

**Board of Public Works & Safety Meeting
Wednesday, December 9, 2015 - 1:30 p.m.
Ligonier City Hall • 301 S. Cavin St. • Ligonier, IN 46767**

Call to order by: Mayor Fisel

Roll Call

Present: Board Members Tom Janes, Earle Franklin, and Mayor Patty Fisel
City Attorney Steve Hagen and Clerk-Treasurer Barb Hawn

Mayor Fisel had Rick Pharis of Triad introduce their new team member, Jeremy Sponseller. He has been the inspector on our project and is pursuing an engineering degree.

Minutes from previous meeting of November 10, 2015

Motion to approve: Tom Janes Second: Earle Franklin Vote: All Ayes

New Business

LD Docsa – Pay Application #9

LD Docsa pay application #9 for the wastewater project in the amount of \$335,061.72 was presented and had the recommendation from Jonathan Moen of Triad to approve for payment.

***Motion to approve pay application #9 in the amount of \$335,051.72: Earle Franklin
Second: Tom Janes Vote: All Ayes***

API Construction – Pay Application #7

API Construction pay application #7 for the wastewater project in the amount of \$503,647.75 was presented and had the recommendation from Jonathan Moen of Triad to approve for payment.

***Motion to approve pay application #7 in the amount of \$503,647.75: Tom Janes
Second: Patty Fisel Vote: All Ayes***

API Construction – Invoices for Curbing on Lincolnway

The board previously approved a quote from API Construction for curbing on the south side of Lincolnway in the amount of \$57,250. Additional approaches at Pettit Park were approved by Street Superintendent Mike Burdette in the amount of \$2,970. Invoices for payment were presented for approval.

***Motion to approve payment of API invoices, \$57,250 and \$2,970: Earle Franklin
Second: Tom Janes Vote: All Ayes***

API Construction – Invoice for Water Main Replacement

The board previously approved a quote from API Construction for a water main replacement on Lincolnway in the amount of \$5,435. Invoice for payment was presented for approval.

***Motion to approve payment of API invoice totaling \$5,435: Tom Janes
Second: Earle Franklin Vote: All Ayes***

Barth – Purchased Meter Costs

Ryan Barth purchased the former Hemmick office and is remodeling for two apartments on the lower level. The apartments are being set up with separate meters which owners are required to purchase at the city's cost, which totaled \$537 for the meters and fittings. Mr. Barth is asking the board to consider some type of consideration on cost reduction. Discussion led to the following.

Motion to deny the request for price reduction: Patty Fisel

Second: Earle Franklin

Vote: All Ayes

Water Dept. – Roof Quotes

Jeff Boyle solicited quotes for the roof replacement at the water department. The following were received:

Kemp Construction \$212,600

Yoder's Roofing \$22,400

Hershberger Roofing \$31,425

Because there was some question as to what was covered in the Yoder and Hershberger quotes, Jeff called to clarify. Response was received from Hershberger, but Yoder has not returned calls. Jeff therefore recommended Hershberger who came with high recommendations. After discussion, it was determined that Jeff should contact Yoder and give him one additional opportunity with a deadline to respond.

Motion to get confirmation from Yoder of what is included in the quote by December 14, 2015 at noon, and if all roofing is included in the quote to award the job to Yoder at \$22,400. If confirmation is not received, the job will be awarded to Hershberger at \$31,425: Tom Janes

Second: Patty Fisel

Vote: All Ayes

Police Dept. – Cars

Two of the road cars need to be replaced due to high mileage. One car will be traded and one retained. A quote from Burnworth Zollars for a three year lease to own for both police cars is three payments of \$23,196.64. Funds are available for the lease payments.

Motion to approve the purchase of two police cars from Burnworth Zollars with three annual lease payments: Tom Janes

Second: Earle Franklin

Vote: All Ayes

WWTP – Pump

An old sludge pump is no longer operational and replacement is required. Quotes from American Pump and LD Docsa were solicited. Docsa's initial quote of \$14,500 included labor but did not include the equipment, but will be getting us the quote. American Pump's quote for the labor is \$18,975 and the equipment is \$17,988. Because of the necessity to get the project in the works, Don Skinner asked the board to consider approving a purchase and installation not to exceed a dollar amount.

