

Special Board of Public Works & Safety Meeting
Tuesday, January 29, 2013, - 1:30 p.m.
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767

Call to order by: Mayor Fisel

Roll Call

Present: Board Members Tom Janes, Earle Franklin, and Mayor Patty Fisel
City Attorney Steve Hagen and Clerk-Treasurer Barb Hawn

New Business

A special meeting was called to address the utility bill penalties for the January 2013 billing. City offices moved in January and the post office is forwarding mail to the new address. This is causing delays in mail reaching the utility office. A notice was sent to all customers in December providing the new address. The January billing included a notice of the address change and the return payment coupon reflected the address change as well.

As many customers, especially commercial customers, do not use the payment coupon, they did not change the mailing address and their payment arrived after the January 15th due date, causing penalties to be added to their account.

Clerk-Treasurer Barb Hawn is asking for permission to adjust penalties without bringing each individual instance before the board. City Attorney Steve Hagen suggested that we forgo all penalties for January.

Motion to waive late penalties for the month of January 2013 by: Patty Fisel
Seconded by: Tom Janes ***Vote: All Ayes***

Adjournment

As there was no further business,

Motion to adjourn by: Tom Janes ***Seconded by: Earle Franklin***