

Board of Public Works & Safety Meeting
Wednesday, September 26, 2012 - 1:30 p.m.
Ligonier City Hall · 103 W. Third St. · Ligonier, IN 46767

Call to order by: Mayor Fisel

Roll Call

Present: Board Members Tom Janes, Earle Franklin, and Mayor Patty Fisel
City Attorney Steve Hagen and Clerk-Treasurer Barb Hawn

Minutes from previous meeting of September 12, 2012

Motion to approve by: Earle Franklin

Seconded by: Tom Janes

Vote: All Ayes

Citizens Comments

John Pettit, Ravine Park Drive

John inquired if the city was changing the lien policy on sewage and sanitation. Clerk-Treasurer Barb replied that the city follows Indiana statute regarding liens and there have been no changes at this time.

Unfinished Business – None

New Business

- **Sanitary Sewer Separation Project – Contract Change Order No. 1 from API**

Due to administrative delay, change order number 1 adds 60 days to the contract but does not make any changes in cost.

Motion to approve change order number 1 from API by: Patty Fisel

Seconded by: Tom Janes

Vote: All Ayes

- **West Noble School Resource Officer**

Police Chief Bryan Shearer informed the board that Jared Knipper resigned from the police department to pursue a teaching position in Goshen. This left a vacancy in the school resource officer position. Jason Shearer applied for and accepted the position. Jason will remain under the direct supervision of Sgt. Mike Crossley as before.

- **Full-time Police Officer Vacancy**

With the resignation of Jared Knipper, there is a full-time police officer vacancy. Two part time officers applied for the position, Cory Morris and Mike Houser. Chief Shearer recommended that Cory Morris be hired at the full-time position. He has approximately 5 years of part-time experience with Ligonier and formerly worked full time with another department and is academy trained.

Motion to approve the hire of Cory Morris as a full-time police officer by: Tom Janes

Seconded by: Earle Franklin

Vote: All Ayes

Chief Shearer added that he is expecting a retirement in May 2013 and will recommend the hire of Mike Houser at that time.

Department Heads and Members of Administration

City Engineer Rick Pharis: Rick updated the board on the separation project. Mercer Street is now completed and work began on Water Street. Jay Street will be next. The direction boring under SR5 by the viaduct is still awaiting approval from INDOT.

Rick gave an overview of changes made to the original plan. The overall plan was revised to not only separate sewer and storm lines, but improvements at the sewage plant as well. The original separation plan was estimated at \$7 million (\$8.8 million in today's dollars). Instead, the new plan will come in around \$5.6 million and be completed in two more years.

The bids for the new holding tank will be advertised with bid opening at the October 24 BOW meeting. Fee structures for zoning and building are being reviewed.

Water Superintendent Jeff Boyle: The holding tank was cleaned. The stopped meter list is down to approximately 15. The department is working to get the remainder replaced.

Wastewater Superintendent Mark Schultz: A survey was sent to industry regarding their use – as per our permit requirements. Samples are in and the department is working with the industry. A map scanner was received from Triad. We will be able to scan all of the old maps into the system to have an electronic version on file.

BOW Member/Building Inspector Earle Franklin: Earle has been working on a list of permit fees that he feels needs to be addressed. He will forward to City Attorney Steve Hagen for his review and ordinance changes. A zoning change request was received regarding Oak Leaf Village. Contact with the property manager was attempted. The building is currently not safe and is unsecured. Discussion resulted in the following:

Motion to authorize City Attorney Steve Hagen to start the unsafe building process for the property located at 400 Pontiac Street by: Patty Fisel Seconded by: Tom Janes Vote: All Ayes

City Attorney Steve Hagen: Steve was contacted regarding the company requesting to put fiber line down. Jeff Boyle made contact with the company regarding the drawings but has not heard. Jeff will follow up with Steve. Steve is working on annexations and requested that City Engineer Rick Pharis provide a current zoning map.

Mayor Patty Fisel: The trash ordinance was passed and will be advertised on October 4, 2012, taking effect on November 4, 2012. Containers may not be on the curb before 4 pm the day before pick up and must be returned from the curb by 7 am the day after pick up. Non-compliance will result in fines.

The city is working on the required redistricting which must be completed by the end of the year.

Curt Gierhan, county appointee, resigned his position on the Plan Commission. October 2, 2012 is the next regularly scheduled meeting of the Plan Commission.

The plan from the Library Planning Grant was approved and they will be moving forward.

Notice of approval of an air permit for Tower Structural was received from IDEM.

Adjournment

Motion to adjourn by: Tom Janes