Motion to approve the purchase of the pump and installation not to exceed \$37,000: Patty Fisel

Second: Tom Janes

Vote: All Ayes

Department Heads and Members of Administration

WWTP Superintendent Don Skinner

- The lines on Lincolnway will be cleaned and televised on Thursday and Friday.
- CSO#2 is closed down. We now only have one operational CSO.
- One of the WWTP employees has a problem resulting from the WW project on the north side. He will meet with Rick to discuss a solution.

Fire Chief Jeremy Weaver

- Quotes for 10 pagers were solicited. The following were received:
J & K \$440 each (if we purchase 10, we will receive an 11th free)
Hoffman \$453 each
ERS \$485 each
CEDIT funds are still available this year for the purchase.

Motion to approve the purchase of pagers from J & K using CEDIT funds: Patty Fisel

Second: Earle Franklin

Vote: All Ayes

- The city has allowed Cromwell to borrow a fire truck for a few weeks while their truck is being repaired. It should be back soon. We verified with our insurance agent this will be acceptable.

Public Safety Director/Police Chief Bryan Shearer

The cost to purchase the necessary equipment for the new cars is approximately \$10,000. Funding is available for the purchase.

Motion to approve the purchase of equipment for the new cars up to \$10,000: Patty Fisel

Second: Tom Janes

Vote: All Ayes

Street Superintendent Mike Burdette

- Lincolnway will be closed on Thursday and Friday when the lines are cleaned and televised.

Water Superintendent Jeff Boyle

- Joe Stapleton at 1109 S. Martin St. had a leak in an underground pipe. Jeff confirmed the water did not go into the sewer. Credit of \$15.52 is requested.

Motion to approve a credit of \$15.52 to Joe Stapleton at 1109 S Martin St: Patty Fisel

Second: Tom Janes

Vote: All Ayes

- Rebecca Jacobs at 400 S. Main St. had a water softener leak in her basement. Jeff confirmed the water went into a floor drain that is not connected to the sewer. Credit of \$102.84 is requested.

Motion to approve a credit of \$102.84 to Rebecca Jacobs at 400 S. Main St: Earle Franklin

Second: Tom Janes

Vote: All Ayes

- Brad Carney of 500 Grand St. called today regarding a leak three weeks ago when kids turned his outside water on. Because of the time frame, Jeff was unable to verify but did note wet ground in the area and felt the water probably did go on the ground and not the sewer. A credit of \$29.05 is requested.

Motion to approve a credit of \$29.05 to Brad Carney at 500 Grand St: Earle Franklin

Second: Tom Janes

Vote: All Ayes

City Engineer Rick Pharis

- Third Street will not be paved before winter. Limestone will be brought in and API will maintain the limestone through the winter.
- Will be working with INDOT regarding the storm sewer inlets at the viaduct which we are responsible for.
- Triad's contract for 2016 was presented. It is the same price and verbiage as the 2015 contract. Rick asked the board to consider approval.

Motion to approve the Triad contract for 2016: Tom Janes

Second: Earle Franklin

Vote: All Ayes

Mayor Fisel's Comments

- Thanks to all employee and departments for their team work – it is appreciated. Whenever the Mayor receives compliments, she always includes the team.
- The Interra groundbreaking was held. The construction crew complimented the city team. Everyone who they have worked with has been very cooperative and helpful.
- Triad is doing a great job for the city and the Mayor is pleased with their team and compared it to the teamwork in the city. She welcomed Jeremy Sponseller to the team.
- A bicentennial flag will be raised on Friday, December 11 at 11:00 in front of city hall. The state bicentennial flag will be flown for a year during the celebration.
- The DR2 Grant was received and will pay for the retaining wall on the Elkhart River behind the downtown buildings.
- The sewage bonds are being refinanced and will result in a savings of \$270,000.
- The last meeting of the month falls on December 23, 2015 and the suggestion to cancel was made.

Motion to cancel the December 23, 2015 Board of Works meeting: Tom Janes

Second: Earle Franklin

Vote: All Ayes

Adjournment

Motion to adjourn: Tom Janes

Second: Earle Franklin

Barbara Hawn, Clerk Treasurer

Patricia Fisel, Mayor