

**Board of Public Works & Safety Meeting
Wednesday, September 12, 2012 - 1:30 p.m.
Ligonier City Hall · 103 W. Third St. · Ligonier, IN 46767**

Call to order by: Mayor Fisel

Roll Call

Present: Board Members Tom Janes, Earle Franklin, and Mayor Patty Fisel
City Attorney Steve Hagen and Clerk-Treasurer Barb Hawn

Minutes from previous meeting of August 24, 2012

Motion to approve by: Tom Janes

Seconded by: Earle Franklin

Vote: All Ayes

Citizens Comments – None

Unfinished Business – None

New Business

- **Sidewalk Quotations for Union Street (Grand Street to West Noble Primary)**

West Noble instituted a walk to school zone inside the city limits. Children are walking in the road on Union Street as there is no sidewalk in that section. The city made a decision to add a sidewalk for the safety of the children. Four quotes were requested and received:

Pioneer Masonry Inc. of Warsaw	\$5080
Shrock Construction Inc. of Ligonier	\$5220
Pulver Asphalt Paving of Albion	\$5654
Lutton Construction of Ligonier	\$6000

Discussion resulted in the following:

Motion to accept the quote from Pioneer Masonry of Warsaw by: Patty Fisel

Seconded by: Earle Franklin

Vote: All Ayes

- **API Construction – Pay Application #3**

Pay application #3 in the amount of \$159,314.40 was received from API Construction on the sanitary sewer separation project. The engineer checked for accuracy and approved.

Motion to authorize payment for pay application #3 to API Construction by: Earle Franklin

Seconded by: Tom Janes

Vote: All Ayes

- **Sanitary Sewer Separation Project – Change Order #2**

Change order #2 was submitted for the sanitary sewer separation. The total adjustment submitted was \$32,611.68 resulting from Davis-Bacon wage modifications, lateral connection, additional manhole, televising existing sewer lines, and revisions for street repair options.

Motion to approve change order #2 for the sanitary sewer separation project by: Tom Janes

Seconded by: Earle Franklin

Vote: All Ayes

- **Triad Associates - Engineering Services Agreement**

An engineering services agreement for phase two of the wastewater project preliminary engineering report was received from Triad Associates in the amount of \$20,000. The next phase is part of the IDEM agreed order

Motion to approve the Engineering Services Agreement from Triad Associates by: Patty Fisel

Seconded by: Tom Janes

Vote: All Ayes

- **WWTP – Computer Equipment Request**

New computer equipment for the WWTP was discussed in a previous meeting and is necessary due to the new software requirements for the IDEM agreed order. The quote from Global includes two desktop computers and a server to manage the network.

Motion to approve the purchase of computer equipment from Global by: Tom Janes

Seconded by: Earle Franklin

Vote: All Ayes

- **Full-time Police Officer Resignation**

Gary Cox reported that full-time police officer Jared Knipper resigned as of September 11, 2012, to take a teaching position with the Goshen school system. Jared was the school resource officer at West Noble Primary. The department will open the school resource officer position to current interested full-time officers.

In his resignation notice, Jared thanked the city and police department, adding that he would like to stay on as a part-time officer. Gary asked for board approval to allow Jared to remain on the force.

Motion to allow Jared Knipper to remain on the police force as a part-time officer by: Patty Fisel

Seconded by: Tom Janes

Vote: All Ayes

Department Heads and Members of Administration

City Engineer Rick Pharis: Rick asked for permission to start the process of bidding for the new retention tank. The plan is to use the contingency fund from the current SRF loan. We are still awaiting final approval from SRF.

Motion to allow City Engineer Rick Pharis to start the bidding process by: Patty Fisel

Seconded by: Tom Janes

Vote: All Ayes

Street Superintendent Mike Burdette: Mike thanked the Marshmallow Festival Committee for their efforts in the clean-up of the city during and after the festival. He also reported that the citywide fall clean up is Saturday, September 15.

Water Superintendent Jeff Boyle: Jeff reported that the current retention tank was cleaned. The tank was in good shape as only one half inch of build up was cleaned away. Jeff was contacted by a fiber optic company requesting to go through the city right of way to bury cable. There was discussion regarding with no decision being made.

WWTP Superintendent Mark Schultz: The WWTP recently won a Safety award and a Lab Excellence award.

Building Inspector Earle Franklin: Earle noted there are certain permit fees that are not included in the rate chart. He will review the list and report back with recommendations. City Engineer Rick Pharis will also review the rates of nearby cities for comparison.

Adjournment

Motion to adjourn by: Tom Janes