

**Board of Public Works & Safety Meeting
Wednesday, June 22, 2016 - 1:30 p.m.
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

Call to order by: Mayor Fisel

Roll Call

Present: Board Members Tom Janes, Earle Franklin, and Mayor Patty Fisel
City Attorney Steve Hagen and Clerk-Treasurer Barb Hawn

Minutes from previous meeting of June 8, 2016

Motion to approve: Earle Franklin Second: Tom Janes Vote: All Ayes

New Business

LD Docsa – Pay Application #15

Pay application #15 from LD Docsa was received. Jonathan Moen of Triad recommended payment in the amount of \$138,171.60.

Motion to approve: Patty Fisel Second: Earle Franklin Vote: All Ayes

Water Credit on Liened Property at 514 Mercer St

Last year, the property at 514 Mercer had a large leak. Because the water did not go down the drain and was very high in the basement, an adjustment for sewage had been given. The balance was not paid, the home owner moved, and the house was foreclosed on. The balance of the sewage was liened and the funds were received with the spring tax settlement. The water portion was never paid and cannot be liened. The bank that foreclosed would not pay the balance and sold the home. Asking for permission to write off the \$1549.20 water balance due. Discussion of the available options, led to the following.

***Motion to allow a write off of \$1549.20 for the water bill at 514 Mercer: Tom Janes
Second: Earle Franklin Vote: All Ayes***

Robin Galloway – IAMC Accreditation

Clerk Treasurer Barb Hawn congratulated and presented Deputy Clerk Robin Galloway with a plaque for earning her IAMC (Indiana Accredited Municipal Clerk) designation. As allowed in the salary ordinance she also requested that a 50 cent per hour raise be given effective June 19, 2016.

Motion to approve: Earle Franklin Second: Tom Janes Vote: All Ayes

Department Heads and Members of Administration

Fire Chief Jeremy Weaver

- A quote for turnout gear for the firefighters from Nowak is \$2022 each. Chief Weaver requested permission to purchase five sets of gear with his budgeted CEDIT funds.

***Motion to approve the purchase of the turnout gear: Patty Fisel
Second: Earle Franklin Vote: All Ayes***

Street Superintendent Mike Burdette

- Department personnel are busy trimming trees in the alleys and streets to avoid equipment and busses hitting the branches.

Public Safety Director/Police Chief Bryan Shearer

- The city's police dog, Zaden, was retired due to health issues. A new canine was acquired and is in training with Officer Josh Halsey. Sam is a Belgian Malinois.

- Congratulations to the city for being named the safest city in Indiana. Proud of the guys and staff. Thanks to the council, board, and community for their support as well.

Water Superintendent Jeff Boyle

- Personnel are busy replacing meters on the stopped meter list.
- New service to a house formerly on a grandfathered well was completed.
- The grant notification is July 21.

WWTP Superintendent Don Skinner

- Updated the board on the plant and project and repair of UV equipment.
- A hydrant at the plant needs to be replaced. This is included in the water project.

City Engineer Rick Pharis

- AEP has been contacted regarding relocation of the electric pole in the alley behind the Cavin Street businesses.
- The retaining wall will be bid in August.

Building Inspector/Board Member Earle Franklin

- Permit for a new house in Park Meadow was issued. Very few lots available in the city for home building.

Clerk-Treasurer Barb Hawn

- A quote from TM Wells Valuation Services was presented. The service would value all of the city property. The deputy clerk has been diligently working on the capital assets project but has come to a halt due to the expertise needed to complete a project like this. The company was recommended by a clerk from another community. The cost is \$28,750 with one half due within 2 weeks on contract signing and the remainder after the project is completed. The company will work closely with the department heads and clerk treasurer to complete the project. Cities and towns are required to maintain capital assets.

Motion to approve quote from TM Wells Valuation Service: Patty Fisel

Second: Tom Janes

Vote: All Ayes

Motion to allow the contract to be signed after review by the city attorney: Patty Fisel

Second: Tom Janes

Vote: All Ayes

Mayor Fisel's Comments

- Proud to received the recognition as the First Safest City in Indiana. It is a community effort – including our public safety officers and our community. Appreciate the security checks and stickers on the doors stating we do security checks. Safety plays a big part in quality of life and economic development.

Adjournment

Motion to adjourn: Tom Janes

Second: Earle Franklin