

Board of Public Works & Safety Meeting
Wednesday, September 24, 2014 - 1:30 p.m.
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767

Call to order by Mayor Fisel

Roll Call

Present: Board Members Tom Janes, Earle Franklin, and Mayor Patty Fisel
City Attorney Steve Hagen and Clerk-Treasurer Barb Hawn

Minutes from previous meeting of September 10, 2014

Motion to approve: Tom Janes

Second: Earle Franklin

Vote: All Ayes

Department Heads and Members of Administration

Fire Chief Jeremy Weaver

- Parts to repair the tornado siren at Owens have been ordered
- An open house to honor Marty McDonald will be held on October 5 at the Fire Station. Marty retired after 42 years of volunteer service to the city.

Street Superintendent Mike Burdette

- The street department building is being painted. The façade and new roof should be started soon.

Water Superintendent Jeff Boyle

- The building was painted and looks good
- Quotes for a new sign will be ready for the next meeting
- The hook up on Union Street is completed

WWTP Superintendent Don Skinner

- Expect to haul 11 truckloads of bio-solids this year and the remainder next year
- The vector truck will be kept on schedule until it is too cold to do so

City Engineer Rick Pharis

- INDOT was contacted regarding the drainage issue at the viaduct. The pipe is the city's responsibility to repair.
- An issue with a sanitary line in a storm line was discovered on Lincolnway West. Quotes will be solicited for the repair. Asking the board to give the mayor the authority to accept the lowest quote.

Motion to authorize Mayor Fisel to accept the lowest quote: Tom Janes

Second: Earle Franklin

Vote: All Ayes

- A proposed FEMA ordinance for the flood plain was given to City Attorney Steve Hagen for review.
- The pre-bid meeting for the Wastewater project is set for September 25 at 11:00 am

Building Inspector/Board Member Earle Franklin

- A proposed house number ordinance was presented to the board and city attorney for review. Steve will draft an ordinance and present to city council.
- The park board questions concerning contaminated areas at Pettit Park were addressed. Pettit Park is a "Clean" site as the environmental was completed.

Clerk-Treasurer Barb Hawn

- City Hall/Utility Offices will be closed October 8-9 as staff will be attending training and regional state called meeting in Middlebury. The BOW meeting will still be held on October 8. The bid opening for the WWTP project will still be held on October 9.
- Trick or Treat for the city is always set for Halloween, October 31 from 5-7 pm. This year it falls on Friday evening.

Mayor Fisel's Comments

- Permission from the donor of the bronze statues was given to place the Boys and Farm Wagon at Pettit Park. Mayor Fisel remarked that it is a blessing to be the recipient of the sculptures and thanked the anonymous benefactor.
- Joe Miller of Precision Fabricating has offered to take down the dead ash trees along the river walk for the wood. He has also offered to repair the bridge damaged by a fallen tree at no charge. Mayor Fisel publicly thanked him for doing so. Miller will also be interested in making the bridge needed for the continuation of the river walk.
- Discussion regarding a possible policy/ordinance to allow only owners to have utilities in their name, not allowing their tenants to do so. Even though the owner is ultimately responsible, in many instances, collection issues arise by allowing tenants to be accountable for the monthly bill. Sample ordinances were received from four municipalities. These were passed on to the city attorney for review and drafting of an ordinance to be taken to council for approval.

Adjournment

Motion to adjourn: Tom Janes

Second: Earle Franklin

Barbara Hawn, Clerk Treasurer

Patricia Fisel, Mayor