

Board of Public Works & Safety Meeting
Wednesday, October 28, 2015 - 1:30 p.m.
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767

Call to order by: Mayor Fisel

Roll Call

Present: Board Members Tom Janes, Earle Franklin, and Mayor Patty Fisel
City Attorney Steve Hagen and Clerk-Treasurer Barb Hawn

Minutes from previous meeting of October 14, 2015

Motion to approve: Earle Franklin Second: Tom Janes Vote: All Ayes

New Business

Conflict of Interest Disclosure

Lisa Janes, new employee at the WWTP plant, submitted a conflict of interest disclosure as she currently approves and signs the IDEM report for a local manufacturer, Advanced Metal Etching. WWTP Superintendent Don Skinner informed the board Lisa will not oversee AME's reporting to the WWTP.

Motion to accept the Conflict of Interest Disclosure from Lisa Janes: Earle Franklin

Second: Patty Fisel Vote: Patty Fisel – Aye Earle Franklin – Aye Tom Janes – Abstain

Meeting Date Change

The next Board of Works meeting scheduled for November 11, 2015, falls on a city holiday, Veteran's Day. It was suggested that the meeting be changed to Tuesday, November 10, 2015 at 1:30.

Motion to change the November 11 meeting to Tuesday, November 10 at 1:30 pm: Tom Janes

Second: Earle Franklin Vote: All Ayes

Department Heads and Members of Administration

Street Superintendent Mike Burdette

- Leaf pick up has started. The schedule is as follows:
Monday and Tuesdays – South and West sides
Wednesday – South and East sides
Thursday – North side
Friday – Catch Up
- The curbs on Lincolnway West are out. Rain has delayed the pouring of the new curbs.

WWTP Superintendent Don Skinner

- The firm quote to rebuild the pump for the impeller from American Pump is \$3,857. A new pump is over \$14,000.

Motion to approve the cost to rebuild the pump at \$3,857: Patty Fisel

Second: Tom Janes Vote: All Ayes

- The CSO Audit went well.
- The Streamline Variance report was submitted.
- Docsa is working on the last clarifier on the plant project.

Building Inspector/Board Member Earle Franklin

- Thanks to Don Skinner and Mike Burdette for their assistance on the Park Meadow project.

Clerk-Treasurer Barb Hawn

- The Utility Office and City Hall will be closed on the following dates in November:
 - Tuesday, November 3 – Election Day
 - Thursday, November 5 – Staff Training for Software in Wabash
 - Wednesday, November 11 – Veteran's Day
 - Thursday and Friday, November 26 and 27 – Thanksgiving Holiday

Adjournment

Motion to adjourn: Earle Franklin

Second: Tom Janes