

**Board of Public Works & Safety Meeting
Wednesday, January 9, 2013 - 1:30 p.m.
103 W. Third St. · Ligonier, IN 46767**

Call to order by: Mayor Fisel

Roll Call

Present: Board Members Tom Janes, Earle Franklin, and Mayor Patty Fisel
City Attorney Steve Hagen and Clerk-Treasurer Barb Hawn

Minutes from previous meeting of December 12, 2012

Motion to approve by: Tom Janes Seconded by: Earle Franklin Vote: All Ayes

Citizens Comments - None

Unfinished Business

- **Contract for IT Services**

A contract for IT services with Gary Cox Consulting LLC was tabled at the previous meeting. Minor changes were made and agreed to by both parties. Gary will provide IT services to all city computers for a set monthly fee.

Motion to approve by: Patty Fisel Seconded by: Tom Janes Vote: All Ayes

New Business

- **Pay App #7 – API Construction**

Pay application #7 from API Construction for the sewer separation project on the north side was submitted and certified by the city engineer in the amount of \$71,567.76.

Motion to approve by: Tom Janes Seconded by: Earle Franklin Vote: All Ayes

- **City Attorney Steve Hagen Contract for 2013**

City Attorney Steve Hagen submitted his contract for legal services for 2013. The rates remain the same as 2012 rates.

Motion to approve by: Patty Fisel Seconded by: Earle Franklin Vote: All Ayes

Department Heads and Members of Administration

City Engineer Rick Pharis: Permission to advertise for the 2013 paving program was requested which will be concentrated primarily on the north side areas undergoing the sewer separation. Rick would like to advertising and open bids at the February 27th meeting with construction to begin in March.

Motion to approve by: Tom Janes Seconded by: Earle Franklin Vote: All Ayes

Rick also submitted his contract for engineering services for 2013. The rates remain the same as 2012 rates.

Motion to approve by: Patty Fisel Seconded by: Tom Janes Vote: All Ayes

Rick is still working with Baseline on the fiber optic project. Discussion regarding going across Kenney Park is taking place.

Pre-construction meeting with Kemp Construction regarding the fire department remodel was held. The project is set to begin on January 13 with a 75 day completion.

Water Superintendent Jeff Boyle: There was a main break on Second Street. Cripe Construction was called to help with the repair and patch.

There was a problem locating the main at the old nursing home set to be torn down. It was eventually located capped off.

Street Superintendent Mike Burdette: City Council requested a quote on street lights in the Southfield addition. It is very dark and dangerous for children waiting for buses. AEP will charge \$100 per month for service on a total of 9 street lights, with no installation charge. Mike requested permission to proceed.

Motion to approve by: Earle Franklin Seconded by: Earle Franklin

Vote: All Ayes

Mike also commented that Rick Johnson will be retiring in April. Internal posting for a full-time replacement can be made at any time. Mike also commented that he would like to keep Rick on as a part-time employee at approximately 20 hours per week. This is not in the 2013 budget and would require additional funding.

WWTP Superintendent Mark Schultz: A recap of bio-solids land application was provided to the board. Mark estimates the savings for 2013 will be approximately \$60,000.

The new sampler is being used to monitor industry. One company was surprised by the results. Through the use of dye it was discovered that the dumping was taking place in a ditch. The WWTP will be doing closer monitoring to avoid this in the future.

Building Inspector Earle Franklin: The old nursing home is set to be demolished beginning on January 14. The Moore building was purchased by Structural Composites.

Clerk-Treasurer Barb Hawn: Thanks to the city departments for help with the move from the old offices to the new city hall offices. It was much appreciated and would not have been possible without the assistance.

Mayor Patty Fisel: The Mayor also offered her thanks and appreciation to the departments for their assistance in the move. The Open House for City Hall will be Saturday, January 12 from 1:00 – 4:00 with ribbon cutting at 1:00.

Adjournment

Motion to adjourn by: Tom Janes

Seconded by: Earle Franklin