

**Board of Public Works & Safety Meeting
Wednesday, January 23, 2013 - 1:30 p.m.
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

Call to order by: Mayor Fisel

Roll Call

Present: Board Members Earle Franklin and Mayor Patty Fisel, Clerk-Treasurer Barb Hawn

Absent: Board Member Tom Janes and City Attorney Steve Hagen

Minutes from previous meeting of January 9, 2013

Motion to approve by: Earle Franklin

Seconded by: Patty Fisel

Vote: All Ayes

Citizens Comments

Earle Franklin – 804 South Cavin Street

Earle discovered a water leak because of a bad valve in the outside of his home. The water drained on the ground and did not go down the sewer. The leak has been corrected and he is asking for a sewage adjustment of \$66.78 as figured by Robin Galloway in the utility office.

Motion to table to the next meeting by: Patty Fisel

Seconded by: Earle Franklin

Vote: All Ayes

Unfinished Business – None

New Business

- **Charles Ritchie Car Damage**

Charles Ritchie of 706 Jay Street contacted the city regarding damage to his car due to an accident in the construction zone on the north side. As it was no fault of the home owner, the city attorney advised that payment for the repair be made by the city. The estimate from Burnworth Zollars is \$923.66.

Motion to pay for damages to Charles Ritchie's car in the amount of \$923.66 by: Patty Fisel

Seconded by: Earle Franklin

Vote: All Ayes

- **Herman & Goetz Generator Contract**

The annual contracts for generator maintenance for Herman & Goetz were received. All departments were in agreement that the city should continue with the contracts.

Motion to approve signing the Herman & Goetz contracts for 2013 by: Earle Franklin

Seconded by: Patty Fisel

Vote: All Ayes

- **Street Department Job Posting**

Due to the retirement of Rick Johnson there will be a position available at the street department beginning May 1, 2013. The job was internally posted to current employees until February 15, 2013.

- **Roush & Will Billing**

A phone call was received from Roush & Will Optometrists asking if they were on city water as they had not received a utility bill since they opened their offices at 809 Lincolnway South last January. It was discovered that the billing information had not been received by the utility office. The meter was read and would result in a billing of \$872.64 for the total usage. Approval from the board was requested to send the billing.

Motion to approve sending the billing of \$872.64 to Roush & Will Optometrists by: Patty Fisel

Seconded by: Earle Franklin

Vote: All Ayes

Department Heads and Members of Administration

Fire Chief Jeremy Weaver: Remodeling at the fire station is continuing. The doors are cut in and framed. The kitchen has been gutted and is ready for drywall

City Engineer Rick Pharis: The 2013 paving program will be advertised on February 7 and 14. Bids will be taken until February 27. Bid documents will be available for review at city hall but plans will need to be purchased from Triad for \$25.00

A public hearing for the WWTP – PER Phase 2 will be held on February 13.

Mayor Patty Fisel: A Stormwater Utility Review committee to review the RFP for the CDBG Grant is required. Mayor Fisel appointed the following: Mark Schultz, Mike Burdette, Jeff Boyle, Bryan Shearer, and herself. The RFPs are due by February 11 and will be opened at the council meeting. The committee will rate the firms as to who they feel would be the best for the project. They would then interview and hire a consultant.

A meeting will be held on January 31 in Albion regarding pictometry for the county GIS. The city has supported the project in the past and will probably be asked to support again.

We are considering expanding the TIF district into the downtown. If anyone has concerns, please contact the Mayor. Support of the business will be necessary.

Baseline is installing fiber optic cabling at their risk. There has been some minor damage to roads and they will fix the damages.

Adjournment

Motion to adjourn by: Earle Franklin

Seconded by: Patty Fisel