

**Board of Public Works & Safety Meeting
Wednesday, October 28, 2015 - 1:30 p.m.
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

Call to order by: Mayor Fisel

Roll Call

Present: Board Members Tom Janes, Earle Franklin, and Mayor Patty Fisel
City Attorney Steve Hagen and Clerk-Treasurer Barb Hawn

Minutes from previous meeting of October 14, 2015

Motion to approve: Earle Franklin Second: Tom Janes Vote: All Ayes

New Business

Conflict of Interest Disclosure

Lisa Janes, new employee at the WWTP plant, submitted a conflict of interest disclosure as she currently approves and signs the IDEM report for a local manufacturer, Advanced Metal Etching. WWTP Superintendent Don Skinner informed the board Lisa will not oversee AME's reporting to the WWTP.

***Motion to accept the Conflict of Interest Disclosure from Lisa Janes: Earle Franklin
Second: Patty Fisel Vote: Patty Fisel – Aye Earle Franklin – Aye Tom Janes – Abstain***

Meeting Date Change

The next Board of Works meeting scheduled for November 11, 2015, falls on a city holiday, Veteran's Day. It was suggested that the meeting be changed to Tuesday, November 10, 2015 at 1:30.

***Motion to change the November 11 meeting to Tuesday, November 10 at 1:30 pm: Tom Janes
Second: Earle Franklin Vote: All Ayes***

Department Heads and Members of Administration

Street Superintendent Mike Burdette

- Leaf pick up has started. The schedule is as follows:
Monday and Tuesdays – South and West sides
Wednesday – South and East sides
Thursday – North side
Friday – Catch Up
- The curbs on Lincolnway West are out. Rain has delayed the pouring of the new curbs.

WWTP Superintendent Don Skinner

- The firm quote to rebuild the pump for the impeller from American Pump is \$3,857. A new pump is over \$14,000.

***Motion to approve the cost to rebuild the pump at \$3,857: Patty Fisel
Second: Tom Janes Vote: All Ayes***

- The CSO Audit went well.
- The Streamline Variance report was submitted.
- Docsa is working on the last clarifier on the plant project.

Building Inspector/Board Member Earle Franklin

- Thanks to Don Skinner and Mike Burdette for their assistance on the Park Meadow project.

Clerk-Treasurer Barb Hawn

- The Utility Office and City Hall will be closed on the following dates in November:
 - Tuesday, November 3 – Election Day
 - Thursday, November 5 – Staff Training for Software in Wabash
 - Wednesday, November 11 – Veteran’s Day
 - Thursday and Friday, November 26 and 27 – Thanksgiving Holiday

Adjournment

Motion to adjourn: Earle Franklin

Second: Tom Janes