer. Mr. Lopez is requesting a sewage use adjustment of \$187.97 which was calculated by the water utility clerk based on average usage.

***Motion to approve: Earle Franklin      Second: Tom Janes      Vote: All Ayes***

**Department Heads and Members of Administration**

**Fire Chief Jeremy Weaver**

- Staff taught Fire Prevention and set up the Smoke House for West Noble Primary.
- Safety Day at Fashion Farm had a large turnout.

**Street Superintendent Mike Burdette**

- Leaf pick up has begun and will run through the first week of December.
- Several residents are taking advantage of the 50-50 sidewalk program.

**Public Safety Director/Police Chief Bryan Shearer**

- Thanks to all involved in assisting with the utility pole accident on Cavin Street Monday night.

**WWTP Superintendent Don Skinner**

- Trying to wrap the project up.
- Rocks are being thrown into the clarifier. Checking to ways to rectify the problem. No security cameras are set up in the area. Gary Cox will assist with this.
- There is an issue with a return pump.

**Water Superintendent Jeff Boyle**

- Staff is working on meter change out before the snow comes. One route is getting close to being all radio read.
- Have been working with West Noble Primary on a water issue. They have not increased their line size with all of the additions to their building and they are having pressure issues. Their meter was changed out in hopes of assisting, although it is felt that increasing the line size is really the only thing that will help.

**City Engineer Rick Pharis**

- The seawall project should begin in November.

**Building Inspector/Board Member Earle Franklin**

- Permits were issued for a new laundry mat on Commerce Drive, Soap N Suds
- Working with Plan Commission Attorney Everett Newman on an alleged illegal garage at 1013 W. Third Street. We need witness verification before the case can be developed.

**Clerk-Treasurer Barb Hawn**

- City Hall offices will be closed Tuesday, November 8 for Election Day and Friday, November 11 for Veteran's Day.

**Mayor Fisel's Comments**

The second meeting of November falls the day before Thanksgiving. Discussion led to the following.

***Motion to reschedule the November 23, 2016 meeting to November 30, 2016: Patty Fisel***  
***Second: Tom Janes*** ***Vote: All Ayes***

The second meeting of December falls on December 28, 2016. Discussion led to the following.

***Motion to cancel the December 28, 2016 meeting: Patty Fisel***  
***Second: Tom Janes*** ***Vote: All Ayes***

**Adjournment**

***Motion to adjourn: Tom Janes*** ***Second: Patty Fisel***