

**Board of Public Works & Safety Meeting
Wednesday, January 22, 2014 - 1:30 p.m.
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

Call to order by: Mayor Fisel

Roll Call

Present: Board Members Tom Janes, Earle Franklin, and Mayor Patty Fisel
City Attorney Steve Hagen and Clerk-Treasurer Barb Hawn

Minutes from previous meeting of January 8, 2014

Motion to approve: Tom Janes

Second: Earle Franklin

Vote: All Ayes

Citizens Comments – None

Unfinished Business – None

New Business

▪ **Property at 501 N Martin Street**

The county offered this property at the last tax sale and it did not sell. The last owner walked away. The certificate was assigned to the county commissioners. A lien search was done and our mowing leans are on record.

The property is in need of clean up. Police Chief Bryan Shearer would like a provision in our nuisance ordinance that allows the city to clean up or have a property cleaned up and pass costs on to the property owner and the ability to lien the charges if not paid.

City Attorney Steve Hagen will look into the matter to determine what is necessary to make such changes to the ordinance.

Department Heads and Members of Administration

Fire Chief Jeremy Weaver

- The annual photo fundraiser for the volunteer fire department has started. There will be two agents from the photo company going around the city for \$20 donations for a free photo. The city will issue a hawker-peddlers license to the solicitors.

Street Superintendent Mike Burdette

- Thank you to the city departments for their help with the snow plowing.

Water Superintendent Jeff Boyle

- A flow leak was found at a catch basin on Lincolnway. Thanks to the Street Department and WWTP personnel for their assistance.

Police Chief/Public Safety Director Bryan Shearer

- Applications for two reserve officers were received.
 - Nick Knafel – has not received training yet but will be trained.
Motion to approve Nick Knafel as a reserve officer: Patty Fisel
Second: Tom Janes ***Vote: All Ayes***
 - Justin Alexander – has already been through training and is a current Cromwell reserve. He is the son of the city's Code Enforcement Officer Mike Alexander.
Motion to approve Justin Alexander as a reserve officer: Tom Janes
Second: Earle Franklin ***Vote: All Ayes***

WWTP Superintendent Mark Schultz

- Richard Moser will be retiring on February 28. January 24 will be his actual last day worked as he will take his five weeks of vacation. An open House will be held on February 28 at City Hall from 11-2.
- Survey crews have been in the city looking at the lines for the new project. Boring of soil samples for the project has also been started.

Clerk-Treasurer Barb Hawn

- Dan Shull will start employment with the city at the WWTP on Monday, January 27.

Mayor Fisel's Comments

- Interviews with city employees are going well. Due to changes in personnel at the WWTP, this has been the first department to be interviewed. It is interesting to hear the employees' views and perspective of the department. Interviews with the department head will take place after talking to the employees.
- The DR2 Grant is almost ready to file as per notification from Bob Murphy. There is still interest in the property after the demolition has taken place.

Adjournment

Motion to adjourn: Tom Janes

Second: Earle Franklin