

**Board of Public Works & Safety Meeting**  
**Wednesday, February 27, 2013 - 1:30 p.m.**  
**Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

**Call to order by:** Mayor Fisel

**Roll Call**

Present: Board Members Tom Janes, Earle Franklin, and Mayor Patty Fisel  
City Attorney Steve Hagen, City Engineer Rick Pharis, and Clerk-Treasurer Barb Hawn

**Minutes from previous meeting of February 13, 2013**

*Motion to approve by: Earle Franklin*      *Seconded by: Tom Janes*      *Vote: All Ayes*

**Minutes from special meeting of February 20, 2013**

*Motion to approve by: Tom Janes*      *Seconded by: Earle Franklin*      *Vote: All Ayes*

**2013 Paving Program Bid Opening**

Four bids for the paving program were received and opened by City Engineer Rick Pharis who thanked the contractors for their bids and attendance at the meeting.

1. API Construction, LaOtto, IN	\$191,630
2. Niblock Excavating, Bristol, IN	\$174,600
3. Phend and Brown, Milford, IN	\$236,349
4. Pulver Asphalt, Albion, IN	\$199, 490

*Motion to take bids for the paving program under advisement by: Tom Janes*

*Seconded by: Earle Franklin*      *Vote: All Ayes*

**Citizens Comments**

John Pettit, Ravine Park Drive

John offered thanks to those involved in coming up with a creative solution to repair the pot hole near the old Movie Gallery building.

**Unfinished Business**

- **WWTP – Mercury Permit Application**

Mark Schultz presented the application to the board at the previous meeting. He asked the board to give Triad the authority to publish the required notice and begin the application process.

*Motion to give Triad the authority to publish the required notice by: Patty Fisel*

*Seconded by: Tom Janes*      *Vote: All Ayes*

Mark Schultz also spoke to a drainage issue near Olds Avenue and Seville Court. It appears the retention pond is not draining properly causing standing water in the street. City Engineer Rick Pharis researched and for the problem at Seville, the Homeowners Associations is responsible for the pond maintenance. Rick stated that the city accepted the street and is responsible for the streets themselves. There are minor things that can be done to alleviate the pond problem. The Olds Avenue problem still needs to be researched to determine who is responsible

*Motion to allow City Engineer Rick Pharis to pursue and speak with the home owner's association regarding the retention pond issues by: Patty Fisel*

*Seconded by: Earle Franklin*      *Vote: All Ayes*

## New Business

- **Kemp Construction – Change Order #1**

The change order addressed new ceiling lights, moving electrical receptacles, and additional cabinets in the radio room over the desk. It also adds 16 days to the contract. The total amount of the change order is \$2900.

*Motion to approve change order #1 to Kemp Construction by: Tom Janes*

*Seconded by: Earle Franklin*

*Vote: All Ayes*

- **Kemp Construction – Pay Application #2**

Pay application #2 is in the amount of \$27,090 and the work was certified by City Engineer Rick Pharis.

*Motion to approve pay application #2 to Kemp Construction by: Patty Fisel*

*Seconded by: Earle Franklin*

*Vote: All Ayes*

- **Street Dept. – Application for Full Time Position**

One internal application was received for the street department position which will be open in May due to the retirement of Rickard Johnson. The application was from Michael Stoner who is currently a full time police officer.

*Motion to accept Michael Stoner as an employee in the street department to replace the position open in May by the retirement of Rickard Johnson by: Earle Franklin*

*Seconded by: Tom Janes*

*Vote: All Ayes*

- **Street Dept. – Consideration of Part-Time Position**

Information was provided at the previous meeting regarding the necessity for a part-time employee in the street department. The board took the position under advisement. Funds are not currently budgeted for the position. The annual estimate would be \$15,000 with approximately \$8,500 needed this year.

*Motion to create a part-time position in the street department, advertise for applications internally for one week, and send to council for consideration of additional appropriations by: Patty Fisel*

*Seconded by: Tom Janes*

*Vote: All Ayes*

## Department Heads and Members of Administration

*Street Superintendent Mike Burdette:* Thanks to the other departments for their help with snow plowing.

*City Attorney Steve Hagen:* Baseline bored and buried cable in the park without final approval. Steve spoke with Art McCoy and they are willing to dig the cable up if necessary. Steve had been in the process of getting easement appraisals. He suggested the board take the matter under advisement.

*Motion to take the matter with Baseline under advisement by: Patty Fisel*

*Seconded by: Earle Franklin*

*Vote: All Ayes*

## Adjournment

*Motion to adjourn by: Patty Fisel*

*Seconded by: Tom Janes*