

**Board of Public Works & Safety Meeting
Wednesday, November 24, 2014 - 1:30 p.m.
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

Call to order by: Mayor Fisel

Roll Call

Present: Board Members Tom Janes, Earle Franklin, and Mayor Patty Fisel
City Attorney Steve Hagen and Clerk-Treasurer Barb Hawn

Minutes from previous meeting of November 12, 2014

Motion to approve: Earle Franklin

Second: Tom Janes

Vote: All Ayes

Citizens Comments

▪ **John Pettit, 402 Ravine Park Drive (on behalf of FLA – Future Ligonier Alliance)**

A form for installation and maintenance of the way findings signs needs to be signed. John questioned if the city or FLA would be responsible for future maintenance.

After discussion it was decided that the city should assume future maintenance of the signs and the street department personnel will install the signs, leading to the following.

Motion to assume responsibility for and install the way finding signs and authorize the signing of the necessary documents: Tom Janes

Second: Earle Franklin

Vote: All Ayes

Unfinished Business

▪ **Winegardner – billing at two separate addresses**

At the previous meeting, Todd Winegardner was present to discuss two separate billings for city utilities. He moved from one home in the middle of the billing cycle. Therefore, a final billing was issued at the old address and a billing at the new address as well (both being minimum bills). This is standard procedure.

Motion to take no action: Earle Franklin

Second: Patty Fisel

Vote: All Ayes

▪ **Water Tower – Verizon Lease**

City Attorney Steve Hagen received a draft to incorporate the requested changes. We agree in principal to the terms. Steve will have his recommendation at the next meeting.

New Business – none

Department Heads and Members of Administration

Fire Chief Jeremy Weaver

- Breakfast with Santa is Saturday, December 6. Breakfast is from 7-11 with Santa's arrival at 9

Street Superintendent Mike Burdette

- The department is finishing up the leaf pick up
- The new Christmas decorations will be put up next week. New street lights and displays for Triangle Park and Pettit Park will be installed. Thanks to the foundations who donated towards the decorations.

Public Safety Director/Police Chief Bryan Shearer

- INDOT requested the sidewalk on the east side of the viaduct be closed due to falling pieces of concrete. The city has closed that portion.

Jim Frazell/Triad

- The viaduct structure was examined and appears to have structural issues. It was a wise decision to close the east walkway. The west side is in much better condition. Triad will follow up with the railroad.

Building Inspector/Board Member Earle Franklin

- Four new homes are under construction. Builders are looking for building lots within the city.

Clerk-Treasurer Barb Hawn

- Tree lighting ceremony is Sunday, November 30 beginning at 4 pm and is sponsored by FLA

Adjournment

Motion to adjourn: Patty Fisel

Second: Tom Janes