

**Board of Public Works & Safety Meeting**  
**Wednesday, December 10, 2014 - 1:30 p.m.**  
**Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

**Call to order by:** Mayor Fisel

**Roll Call**

Present: Board Members Tom Janes, Earle Franklin, and Mayor Patty Fisel  
City Attorney Steve Hagen and Clerk-Treasurer Barb Hawn

**Minutes from previous meeting of November 26, 2014**

***Motion to approve: Earle Franklin      Second: Tom Janes      Vote: All Ayes***

**Unfinished Business**

▪ **Water Tower Lease**

City Attorney Steve Hagen recommended that the revised water tower lease contract be accepted as is.

***Motion to approve the Water Tower Lease and allow the mayor to execute necessary documents: Tom Janes  
Second: Earle Franklin      Vote: All Ayes***

**New Business**

▪ **Police Department – In Car Cameras**

A proposal for eight in car cameras from Digital Ally was presented. Chief Shearer recommended that the city go with the four-year lease payment plan of \$9,080.78 each. This puts a camera in all road cars. These cameras allow a good wide angle view of the whole situation. When the lights on the car are activated, the cameras are as well. The video auto downloads to the server and cannot be altered. They track the officer's speed and record the GPS of where the stop occurred.

Noble County Prosecutor Steve Clouse has gifted one year's lease payment to the city. Chief Shearer asked for approval of the program and approval to work with the clerk-treasurer to obtain funding for the additional three years of payments.

***Motion to approve the in car camera program: Earle Franklin***

***Second: Tom Janes      Vote: All Ayes***

***Motion to obtain funding from the city funds for three year's financing: Patty Fisel***

***Second: Tom Janes      Vote: All Ayes***

**Department Heads and Members of Administration**

**Public Safety Director/Police Chief Bryan Shearer**

- The police department participated in the county wide shop with a cop last evening. They have been participating for around 20 years.
- Tonight SRO Jason Shearer will take a group of kids from the primary school to shop for two Christmas families adopted by the police department.
- The fire department's breakfast with Santa was a success again this year.
- The volunteer firemen have also adopted a Christmas family.

**Street Superintendent Mike Burdette**

- Many compliments on the Christmas Decorations have been received
- The department is finishing up with leaf pick up

**Water Superintendent Jeff Boyle**

- The water tower lease will help to fund the painting of the water towers
- A well went down last week and the problem was electrical. It has a 'soft start' which has caused problems since it was installed years ago. The engineers have recommended replacing the soft start. Asking for permission to accept the best quote for replacement as an emergency situation. Quotes could be in the \$6000-\$8000 range.

***Motion to table to the next meeting which is on December 18, 2014: Earle Franklin***

***Second: Tom Janes***

***Vote: All Ayes***

**WWTP Superintendent Don Skinner**

- R & R, the company we normally use to televised the sewage lines, has not been responding to our requests. We will be looking for another company to contact.
- Finishing up on the catch basin located at the China Buffet. It is a city owned catch basin and borders the parking lot and street running through the lot.

**City Engineer Rick Pharis**

- Quotes are being solicited for the new utility office window.

**Mayor Fisel's Comments**

- Mayor Fisel officially announced her candidacy for another term as mayor. She has prepared a list of goals for the next term.
- Department heads will be meeting on December 18<sup>th</sup> to review their goals for the next few years
- An announcement of the façade program will be made. The Mayor will be meeting with Octavia Yoder, editor of the Advance Leader to provide the details for the article.

**Adjournment**

***Motion to adjourn: Earle Franklin***

***Second: Tom Janes***