

**Board of Public Works & Safety Meeting
Wednesday, September 11, 2013 - 1:30 p.m.
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

Call to order by: Mayor Fisel

Roll Call

Present: Board Members Earle Franklin and Mayor Patty Fisel

City Attorney Steve Hagen and Clerk-Treasurer Barb Hawn

Absent: Board Member Tom Janes

Minutes from previous meeting of August 28, 2013

Motion to approve: Earle Franklin

Second: Patty Fisel

Vote: All Ayes

Citizens Comments – None

Unfinished Business – None

New Business

▪ **Change Order #2 – Cripe Excavating**

Change order #2 was presented to the board. It addresses a deduction of \$850 for fencing (water department will do this project separately) and an addition of \$1800 for a drain, a net change of \$950 additional. The change order also adds 45 days to the project to be sure there are no issues after the first backwash is performed.

Motion to approve change order #2 for Cripe Excavating: Patty Fisel

Second: Earle Franklin

Vote: All Ayes

▪ **New Employee – WWTP**

Salvadore Negrete was interviewed for the recent storm water position. WWTP Superintendent Mark Schultz recommended he be considered for the current opening at the WWTP.

Motion to hire Salvadore Negrete pending pre-employment screening: Patty Fisel

Second: Earle Franklin

Vote: All Ayes

Department Heads and Members of Administration

Fire Chief Jeremy Weaver: Three quotes were received to replace the concrete apron at the fire station.

Hochstetler Concrete, Millersburg	\$7007.00
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JB Concrete Construction, Larwill	\$9101.90
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Yaw Construction, Goshen	\$8783.20
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Motion to award the bid to Hochstetler Concrete, Millersburg in the amount of \$7007.00: Patty Fisel

Second: Earle Franklin

Vote: All Ayes

Street Superintendent Mike Burdette: Yaw Construction is working on the sidewalk program on North Cavin Street. Niblock will begin the Gerber/Richmond/Martin paving project on September 23.

City Engineer Rick Pharis: A call regarding installation of a sign on a Cavin Street building was received and was referred to building inspector Earle Franklin.

The storm water planning grant was approved. The contract from Triad was submitted. The plan will include impervious area, environmental concerns, project cost estimates. It will help identify weaknesses. Mayor Fisel reported a preliminary award letter was received but contracts cannot be signed until the grant paperwork has been received and signed.

Water Superintendent Jeff Boyle: The backwash tank is completed and the first back wash is schedule for next week. The department is working on changing meters on the unread meters (stopped meters) list. They are also working on the no consumption list with utility clerk Robin Galloway

Building Inspector Earle Franklin: Revised copy for a house number ordinance was given to City Attorney Steve Hagen. Steve will review and draft an ordinance and present to council.

Clerk-Treasurer Barb Hawn: Citywide garage sales are September 13-14. Citywide cleanup is September 21 at the street department. The cub scouts are sponsoring an electronics recycling date on September 21 at the Family Dollar parking lot.

Mayor's Comments

Mayor Patty Fisel:

- Tower Point – information was received regarding our tower rental. It was passed on to City Attorney Steve Hagen for his review.
- Salt Bid – A request on list serve was made regarding Morton Salt Company. Street Superintendent Mike Burdette reported the city went with the state salt bid again this year as in the past.
- TIF Expansion – An expansion to include the downtown area for TIF#1 (Warren) was approved at the Redevelopment Commission meeting yesterday. It now goes to the Plan Commission.
- Hotel – The feasibility study is completed. The next step is an investor meeting.
- Garment Building – There is interest in the property by a company to tear down the existing building and put up a senior housing complex. They are looking at a grant and possible aide to make it work. If this does not work out, the city may be forced to tear the building down using GO Bond and/or TIF funds.

Adjournment

Motion to adjourn: Patty Fisel

Second: Earle Franklin