

**Board of Public Works & Safety Meeting
Wednesday, May 14, 2014 - 1:30 p.m.
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

Call to order by: Mayor Fisel

Roll Call

Present: Board Members Tom Janes, Earle Franklin, and Mayor Patty Fisel
City Attorney Steve Hagen and Clerk-Treasurer Barb Hawn

Minutes from previous meeting of April 23, 2014

Motion to approve: Patty Fisel

Second: Earle Franklin

Vote: All Ayes

Citizens Comments

Jerry Donley and John Pettit on behalf of FLA (Future Ligonier Alliance)

Directional (way finding) signs and bases for the city were approved by City Council. Three bases and are nearly completed and FLA will work with the city on the placement for the signs before sending to INDOT for approval. Possible sites are the north side near Pettit Park, the Visitor's Bureau, and downtown near Lake City Bank. The FLA members asked for board approval to go ahead with the application to INDOT.

Motion to approve the application to INDOT for directional (way finding) signs: Patty Fisel

Second: Tom Janes

Vote: All Ayes

New Business

▪ **CDL – Dan Shull**

WWTP Superintendent Mark Schultz announced that Dan Shull completed his 90 day probationary period and passed his CDL. He asked the board to consider a \$1.00 per hour increase in pay.

Motion to increase Dan Shull's pay by \$1.00 per hour effective May 12, 2014: Earle Franklin

Second: Tom Janes

Vote: All Ayes

▪ **Resignation**

Mayor Fisel announced that Mark Schultz submitted his resignation effective May 30, 2014. She publically thanked Mark for his service adding that she appreciates the job he has done for the city. The city will be looking for a new WWTP Superintendent.

Department Heads and Members of Administration

Street Superintendent Mike Burdette

- Mike announced that Jenny Thompson Foundation has donated \$4000 to the city for new Christmas Decorations for the downtown. He thanked Sam Patton for the generous contribution. A committee will choose the decorations and possibly purchase from Herman's in Pierceton as the exiting brackets are from there. There are still some older decorations (dating prior to the decorations currently used) stored in the old Beautification building. The city will look into possible a donation to FLA.
- With help of a resident, the person doing the illegal dumping at the compost site was identified and cited. Retribution to the city for the dumpsters and labor to clean up the debris will be worked out.

Water Superintendent Jeff Boyle

- A new compound meter is necessary at Guardian Industries. They originally purchased their own meter. The cost of the new meter with the radio read is \$3412. Jeff feels the city should pay a portion of the meter and Guardian is willing to split the cost with the city.

Motion to allow the city to split the cost of a compound radio read meter with Guardian: Tom Janes

Second: Earle Franklin

Vote: All Ayes

City Engineer Rick Pharis

- Quotes for the paving program should be in at the next meeting.
- A pre-bid meeting for the Wastewater Phase II project will be held on May 21 at 1:30.
- A mercury purchasing policy was prepared by Triad. This is now required by IDEM. Rick asked the board to review the policy.

Motion to approve the Mercury Purchasing, Recycling, and Disposal Policy: Patty Fisel

Second: Tom Janes

Vote: All Ayes

Mayor Fisel's Comments

- Bids for demolition of the Garment Factory and former Superior building will be opened at the June 11, 2014 BOW meeting. A pre-bid meeting is scheduled for June 4, 2014.
- A special joint BOW/Park Board meeting regarding Pettit Park will be held on May 19, 2014 at 5:15 at the Rec Center in Kenney Park. City Attorney Steve Hagen added that the meeting is primarily to discuss the land earmarked for a fire department at this location. The land was donated to the city and not the park board. The joint meeting will be to discuss the use of the land.
- A Special BOW meeting to open bids for the Wastewater Phase II project will be held on Wednesday, May 21, 2014 at 1:30 at City Hall.
- The regular BOW meeting will still be held on Wednesday, May 28, 2015 at 1:30 at City Hall.
- Due to Memorial Day, the second May council meeting has been moved to Thursday, May 29, 2014 at 7:00 pm at City Hall. There is a public hearing for sewage rates at this meeting.

Adjournment

Motion to adjourn: Tom Janes

Second: Patty Fisel