

Board of Public Works & Safety Meeting - Wednesday, June 13, 2012 - 1:30 p.m.

Call to order by: Mayor Fisel

Roll Call

Present: Board Members Bonnie Edgell, Tom Janes, and Mayor Patty Fisel, City Attorney Steve Hagen and Clerk-Treasurer Barb Hawn

Minutes from previous meetings of May 23, 2012 and June 5, 2012

Motion to approve by: Bonnie Edgell

Seconded by: Tom Janes

Vote: All Ayes

Bid Opening – 2003 Police Interceptor

Two bids were received and opened

1. **Jim Beck, Topeka, IN** **\$800**
2. **Welcome Motors, Chicago, IL** **\$1425**

Motion to accept the bid of \$1425 from Welcome Motors and request the funds be wired to the city with the city paying both sides of the wire transfer fees by: Tom Janes

Seconded by: Bonnie Edgell

Vote: All Ayes

Clerk-Treasurer Barb Hawn will notify Welcome Motors of their bid award.

Citizens Comments - None

Unfinished Business

1. Mowing Fees – High Grass Ordinance

In the joint meeting with the Park Board it was determined it would be in the best interest to adjust the charges for mowing and clean up fees. The fees discussed were a \$100 set up fee and \$40 per man hour fee to be billed in increments of one quarter hour with an extended time of fourteen days.

Concern was raised with the fourteen day warning noting that formerly the notice was 10 days, which was reduced to five days due to the grass already being eight inches when the warning is given. After discussion a compromise of seven days warning was suggested.

Motion to recommend to council that the ordinance fines be set at \$100 for set up, \$40 per man hour billed in one quarter hour increments and seven days to comply by: Tom Janes

Seconded by: Bonnie Edgell

Vote: All Ayes

New Business

1. Ratify emergency purchase for WWTP

The current composite sampler at the WWTP quit working and parts were not available. The refrigerated equipment is necessary for compliance and health reasons. The City Engineer was consulted prior to the purchase. Mayor Fisel approved the emergency purchase from Gripp at a cost of \$5650.48.

Motion to ratify the emergency purchase of the Teledyne ISCO 6712 Sampler from Gripp in the interest of maintaining IDEM permit compliance by: Patty Fisel

Seconded by: Bonnie Edgell

Vote: All Ayes

2. Triad Engineering Services Agreement – Compliance Plan

A contract with Triad for the long term control plan for the WWTP was submitted and review by City Attorney Steve Hagen. The contract calls for the city to be charged on a time and material basis. The fees will be paid from the sewer operating account.

Motion to approve the Triad Engineering Services Agreement for the long term compliance plan by: Bonnie Edgell

Seconded by: Tom Janes

Vote: All Ayes

3. Park Board Appointment

Mayor Fisel announced that she appointed Darik Weimer to the Park Board effective June 2012. Darik replaces Nate Reynolds who submitted his resignation.

4. June 27 BOW meeting – Date Change or Cancellation

The council meeting of 6-25-12 was cancelled as the mayor and clerk will be out of town until 6-28. The mayor asked if BOW would prefer to cancel or reschedule the meeting of 6-27.

Motion to cancel the BOW meeting of June 27, 2012 by: Tom Janes

Seconded by: Bonnie Edgell

Vote: All Ayes

Department Heads and Members of Administration

Police Dept. – Chief Bryan Shearer asked the BOW to approve Douglass Geese from Churubusco as a new reserve officer

Motion to approve Douglass Geese as a reserve officer by: Tom Janes

Seconded by: Bonnie Edgell

Vote: All Ayes

Bryan also informed the board that he current K-9 Expedition vehicle with 96,000 miles has been incurring costly expenses to repair. A new vehicle would be approximately \$34,000. It would be necessary to go through the additional appropriation process for the funding, which Clerk-Treasurer Barb Hawn recommended from the CCI fund.

Motion to approve the purchase of a new Ford Explorer K-9 Vehicle subject to financing approval

by: Patty Fisel

Seconded by: Bonnie Edgell

Vote: All Ayes

City Engineer Rick Pharis: A letter from API was received concerning expected dates of the closure of Martin and Lincolnway Streets for the sewer separation project. He will keep us updated on any changes.

Rick also asked about the construction standards. A public hearing was recommended but not necessary but will give the public an opportunity for input. It was suggested a hearing be scheduled for the next meeting.

Rick inquired as to who will accept bids for the remodel project at the police department. Steve Hagen will verify that the redevelopment commission will receive the bids.

Water Department: Superintendent Jeff Boyle reported that the high service pump was pulled and will be back next week. A problem with the old plant putting extra chlorine in the water system is now fixed and under control. The plans for the back wash tank were received from Triad and reviewed. The tank will be paid for from the SRF loan.

Waste Water Department: Superintendent Mark Schultz reported that the sewer separation project on the north side has started.

Board Member Bonnie Edgell: Bonnie turned in her resignation from the board effective at the end of June as she will be moving outside of city limits. She commented that she enjoyed being on the board and hates to leave. She appreciates everyone and enjoyed working with them.

Board Member Tom Janes: Tom expressed thanks to Bonnie and commented that he enjoyed working with her. He also welcomed Earle Franklin.

Clerk-Treasurer Barb Hawn: Barb thanked Bonnie for her service and wished her well.

Mayor Patty Fisel: Mayor Fisel congratulated Bonnie for her service to the city and wished her well. Earle Franklin has been appointed as her replacement on the BOW. He will begin service in July 2012.

Adjournment

Motion to adjourn by: Patty Fisel

Seconded by: Tom Janes